

Rush County Recorder's Office

Full Time Deputy Recorder

35 Hours per week COMAT II position

Benefits available after probation period

Starting pay \$16.13 per hour

Successful applicant must possess the following qualities: HS diploma or GED.

Ability to meet employer qualifications and pass a drug screen.

Record legal documents involving property and other legal records.

Applicant will handle fee collection and must be bondable.

Ability to learn and use computer software. Must be able to work with the Public.

Job Posting is open until Friday, December 2, 2022

Resume with a letter of interest may be sent to Tony Personett:

tpersonett@rushcounty.in.gov