

# Rush County Health Board Meeting Minutes (January)

<b>DATE:</b>	March 15, 2022	RECORDER: Sherry McKinney CALLED TO ORDER:7:04PM TIME ADJOURNED:7:45PM
<b>LOCATION:</b>	In person/ Zoom	
<b>MEMBERS PRESENT:</b>	Dr. Jonathan LeSar-Chairperson, , Debra Burkhardt, Emily Ellis, PharmD, Geoff Wesling,- via zoom- Beth West, RN-Vice-Chairperson, Jackie Gettinger, Alicia Hill, RN	
<b>OTHERS PRESENT:</b>	Julia Apple-Administrator/EHS, Chuck Kemker, EMS/Preparedness, Dixie Meyer, RN Sherry McKinney, Brent Dougherty	
<b>MEMBERS ABSENT:</b>	Hannah Augsburger, Dr. Russell Daugherty, Health Officer	
<b>AGENDA ITEMS</b>	<b>DISCUSSION/ COMMENTS/RECOMMENDATIONS</b>	<b>ACTION/FOLLOW-UP</b>
1. Review of Minutes	January/February Minutes	Emily moved to accept the Jan/Feb minutes as presented. Beth seconded. Motion carried.
2. Departmental Reports	January/February Departmental Reports	Dixie did mention that since our Home Health Aid resigned that she would no longer list that on the Nursing Report. Emily moved to accept the January/February Departmental Reports as presented. Beth Seconded. Reports approved as presented. Motion carried.
<b>3. Old Business</b>		
B LCC Grant/Sub Awardee Grant	LCC/Sub awardee grant money was approved	Julia met with Matt Vance and Nancy Schroder and discussed what could be done with the 110K grant monies. They talked about doing a health fair along with the Vape Truck where they could incorporate it together to where teachers and students could walk through the truck and learn about vaping and different places the students hide them.
<b>4. In Progress</b>		
A. Dog Bite Ordinance	Was approved at the January 18, 2022 Commissioners meeting.	The ordinance passed, but they made some changes compared with the city ordinance.
B. PHAB	Dixie submitted it on the 24 <sup>th</sup> of February	Waiting for PHAB to review Documents that was submitted and after they review, they will return documents for corrections and then we will have a virtual site visit.
1. Workforce Development Plan	Board members were given a copy of our Workforce Development Plan for review.	The board approved the Workforce Development Plan as presented. Emily moved to accept the plans. Beth seconded. Motion carried
2. Quality Assessment & Performance Improvement Plan.	Board members were given a copy of the Quality Assessment & Performance Improvement Plan	The board approved the Quality Assessment & Performance Improvement Plan as presented to them. Emily moved to accept the plans. Beth seconded. Motion carried.
C. New Board Member	Brent Dougherty had applied for the Health Board	Brent attended the meeting and told the board a little about himself. Emily moved to accept Mr. Dougherty as a new Health Board Member. Beth seconded. Motion carried.

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D. Monthly Topics.	Every month we have different topics we have for discussion. Jan is review board duties and Feb. is review policies	Julia told the board that if the board could come up with short and long term goals for the Health Department. She told them to think about it and bring it to the next meeting and we would discuss it.
E. Sub Awardee Grant	Sub Awarded/School Ag Grant was approved	It was approved for 110K. It was discussed in the Old Business section
<b>5. New Business</b>		
A. Open Door Law	Geoff discussed the open door law with the board members and staff.	Geoff stated that now that COVID has calmed down that we should start meeting in person, so if anyone wants to attend they will be able to. So starting in May the meetings will be open to the public.
B. House Bill	IDOH is redoing the Septic rule as well as the Food	The State is talking about approving septic's and then expect the Environmentalist to go out and inspect it
C. Food Truck	Heart of Rushville	There will be several food trucks owned by the same person and they were wanting to get a discount on the food permit. The board discussed it and said that they would have to pay the same as anyone else. The board voted to maintain the Temp fee to stay at \$35.00, Beth seconded.
D. Part-time employee	The office is wanting to hire a part-time employee.	Julia told them we have the money in the budget to hire someone. The purpose it to have someone to learn the Vital Records and the Front Office. Emily moved to have funds transferred from Home Health Aide to Part time vital records/front office. Beth seconded.
F. Suspicious mail complaint	State Department of Health reached out and told us of a suspicious letter being sent to local Health Departments	The letter looked as though it came from ISDH, but actually someone had sent it to discredit a local business Julia contacted the person and turned everything over to them to give to their attorney.
<b>6. Preparedness Update</b>		
A. After Action Report	Chuck spoke about the report	Chuck told the board that this report had 13 different core capabilities. He said he needed input from everyone, and that it needs to be completed by the first of June
B. Grant	Applied for a grant	They think it is going to be for \$25,000.00
C. Radios	Weather radios	Chuck told the board that he had 100 weather radios that he was going to give away next month
D. Meetings and Training and Exercise Program	Deliverables and Drills	Chuck stated that by meeting with Community partners he could count this meeting as a part of the deliverables he has to have. Then we have to have a local training and exercise program and have a communication drill with the Community partners. He will let everyone know when these are scheduled.
8. Adjournment	With no further business the meeting was adjourned.	Emily moved to adjourn. Dr. LeSar seconded. Motion carried. Meeting adjourned at 7:45 PM

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**Next meeting May 17, 2022 at 7:00PM**