



**Rush County**  
ADA Transition Plan  
FY 2027

Prepared by:



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## **I. Statement/Mission**

In 1990, the Federal Government enacted the Americans with Disabilities Act ("ADA"). Rush County recognizes its legal obligation to comply with Title II of the ADA and hereby establishes a transition plan to ensure compliance of this federal law, rules, and regulations. Therefore, Rush County will identify barriers that exist and state how and when the barriers are to be removed by providing a means to address complaints of discrimination, by encouraging public input to assess, address and meet access needs, and by establishing periodic reviews of the plan to monitor progress and compliance. The purpose of the Plan is to ensure that the citizens of Rush County are provided full access to the County programs, services, and activities in a timely manner. Rush County elected officials and staff believe the ability to accommodate disabled persons is essential to good customer service, the quality-of-life Rush County residents seek to enjoy, and to effective governance. Title II of the ADA requires that each of Rush County services, programs, and activities, when viewed in their entirety, be readily accessible and usable by individuals with disabilities.

## **II. Non-Discrimination Notice**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), Rush County will not discriminate against qualified individuals with disabilities based on disability in its services, programs, or activities.

**Employment:** Rush County does not discriminate based on disability in its hiring or employment practices and complies with all regulations promulgated by the US Equal Employment Opportunity Commission under Title I of the American Disabilities Act (ADA).

**Effective Communication:** Rush County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in County programs, services, and activities to make information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** Rush County will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all its programs, services, and activities. For example, individuals with service animals are welcome in County offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Rush County, should contact the following as soon as possible but no later than 2 business days before the scheduled event:

**Jerry Sitton**  
Rush County ADA Coordinator  
1352 E State Road 44, Rushville, IN 46173  
(765) 932-2926  
[highway@rushcounty.in.gov](mailto:highway@rushcounty.in.gov)

The ADA does not require the County to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of Rush County is not accessible to persons with disabilities should be directed to the above contact person. The County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs. I-Speak cards are available at the County Clerk-Treasurer's office and included in **Appendix E** to aid in removing language barriers.

### III. Grievance Procedure

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination based on disability in the provision of services, activities, programs, or benefits by Rush County.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem as shown in the Grievance Form in **Appendix C**. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

**Jerry Sitton**  
Rush County ADA Coordinator  
1352 E State Road 44, Rushville, IN 46173  
(765) 932-2926  
[highway@rushcounty.in.gov](mailto:highway@rushcounty.in.gov)

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or designee will respond in writing or, where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of Rush County and offer options for substantive resolution of the complaint.

If the response of the ADA Coordinator or designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to Rush County Commissioners or their designee.

Within 15 calendar days after receipt of the appeal, Rush County Commissioners or designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the County Commissioners President or designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints or appeals received by the ADA Coordinator, or designee, will be retained by Rush County for at least three years. (**Appendix C** contains the Grievance Form)

#### IV. Design Standards

Sidewalks: Sidewalks constructed as part of planned development, sidewalks replaced by or for Rush County, or sidewalks replaced by or for a property owner shall be constructed in accordance with the PROWAG (Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way) regulations and standards.

Buildings: Any County-owned buildings that are constructed, remodeled, or updated shall be constructed in accordance with the most current ADAAG (Accessibility Guidelines for Buildings and Facilities) regulations and standards.

#### V. Public Involvement Opportunities

The public is encouraged to participate in identifying needs or barriers to accessibility. The County's ADA Transition Plan will be posted on the County website (<https://rushcounty.in.gov/>) and be available at the County Clerk-Treasurer's office. Please send suggestions and ideas to the ADA Coordinator at the following address:

**Jerry Sitton**

Rush County Coordinator

1352 E State Road 44, Rushville, IN 46173

(765) 932-2926

[highway@rushcounty.in.gov](mailto:highway@rushcounty.in.gov)

The County posts a Public Volunteer Survey in **Appendix D** in County Commissioners chambers, which is intended to be a local decision-makers tool to provide emphasis to a specific need based on a special concern, especially one of public safety, anticipated heavy pedestrian traffic, or special site conditions. It is encouraged for those who require accommodation to contact the ADA Coordinator at least 2 business days' notice prior to the request for accommodation that is needed.

