

REGULAR SESSION RUSH COUNTY BOARD OF COMMISSIONERS

December 1, 2025

The Rush County Board of Commissioners met in regular session Monday, December 1, 2025, with Commissioners Ron Jarman, and Kenny Aulbach present. Auditor Tammy Justice and County Attorney Grant Reeves were also present. Jeff Wilson was not present.

Ron Jarman called the meeting to order at 9:00 a.m. with the Pledge to the American Flag.

Ron Jarman gave his condolences to the passing of Jeff's father and offered prayers to all that were involved in the accident.

Ron Jarman called the public hearing to order at 9:01 a.m. for the purpose of opening bids for the Owner-Occupied Rehabilitation (OOR) Project. Bids were opened from the following vendors: A+ Mechanical LLC, Neals Custom Exterior and Unlimited Electric, Inc.

At 9:15 a.m. Kenny Aulbach moved to close the public hearing and reconvened the regular meeting.

MINUTES

- Minutes of the Regular Session held on November 17, 2025, were presented. Kenny Aulbach made a motion to approve the minutes as presented. Second, by Ron Jarman. All were in favor. Motion carried.

CLAIMS

- Accounts payable claims for December 1, 2025, in the amount of \$489,195.73 were presented. Kenny Aulbach moved to approve the claims. Second, by Ron Jarman. All were in favor. Motion carried.

PAYROLL

- Payroll for December 5, 2025, in the amount of \$270,585.67 was presented. Kenny Aulbach moved to approve the payroll claims. Second, by Ron Jarman. All were in favor. Motion carried.

AUDITOR

- Auditor Tammy Justice requested clarification from the Commissioners on whether to advertise for the 2026 board appointments. Ron Jarman advised they would not advertise and would solicit to find applicants.

HUMAN RESOURCES

- Auditor Tammy Justice for Director Jodi Harr requested approval from the Commissioners for a new job description for part-time support staff in the Health Department. Vital records position was eliminated for the 2026 budget, and the part-time nurse will be taking over the vital record responsibilities along with the nursing duties. Kenny Aulbach moved to approve the job description. Second, by Ron Jarman. All were in favor. Motion carried.
- Auditor Tammy Justice for Director Jodi Harr requested approval from the Commissioners for Resolution 2025-20, A Resolution Establishing a Longevity Pay Policy for Rush County Employees. Ron Jarman stated the

funds would be paid from the commissioner's budget and were also approved by the county council. Kenny Aulbach moved to approve Resolution 2025-20. Second, by Ron Jarman. All were in favor. Motion carried.

- Auditor Tammy Justice for Director Jodi Harr requested approval from the Commissioners for Resolution 2025-21, a Resolution Formalizing the Rush County Employee Wellness Reimbursement Policy Regarding the Rush County Recreation Center. Kenny Aulbach moved to approve Resolution 2025-21. Second, by Ron Jarman. All were in favor. Motion carried.
- Auditor Tammy Justice for Director Jodi Harr requested approval from the Commissioners for David with ADA Consultants to do the ADA courthouse evaluation on Wednesday, December 3rd. The Commissioners gave their approval to proceed. Justice also advised the Commissioners the courthouse Christmas breakfast would be December 5, 2025, from 7:00 a.m. to 9:00 a.m. Justice thanked KRM Architects and the commissioners and council members who contributed to the cost of catering.

HIGHWAY

- Superintendent Jerry Sitton presented the Commissioners with his November monthly report.
- Ron Jarman inquired what would be done with the \$24,860.22 left in the Community Crossings account. Sitton advised that the state would invoice him for the remaining funds and he would have to send them back.
- Superintendent Jerry Sitton requested the Commissioners ratify Ron Jarman's signature on the INDOT contract for Bridge 181. Sitton advised that the state reduced their amount of the contract to 51% instead of 80%. Kenny Aulbach moved to ratify Ron's signature. Second, by Ron Jarman. All were in favor. Motion carried.
- Superintendent Jerry Sitton requested approval from the Commissioners to purchase a brush cutter. Sitton stated he would not be purchasing the stump grinder like previously thought. Kenny Aulbach moved to approve the purchase of the brush cutter. Second, by Ron Jarman. All were in favor. Motion carried.

SHERIFF

- Sheriff Allan Rice updated the Commissioners on training hours for his departments.
- Sheriff Allan Rice advised the Commissioners that on December 5, 2025, the U.S Marshals would be inspecting the jail for the federal inmate program.

