

## **REGULAR SESSION RUSH COUNTY BOARD OF COMMISSIONERS January 31, 2022**

The Rush County Board of Commissioners met in regular session Monday January 31, 2022, with Commissioners, Paul Wilkinson and Ron Jarman present. Mark Bacon was absent. Auditor Tammy Justice was present. County Attorney Leigh Morning was absent.

Paul Wilkinson called the meeting to order at 9:00 a.m. with the Pledge to the American Flag.

### **MINUTES**

- Minutes of the Regular Session held on January 18, 2022, were presented. Ron Jarman made the motion to approve. Paul Wilkinson seconded. All were in favor. Motion carried.

### **CLAIMS**

- Accounts Payable claims for January 31, 2022 in the amount of \$255,122.40 were presented. Ron Jarman made a motion to approve the claims. Paul Wilkinson seconded. All were in favor. Motion carried.

### **PAYROLL**

- Payroll for February 4, 2022, in the amount of \$210,580.55 was approved on a motion by Ron Jarman. Seconded by Paul Wilkinson. All were in favor. Motion carried.

9:05 a.m. Paul Wilkinson recess the regular commissioner meeting to hold the annual Board of Finance Meeting. Ron Jarman made a motion to close the 2022 Board of Finance meeting. Seconded by Paul Wilkinson. All were in favor. Motion carried.

9:10 a.m. Paul Wilkinson reconvened the regular commissioner meeting.

### **TREASURER**

- Treasurer Jodi Harr presented a contract for GUTS. This is the Treasurer's Daily Cash Book contract for one year. Ron Jarman made a motion to approve and sign the contract with GUTS. Seconded by Paul Wilkinson. All were in favor. Motion carried.

### **HUMAN RESOURCES**

- HR Director, Tony Personett is seeking approval for the covid home test related benefits. Under our insurance policy plan we have to pay up to 2 test per insured person per week. Ron Jarman made a motion to approve and sign for the covid home test. Seconded by Paul Wilkinson. All were in favor. Motion carried.
- Personett also seeking for approval of the Covid Cost Share waiver that is up for renewal. This will extend through April 22, 2022. Ron Jarman made a

motion approve to extend through April 22, 2022. Seconded by Paul Wilkinson. All were in favor. Motion carried.

- Personett discussed Boston Mutual Insurance provider. This agreement is already in place. Ron Jarman made a motion to approve to update Boston Mutual Plan for Benefits. Paul Wilkinson also indicated that the commissioners will not tell the employees which provider to go to. Seconded by Paul Wilkinson. All were in favor. Motion carried.
- Discussion was held on courthouse employees working from remote work location and compensation time. Commissioner Jarman indicated that the Elected Office Holder or Managers are responsible for comp time of the employees. Ron Jarman made a motion to return to the policy in the handbook for Comp Time. Seconded by Paul Wilkinson. All were in favor. Motion carried.
- Continue discussion on the courthouse employees working remotely. Personett indicated that some jobs can be worked from home and some cannot. Personett indicated if allowed to work remotely there should be a detailed schedule of the work performed at home turned in with the payroll time sheet. Commissioner Wilkinson indicated that we are here to serve the people from 8:00 a.m. to 4:00 p.m., Monday through Friday. All offices need to be open. If the position allows for the work to done remotely and the work can be done efficiently and without creating new work then it can be allowed for the office holder or manager to determine if the employee can work remotely . The office holder or manager needs to be prepared for justification when letting the employees work remotely. The employees will need to be held accountable by the office holder or Manager. Ron Jarman made a motion to allow the employee to work remotely with the understanding there must be documentation to work from home. Seconded by Paul Wilkinson. All were in favor. Motion carried.

9:30 Commissioner Paul Wilkinson recessed for the Community Crossing Bids. Highway Superintendent Jerry Sitton opened the bids.

1. All Star Paving INC Total Bid \$793,454.40
2. Robertson Paving Total Bid \$504,672.00
3. Crims & Sons Total Bid \$515,704.91
4. Paul H Rohe Company Total Bid \$544,183.20
5. David O'Mara Total Bid \$369,425.84

Ron Jarman made a motion to take all bids under advisement. Seconded by Paul Wilkinson. All were in favor. Motion carried.

Commissioner Paul Wilkinson reconvened the regular session meeting.

### **ANIMAL CONTROL**

- Discussion was held on an Ordinance Adopting Animal Control Measures. Ron Jarman made a motion to approve and sign the Ordinance Adopting Animal Control Measures. Seconded by Paul Wilkinson. All were in favor. Motion carried. Auditor will advertise the Ordinance.

- Discussion was held on a Loose Dog Ordinance. Ron Jarman made a motion to approve and sign the Loos Dog Ordinance. Seconded by Paul Wilkinson. All were in favor. Motion carried. Auditor will advertise the Ordinance.

**LOW TIME KEEPING SYSTEM**

- Auditor Tammy Justice is seeking approval for a quote for the Time Keeping system with LOW. Discussion was held. There will be an estimated monthly fee of \$620.00 which includes 100 employee users and 30 Admin users. The Program services is a onetime fee of \$27,500.00 due when the implementation takes place. The money will be paid out of loss revenue for County General in the ARPA Fund. Ron Jarman made a motion to approve the quote with LOW pending the Council approval. Seconded by Paul Wilkinson. All were in favor. Motion carried.

**STOP GRANT**

- Discussion was held on the STOP Grant Agreement. The Grant administrator for the Indiana Criminal Justice Institute indicated that the Auditor must sign the Grant agreement. This has never been the practice for the Auditor to sign any agreements/contracts. Auditor is seeking approval to sign the contract on behalf of the Commissioners. Ron Jarman made the motion for the Auditor to sign the STOP Agreement. Seconded by Paul Wilkinson. All were in favor. Motion carried.

**SHERIFF**

- Sheriff Alan Rice indicated that there are currently 78 inmates in the jail.
- Sheriff Rice discussed the Animal Ordinance and the need for a part time Animal Warden to help respond to the calls. We currently pay Rushville City to provide animal control officer support. Continue discussion was held.
- Sheriff indicated there were 2 accidents that happen in the last 2 weeks.

**HEALTH**

- Julia Apple went over her Health Report for December, 2021

**APC**

- APC Director Greg Duke gave his resignation to effective on March 14, 2022.

**MAINTENANCE POSITION**

- Ron Jarman made a motion to advertise for the maintenance position. Seconded by Paul Wilkinson. All were in favor. Motion Carried.

Commissioner Ron Jarman made a motion to adjourn. Seconded by Paul Wilkinson. All were in favor. Motion carried.

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Mark Bacon, Chairman

/Paul Wilkinson/  
Paul Wilkinson

/Ron Jarman/  
Ron Jarman

ATTEST:

/Tammy Justice/  
Tammy Justice, Auditor