

Rush County Health Department

Date: May 21, 2019, 7:00 P.M.

Attendees:

Russell Daugherty, MD- Health Officer	Carol Yager-MT
Kendra Steible- Vice Chairperson	Vicky Lindsay-NP
Dr. Jon LaSar	Emily Ellis-PharmD
Geoff Wesling-Attorney	Julia Apple-Admin/Environmental
Marge Amos, RN	Sharon Brown-VRP-S
Sherry McKinney- Bookkeeper/Clerical	

Guest:

Jerry Stevens-refused to sign in

Kendra called the meeting to order at 7:03 PM

Kendra asked if Mr. Stevens was here to observe. He said he was here to find out some information on the Geise situation. Kendra then told Mr. Stevens he had to sign in if he wanted to speak. He said he wasn't going to. Julia told Mr. Stevens that she is meeting with Casey next week to get a timeline on the Geise project. She told the Mr. Stevens that she should have a firm date next week. If Casey is unable to give Julia a date as to when he can get the Geise system in, then he will have to explain to the board what the problem is. There was a brief discussion between Mr. Stevens and the board. He was told that the board was only allowing five minutes for someone to speak and his time was up and they would discuss his concerns after the meeting. Julia told the board after she meets with Casey next week she will email them and let them know what was discussed. Emily suggested sending a letter to both Mr. Geise and Casey to let them know they want this done by next board meeting. Julia said she would get it out this week. Dr. LaSar made a motion for Julia to get a letter written and either mail or hand deliver to Mr. Geise and Casey about the status on their septic installation. Emily seconded. All members voted to accept. Motion carried.

The board discussed putting on our sign-in sheet that **"Anyone attending the meeting and wants to speak must sign in, and there is a five-minute time limit."** Julia told them we could also make a poster sign and put it out in the hallway so people can see it when they come in.

Approval of April Minutes

The board reviewed the April minutes. Emily approved the April minutes. Vicky seconded. All members voted to accept. Motion Carried.

Approval of Departmental Reports

Emily moved to approve the Nursing and Preparedness reports. Vicky seconded. All members voted to accept. Motion carried.

Carol asked Marge about the PHAB webinar. She told her that there was nothing new discussed. They then discussed when the PHAB annual report had to be done. Marge told her it needed to be submitted by June 30, 2019, and she thought we had until 2021 until we had to reapply.

Old Business

The board met on May 2, 2019, and prepared the 2020 budgets to be approved by the board at the May meeting. The Auditor attended to help with any questions the members might have. Julia told the board that they were doing the Preparedness Grant differently this year and that we needed to someone to fill the position. She asked them what she needed to look for in a potential employee to fill that position. She wasn't sure what guidelines to follow, so they asked Marge if she could give Julia a copy of the contract she signed so they could somewhat go by that. Marge did suggest that she thought they should have some background in Preparedness. Julia asked Marge to make her a list of all the meetings she attended this year, so when they started doing interviews they could let them know. Emily moved that the board empower Julia to create the job description and to go forward in the hiring process and to approve the job description at the June meeting. Vicky seconded. All members voted to accept. Motion carried.

Rachel wasn't at the meeting to give the board an update on the process of home health, so Kendra tabled that discussion until next meeting.

Julia and Tai are still talking with the jail about the nursing situation. She told them that the Sheriff is still unsure, so they are waiting to see what happens at budget time.

The board made adjustments to some of the job descriptions. Right now there are two different job descriptions for the Nurses. One is for the Staff Nurse and the other is Nurse Supervisor and since Julia was hired as the Office Manager/Administrator that we would just move both the nurses to be Staff Nurse's. Dr. LaSar moved to accept the new job descriptions. Emily seconded. All members voted to accept. Motion carried.

In Process

Julia talked about using the Tobacco Grant to purchase a truck for the Environmentalist and a new copy machine for the office. Julia told the board what Hubler had offered her. The board asked Julia about the website. She told them she got a quote for the website from Gary King. He told her to set up hosting it would cost approximately \$3500.00 to \$4500.00, and \$125.00 monthly for updates. He said we would still have a link on the County website. The board suggested that Julia to speak with the Commissioners and see whether the County would be interested their website. The board asked Sharon if she could have her daughter send them something on cost on setting up a website.

New Business

Marge told the board that the Health Department was given a plaque for being in the top ten in the State for child hood Immunizations.

Julia talked about Vape away day. It is on Friday May 24, 2019, from 3:30 PM to 5:00 PM. She is hoping for a good turnout.

She told the board that the budget committee met in the Health Department and worked on the 2020 budget, and was needing approval and signatures for what they had decided.

She told them the Health Office is wanting to start accepting credit cards. She got in touch with Mike Hyatt from pay.gov. He is going to come in the office and demonstrate how it works and all the other information we may want. The board told Julia to ask certain questions when he came in to the office.

Julia told the board that she had a Meth situation that came up and wasn't sure how to handle it, so she contacted the state. It turned out that she didn't need to do anything, but was wanting to get some type of training on it. On June 20, 2019, from 9:00 AM to 11:00 AM she is going to have a Meth Council in the Commissioner's room. She had invited the Sheriff, the Chief of Police, the Mayor, Leigh Morning, the Manager from DCS and the State is coming down and bringing test kits to us to keep here. She told the board they were welcome to attend also.

They will train them on what should be done if anything like that happens.

Kendra told the board that the Purdue Extension Office is upgrading their Parenting Guide Book and changing the title to Community Guide. They were asking if we could donate some money for the cost. The board decided to table it until they could find out more information about it.

Tai spoke with Gracie Marlatt regarding teaching children/adolescents about eating healthy.

Marge said they have started the free summer lunch program. She told them that the Food Pantry was having classes to teach people how to use healthier foods and how to cook some of

the vegetables. Tai would like to have a four to six week series where one organization could present an activity for the children to learn.

Administrator's Report

Julia told the board that she has thirty-four septic's, four complaints. She also mentioned having a booth at the fair.

Marge told the board that she was having a POD training on Thursday May 23, 2019 from 3:00 PM to 5:00 PM in the Assembly room and invited the board to attend.

Emily moved to adjourn the meeting. Carol seconded. All members voted to accept. Motion carried.

Adjourned at 8:45 PM

Next Meeting June 18, 2019, at 7:00 PM