

REGULAR SESSION RUSH COUNTY BOARD OF COMMISSIONERS JANUARY 6, 2020

The Rush County Board of Commissioners met in regular session Monday, January 6, 2020 with Commissioners Mark Bacon, Paul Wilkinson and Bruce Levi. Auditor Jodi Harr and County Attorney Leigh Morning were in attendance.

It was noted that reorganization of the board was done at the December 19, 2019 meeting. Mark Bacon will be chairman and Bruce Levi will be co-chairman.

Commissioner Mark Bacon called the meeting to order at 9:00 a.m. with the Pledge to the American Flag.

Minutes of the December 19, 2019 regular meeting were approved on a motion by Paul Wilkinson and seconded by Bruce Levi. All were in favor. Motion carried.

Minutes of the executive session held on Friday, December 27, 2019 were approved on a motion by Paul Wilkinson and seconded by Mark Bacon. Levi was not present on December 27; therefore, he abstained. Motion carried.

CLAIMS

Auditor, Jodi Harr presented the biweekly claims docket for January 6, 2020 in the amount of \$428,428.97. Mark Bacon asked if there were any questions. There were none. Paul Wilkinson made the motion to approve the claims as presented. Bruce Levi seconded. Motion carried.

Payroll ending January 10, 2020 in the amount of \$192,711.92 was presented. Bruce Levi made the motion to approve payroll. Paul Wilkinson seconded. Motion carried.

JAIL CONSTRUCTION

Payment Requisition # 50 in the amount of \$83,312.86 from bond proceeds for jail construction claims was presented for approval. Bruce Levi made the motion to approve payment requisition #50 as presented. Paul Wilkinson seconded. Motion carried.

Jail claims in the amount of \$290,676.04 to be paid from fund 1114 LIT Special Purpose was approved to be paid with a motion by Bruce Levi and seconded by Paul Wilkinson. All were in favor. Motion carried.

Jail Construction Change Order # 280/620-009 to JC Ripberger for an additional \$608.00 to change the locks on a door in a non-secure area was presented for approval. Construction Manager John Painter verified that it is ok to have the lock on the door since it is not an emergency exit from the building. Wilkinson asked if we will get credit for the original lock that was on the design plan. The door was not designed to lock so there is no credit available. Paul Wilkinson made the motion to approve the change order. Bruce Levi seconded. Motion carried.

CENTERSTONE

The commissioners acknowledged receipt of the Community Mental Health Center 2019 Annual Report. It was received via mail. No one from Centerstone was present.

CYBERSECURITY

IT Director Randy Herbert was present to remind everyone that the county has the best possible technology in place to prevent cybersecurity attacks but everyone should be diligent in about watching for suspicious emails and internet use. Hackers are always looking for ways to get into our system. The county has thirty days of backups so the data could be restored but it would take four or five days for that to happen. He is continuously updating everything that we have. He is working on a written Data Recovery process.

He and Ron Jarman are working on getting all of the new jail computers up and running.

HR

HR Director Tony Personnet reminded everyone of the IPEP workman comp training that will be held on Tuesday, January 7.

He reported staff updates in the prosecutor office and the jail. Sheriff Allan Rice requested permission to advertise for staff openings as employees leave rather than waiting for the next commissioner meeting. This would eliminate some of the delay in getting the position filled. After discussion, Paul Wilkinson made the motion to allow advertising on positions that are already budgeted and after the commissioners have been notified via email. Bruce Levi seconded. All were in favor. Motion carried.

APPOINTMENTS

- Alcoholic Beverage Board – Paul Wilkinson made the motion to reappoint Michael Daubenspeck to the Alcoholic Beverage Board. Bruce Levi seconded. Motion carried with all in favor.
- PTBOA Board – Bruce Levi made the motion to reappoint Kathy Dean and Dale Gardner to the PTBOA Board. Paul Wilkinson seconded. Motion carried with all in favor.
- Health Board – There are two openings. The Health Board has not made their recommendation to the commissioners.

QPH

The QPH preventive maintenance contract for the courthouse was presented for renewal. The cost of \$8,880.00 is the same as 2019. Paul Wilkinson made the motion to approve the contract. Bruce Levi seconded. Motion carried with all in favor.

COURTHOUSE MAINTENANCE

The auditor found a quote from Jeff DeSonier to replace four toilets in third floor restrooms. The commissioners do not know who requested the estimate. There was a conversation with Gilliam Janitorial a while back. They agree that there is a history of

problems with leaks and high water usage from these public restrooms. It is an area to be looked at. There is no indication that this is the cause of the water leak issue in the ceiling and wall of the Assessor's office. Levi had a conversation with Wade McLaughlin at Gilliams. He thought two of the toilets were out of service. The Auditor was instructed to hold onto the estimates. Levi will contact Gilliams.

HIGHWAY

Highway Superintendent Jerry Sitton presented the December financial report.

SHERIFF

Sheriff Allan Rice gave the department updates. Inspections for the new jail are scheduled for January 13 and January 16. The total completion date is still set as January 31, 2020. The new medical team has taken over. Correction Officers are being trained on medical protocols January 9.

The SheriffApp.com contract is ready for approval. Commissary will pay the set-up fee and first year maintenance fee in the amount of \$7,500.00. The maintenance fee after the first year will have to be included in his budget. Paul Wilkinson made the motion to approve the one year contract. Bruce Levi seconded. Motion carried.

Quotes were received for the kitchen work tables.

- Central Restaurant Products \$426.10 per table
- Wasserstrom \$671.16 per table

Paul Wilkinson made the motion to approve the quote from Central Restaurant Products. Bruce Levi seconded. Motion carried.

GRANT POLICY

County Attorney Leigh Morning presented a county grant policy. The State Board of Accounts and grant applications are starting to require grant policies as part of internal controls. As with any policy, there will be exceptions and time tables that will need to be worked out from grant to grant. All exceptions will need to be noted in the commissioner and/or council minutes. Paul Wilkinson made the motion to adopt the grant policy to be effective January 1, 2020. Bruce Levi seconded. Motion carried. The auditor will send out to all department heads.

2020 CENSUS

Susanna Johnson, Rush County Recruiter for the 2020 US Census was present to ask for the assistance of the commissioners. She request assistance in recruiting workers to take the census by sharing the information on the county website and by word of mouth. She also asked for those in attendance to help educate residents on the census process and the importance of the census. The census will be taken in March, April and May. Military veterans receive preference in hiring. Packets were distributed to each of the commissioners explaining the process.

BROADBAND

Carole Yeend reminded everyone that a broadband meeting will be held at 1 p.m. on Wednesday, January 8 in the assembly room of the courthouse for anyone who is interested.

AREA PLAN COMMISSION

Tom Monka asked when the commissioners were going to decide which of them are going to serve on the Area Plan Commission. Wilkinson has a conflict of the time that the meetings are held due to the other board meetings that he is assigned to. If they want to change the meetings to be had during the day, he could do it. Levi will continue to be the appointment but he too will have conflicts with the time. Paul Wilkinson made the motion to retain Bruce Levi as the commissioner appointed to the Area Plan Commission. Mark Bacon seconded. Motion carried. The Area Plan Commission would have to determine if they want to change the time of the meetings.

Bruce Levi made the motion to adjourn. Paul Wilkinson seconded. All were in favor. Motion carried.

/Mark Bacon/
Mark Bacon, Chairman

/Paul Wilkinson/
Paul Wilkinson

/Bruce Levi/
Bruce Levi

ATTEST:

/Jodi Harr/
Jodi Harr, Auditor