

Rush County Health Board Meeting Minutes (Jan)

DATE:	January 19, 2021	RECORDER: Julia Apple
LOCATION:	Via Zoom	CALLED TO ORDER: 6:00PM TIME ADJOURNED: 6:53PM
MEMBERS PRESENT:	Carol Yager-Chairperson, Dr. Russell Daugherty-Health Officer, Elizabeth West, RN, Emily Ellis, PharmD, Sam Roller, Hannah Augsburger, Geoff Wesling-Attorney	
MEMBERS ABSENT:	Dr. Jonathan LeSar - Dixie Meyer and Sherry McKinney were also absent	
OTHERS PRESENT:	Julia Apple-Administrator/EHS, Chuck Kemker-EMA/Preparedness	
AGENDA ITEM	DISCUSSION/COMMENTS/RECOMMENDATIONS	ACTION/FOLLOW-UP
Carol's remarks	Orientation	Carol spoke to the members about the orientation paperwork that she sent out. She discussed the Mission statement and vision and core values. Later on in the evening Emily suggested to Carol that new members need to be taught about the minutes and the Nursing and Departmental reports.
I. Review of Minutes	November Minutes	The minutes were approved as presented. Emily moved to accept. Dr. LeSar seconded. Motion carried.
2. Departmental Reports	Nursing and Environmental Reports	Sam motioned to accept the November and December departmental reports. Emily seconded. Motion carried.
3. Old Business		
A. PHAB	Carol asked about PHAB	Julia told her she thought they were giving Health Department a little more time to get things together. Julia mentioned she thought about looking for student interns to help with some of the paperwork involved with PHAB. She also mentioned that she had applied for a grant through NACCHO.
B. Drive	New Vital Records System	Julia told them that she had talked with Sherry and she was telling her about Birth Certificate issues she was having with it and Dr. Daugherty said it was cumbersome.
C. Long and Short term goals for 2021	This should be a 3 to 5 year plan	Julia told the board that we would discuss goals at our next staff meeting.
D. Seasonal Flu Vaccinations	Flu Vaccine	We still had the flu vaccine available to them, by appointment only. Julia told the board that Dixie and Alicia were going out on Fridays and giving the homebound patients the COVID vaccine. It has worked out well so far.
4. In Progress		

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A. COVID Update	COVID update	Julia told them the office was receiving a lot of calls concerning the COVID vaccine. She told them Sherry had told to her that Dixie mentioned that we may have to help some people get signed up for the vaccination, but we just don't have the manpower to do this at this time. We just don't have enough personnel.
B. Logo	New Logo	Carol spoke about the new logo and really likes the look, and everyone was on board for adopting it.
C. Dog Bite Ordinance	Still waiting	Still waiting on Alan Rice to get back with us
D. Board Replacement	We will need to find someone to replace Vicky Lyndsay	Emily suggested a trainer or someone in Mental Health. The board thought that was a good idea since our focus in on obesity and Mental health. Julia also suggested that for new board members as well as present members, that maybe they should start doing an orientation with Dr. Daugherty, Carol and herself to go over what is expected of a board member. Everyone thought that was a good idea.
E. Evaluations	Staff Evaluations	Julia told them that the staff evaluations were finished. The staff evaluates themselves and sets their goals and then it is discussed between her and the individual. This is done twice a year.
5. New Business		
A. Board Member	We need to fill vacated spot	Carol said they had two applications. There was a discussion about each individual, but in the end Jackie Gettinger was nominated by Beth. Hannah seconded the nomination. Motion carried. Julia told them she will get approval at the next commissioner's meeting, and then send Jackie her paperwork.
B. Election	Need to elect Chairperson and Vice Chairperson	Dr. Daugherty said keep chairs as is. After a brief discussion, Sam nominated Carol as Chairperson and Dr. LeSar as the Vice-Chairperson. Beth seconded. Motion carried.
6. Preparedness	Chuck gave an update	He said there was nothing new to report at this time.
7. Adjournment	With no further business to discuss the meeting adjourned. 6:53pm	Beth moved to adjourn. Emily seconded. Motion carried.
Respectfully Submitted, Sherry McKinney Chairperson Signature: Carol Yager		