IT ASSISTANT

- Full Time Position (40 hours per week)
- Paid Holidays
- Insurance Available after 90 days
- PTO after 90 days
- Retirement Benefits

Knowledge, Skills, and Abilities Required

- Spillman CAD Administration
- Be able to become IDACS certified
- Install computers, printers, and other networking devices
- Troubleshoot software and networking issues
- Installing, configuring, maintaining, and training on the Spillman PC applications

Minimum Qualifications

- High School Diploma/GED
- Must have three (3) years' experience as a Spillman CAD Administrator

Applicants should send a Letter of Interest and resume to:
tpersonett@rushcounty.ingov