

REGULAR SESSION RUSH COUNTY BOARD OF COMMISSIONERS May 23, 2022

The Rush County Board of Commissioners met in regular session Monday, May 23, 2022, with Commissioners Mark Bacon, Paul Wilkinson and Ron Jarman present. Auditor Tammy Justice and County Attorney Leigh Morning were present.

Mark Bacon called the meeting to order at 9:00 a.m. with the Pledge to the American Flag.

MINUTES

- Minutes of the Regular Session held on May 9, 2022, were presented. Paul Wilkinson made the motion to approve as presented. Ron Jarman seconded. All were in favor. Motion carried.

CLAIMS

- Accounts Payable claims for May 23, 2022, in the amount of \$274,539.12, were presented. Paul Wilkinson made a motion to approve the claims. Mark Bacon seconded. Ron Jarman abstained. Paul Wilkinson and Mark Bacon were in favor. Motion carried.
- Accounts Payable claims for May 24, 2022, in the amount of \$153,797.16 were presented. Paul Wilkinson made a motion to approve the claims. Seconded by Ron Jarman. All were in favor. Motion carried.

PAYROLL

- Payroll for May 27, 2022, in the amount of \$212,816.40, was approved on a motion by Ron Jarman. Seconded by Paul Wilkinson. All were in favor. Motion carried.

50 MILE BIKE RIDE ON WILKIE DAY

- David Wilkie was present to discuss 5 and 50 Bike Ride that will be held on Wilkie Day. Wilkie indicated that last year's Bike Ride was a great success. There were over 250 riders that came from 16 States. Wilkie requested permission to use of the roads and cover bridges for the Bike Ride on Wilkie Day. Ron Jarman made a motion to approve. Seconded by Paul Wilkinson. All were in favor. Motion carried. Wilkie also indicated that the United Fund has a donation in the amount of \$1,000.00 to go in the Covered Bridge Fund.

HEALTH

- Julia Apple requested approval for Cooperative Agreement for Emergency Response Survey Grant Application in the amount of \$1,000.00. This is for completing a survey in the Health Department. Paul Wilkinson made a motion to approve. Seconded by Ron Jarman. All were in favor. Motion carried.
- Apple requested approval for Amy DeJager for the part time office position in the Health Department. Ron Jarman made the motion to approve. Seconded by Paul Wilkinson. All were in favor. Motion carried.

EMA

- EMA Director Chuck Kemker requested approval of 2022 State Homeland Security Program Grant Application in the amount of \$32,852.00. This is for a video surveillance upgrade for all existing cameras and install a larger storage unit in the Courthouse. There is no county match. Paul Wilkinson made a motion to approve. Seconded by Ron Jarman. All were in favor. Motion carried.

HR

- HR Director Tony Personett requested approval to hire Nova Tackett for the part time reception position in the Child Support Prosecutor's office starting May 25, 2022. Paul Wilkinson made a motion to approve. Seconded by Ron Jarman. All were in favor. Motion carried.
- Personett requested permission to advertise for Auditor Assistant and Property Records Deeds positions in the Auditor's Office. Paul Wilkinson made a motion to approve to advertise. Seconded by Ron Jarman. All were in favor. Motion carried.
- Personett recommended that we go with Spectrum for the new Stop Loss Company for the county employee health insurance. Ron Jarman made a motion to approve and sign. Seconded by Paul Wilkinson. All were in favor. Motion carried.
- Personett recommended for new hires for the first year an employee after 90 days who works 35 hours a week will have 105 hours of personal time off. The employee after 90 days who works 40 hours a week will have 120 hours of personal time off for the first year. If the employee has remaining personal time off after the first year it would roll over to the second year on the employee's anniversary date as sick time. The second year the employee would start accruing vacation, sick, and personal days. If the employee leaves employment during the first year the employer would pay out the PTO. Discussion was held. Paul Wilkinson made a motion to approve retroactive to January 1, 2022 the option to stay on the original plan or new plan. Seconded by Ron Jarman. All were in favor. Motion carried.
- Personett indicated that on our Employee Handbook on page 27 section 4.3.1 the employees must work the day before and the day after in order to earn compensation for such holidays. However, a paid vacation day or valid sick day will be permissible in this situation. Personett indicated that limits the scope. There were a couple situation that bereavement time was supposed to be taking on that day or comp time could be used. Personett recommends to eliminate that statement in the Handbook. Ron Jarman made a motion to remove part of 4.3.1 on page 27, employees must work the day before and the day after in order to earn compensation for such holidays. However, a paid vacation day or valid sick day will be permissible in this situation. Seconded by Paul Wilkinson. All were in favor. Motion carried.
- Personett discussed flexibility of hours within the offices of the courthouse. Personett recommends to have the office holders/office administrator assigned 70 hours to employees within a two week period as long as the Office in the courthouse remains open from 8:00 a.m. to 4:00 p.m., Monday through Friday. Paul Wilkinson made a motion the Courthouse Hours are Monday through Friday from 8:00 a.m. to 4:00 p.m. The Courthouse employee is required to work 70 hours within two week work period and it is up to the Department Heads to schedule the employee at the Department Head's discretion. Seconded by Ron Jarman. All were in favor. Motion carried.

JAIL

- Megan Tate discussed there are still water issues. County Attorney will set up a meeting with DLZ, Choice and Greiner Brothers.

AREA PLAN

- APC President Marvin Rees, presented a favorable recommendation given by the APC on May 11, 2022 to amend the zoning maps of Rush County and change the property at 9516 N. Carthage Pike from the current split zoning classification of Rural Residential (A-1) and Commercial (C) to a singular designation of Rural Residential (A-1). The APC held a public hearing on May 11, 2022 to receive public input. Ron Jarman made a motion to approve to amend the zoning maps of Rush County and change the classification to Rural Residential (A-1). Seconded by Paul Wilkinson. All were in favor. Motion carried.

SHERIFF

- Sheriff Allan Rice request approval to hire Bobbie Peck for the Merit Deputy Sheriff position starting June 6, 2022. Paul Wilkinson made a motion to approve. Seconded by Ron Jarman. All were in favor. Motion carried.
- Sheriff Rice indicated that the Merit Board is coming up with a lateral process procedure. The Board is hoping this will bring in a candidate with experience.
- Sheriff Rice discussed the need for a new phone system. Discussion was held.

MISC

- Auditor Tammy Justice noted that Commissioner Mark Bacon signed a letter of approval for the DOC grant for the Rush County Court Services.
- Commissioner Ron Jarman discussed a grant service agreement with Lean Design apply with a retainer in the amount of \$15,000.00 for grant writing. Discussion was held. The retainer will be paid out of Edit under Broadband. Paul Wilkinson made a motion to approve the Service Agreement with Lean Design Apply with retainer of \$15,000.00. Seconded by Ron Jarman. All were in favor. Motion carried.
- Commissioner Ron Jarman discussed a county Facebook account. Discussion was held. The County needs to have information out on social media. Commissioner Jarman along with Randy Herbert will have Cyber Training. Ron Jarman made a motion that Rush County Government have a Facebook page presence. Seconded by Paul Wilkinson. All were in favor. Motion Carried.

Ron Jarman made a motion to adjourn. Seconded by Paul Wilkinson. All were in favor. Motion carried.

/Mark Bacon/_____

/Paul Wilkinson/_____

/Ron Jarman/_____

Mark Bacon, Chairman

Paul Wilkinson

Ron Jarman

ATTEST:

/Tammy Justice/_____

Tammy Justice, Auditor