PUBLIC DEFENDER

- Keitha Miller requested approval from the Commissioners to apply for the Title IV-E Funding Grant for the 2026 calendar year. The purpose of the grant is to provide the Rush County Public Defenders Office with partial reimbursement for representation of parents in Child in Need of Services Cases wherein the children of the represented parents are candidates for foster care placement. Kenny Aulbach moved to apply for the Title IV-E Funding Grant. Second, by Ron Jarman. All were in favor. Motion carried.

MISC

- Kenny Aulbach moved to table the OOR bids to give SIRPC time to review. Second, by Ron Jarman. All were in favor. Motion carried.

- Victoria Bechert with SIRPC advised the Commissioners the bids were all on the high side and there is a possibility they will need to remove some of the scopes of work to get the bids down to where OCRA wants.
- Tina Henderson with Mendenhall and Associates requested the Commissioners sign the Disclosure Report for the round two (2) application for the ATRSD SDBG Grant that is due on December 19, 2025. Kenny Aulbach moved to sign the disclosure report. Second, by Ron Jarman. All were in favor. Motion carried.
- Tina Henderson requested the Commissioners approval on Resolution 2025-16, A Resolution Authorizing Application Submission and Local Match Commitment. Kenny Aulbach moved to approve Resolution 2025-16. Second, by Ron Jarman. All were in favor. Motion carried.
- Tina Henderson requested the Commissioners approve and sign the Rush County Local Match Letter for the Anderson Township Regional Sewer District Wastewater Improvements Project. Kenny Aulbach moved to sign the local match letter. Second, by Ron Jarman. All were in favor. Motion carried.
- Tina Henderson requested the Commissioners sign the CDBG Green Infrastructure Program Specific Points Form for energy efficiency. Kenny Aulbach moved to sign the CDBG Green Infrastructure Form. Second, by Ron Jarman. All were in favor. Motion carried.
- Tina Henderson advised the Commissioners that the OOR Project bids must be accepted and under construction in order for ATRSD to move forward with round 2 of the CDBG Grant. Henderson stated if they do not make round 2, they will try again next year.
- Ron Jarman tabled the APC board appointment until next meeting.
- Kenny Aulbach moved to accept and sign the Landscaping Services Agreement with Vogel's Florist and Landscaping LLC in the amount of \$58,471.00. Second, by Ron Jarman. All were in favor. Motion carried.
- County Attorney Grant Reeves presented the Commissioners with Resolution 2025-17, A Resolution of the Board of Commissioner of Rush County, Indiana Directing Distribution of CVET and FIT Revenues to the County General, Health, Reassessment, Cum Cap, Debt Payment, and Cum Bridge Funds for approval. Kenny Aulbach moved to approve Resolution 2025-17. Second, by Ron Jarman. All were in favor. Motion carried.
- County Attorney Grant Reeves presented the Commissioners with Resolution 2025-18, A Resolution to Amending a Purchasing Policy for Rush County, Indiana. Kenny Aulbach moved to approve Resolution 2025-18. Second, by Ron Jarman. All were in favor. Motion carried.
- County Attorney Grant Reeves presented the Commissioners with Resolution 2025-19, A Resolution to Establishing a Procurement Policy for Federal Projects and Others Requiring More Specific Standards for Rush County, Indiana for approval. Kenny Aulbach moved to sign Resolution 2025-19. Second, by Ron Jarman. All were in favor. Motion carried.
- Discussion was held regarding adding the following employee benefits: Group Life, AD&D and Employee Assistance Program through Lincoln National. Weight Loss Program through Korb Health and a Tobacco and Nicotine Cessation Program as well as a multi-factor authentication policy for employees. County Attorney Grant Reeves advised the Commissioners the following sections in the employee handbook would need updated: Benefits Section 4.11.1, Provision for Benefits Section 4.11.2 and System Security Section 5.9.1. Kenny Aulbach moved to approve all benefits

including the multi-factor authentication policy. Second, by Ron Jarman. All were in favor. Motion carried.

- Melissa Meltzer asked the Commissioners why the APC Board appointment was tabled. Ron Jarman stated there had been other interested parties. Auditor Tammy Justice advised that the advertisement for board appointments was no longer needed.
- County Attorney Grant Reeves presented the Commissioners with a Request for Proposals/Qualifications for the Health Department Renovation and BOT process for approval. RFPs would be advertised twice in the paper and proposals would be opened at 9:00 a.m. on December 29, 2025. Kenny Aulbach moved to advertise the RFPs for the BOT process. Second, by Ron Jarman. All were in favor. Motion carried.

Kenny Aulbach made a motion to adjourn. Second, by Ron Jarman. All were in favor. motion carried.

/Ron Jarman/
Ron Jarman

/Kenny Aulbach/
Kenny Aulbach

/Abstain/
Jeffery Wilson

ATTEST:

/Tammy Justice/
Tammy Justice, Auditor