## VI. Building, Property, and Sidewalk Review

The scope of this Plan involved an assessment of all physical resources subject to the requirements of the Americans with Disabilities Act (ADA) within the jurisdiction of Rush County. The County owns and operates buildings and sidewalks within its jurisdiction that require a field investigation. The County Commissioners assigned USI Consultants to perform the self-evaluation of the following County facilities:

- County Courthouse
- County Jail
- County Annex
- County Highway Buildings

An assessment of all properties was completed in 2023. The evaluations were reviewed and opinions of cost for each noted deficiency presented to Rush County Commissioners. The finalized self-evaluations are included as part of this plan.

These facility evaluations also include public parking spaces and building approaches on County property only. Not all parking and sidewalk facilities are in Rush County's jurisdiction and, therefore, were not evaluated. The deficiency lists from the self-evaluations are located in **Appendix A**. Public right-of-way pedestrian facilities were reviewed using PROWAG criteria. Public facilities, including buildings, parks, playgrounds, parking areas, restrooms, service counters, and other site elements, were reviewed using the 2010 ADA Standards for Accessible Design as the baseline. Where adopted building code requirements or ICC A117.1 are more stringent, the more stringent requirement may apply for design and permitting. Programmatic access, public notices, grievance procedures, communications, and Title VI-related procedures were reviewed for consistency with applicable ADA Title II and Title VI requirements.

In accordance with Title II of the Americans with Disabilities Act (ADA) and guidance from the U.S. Department of Justice, Local Public Agencies (LPAs) shall ensure that digital content, including websites and mobile applications, is accessible to individuals with disabilities. LPAs shall take reasonable steps to ensure that all public-facing digital services, programs, and activities are accessible and usable by individuals with disabilities.

To support compliance, LPAs should:

- Ensure websites and mobile applications are designed and maintained to be accessible to individuals with visual, hearing, mobility, and cognitive disabilities
- Strive to conform to recognized accessibility standards such as the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA
- Provide alternative accessible formats or assistance upon request if digital content is not fully accessible
- Include accessibility considerations when procuring or developing digital platforms, software, and third-party tools
- Periodically evaluate digital content and remediate identified accessibility barriers

Failure to provide accessible digital content may result in individuals with disabilities being denied equal access to programs, services, or activities.

## **VII. Inventory for Sidewalks & Curb Ramps**

To remove ADA barriers to streets and sidewalks, curbs and sidewalks within the County's jurisdiction, the inventory procedure is intended to identify a comprehensive list or inventory of all curbs and sidewalks in Rush County jurisdiction that are not ADA compliant, also located in **Appendix A**.

The following attributes are typically observed for sidewalks and ramps.

- Measured width
- Cross slope observation (2% maximum)
- Heaving
- Continuity
- Joint condition
- Ramp width
- Ramp slope
- Ramp turning space
- Ramp clear space
- Detectable warnings

The above items were considered and a summary "Condition Rating" was given as follows:

- A ADA Compliant, no concerns (green)
- B Minor problem noted, but no immediate needs (orange)
- C One major problem or multiple minor problems, needs some attention (yellow)
- D Multiple major problems, possibly impassible for wheelchairs (purple)
- F Broken, impassable by wheelchairs, difficult for pedestrians (red)

Examples of sidewalk and ramp ratings are provided on the following pages.

## Examples of Curb Ramp Grade Ratings

Grade A – Complies with all standards.



Grade B – Minor Deficiency: The ramp shown has no detectable warning.



Grade C – Major Deficiency: The ramp shown here is too narrow, doesn't have a detectable warning, and has a joint displacement.



Grade D – Multiple Major Deficiencies: The ramp shown here is too narrow, is too steep, has a bad cross slope, and no detectable warning.



Grade F – Not present, broke, and/or impassable.



## Examples of Sidewalk Grade Ratings

Grade A – Complies with all standards.



Grade B – Minor Deficiency: For instance, the sidewalk shown here has a cross slope greater than 2%.



Grade C – Major Deficiency: For instance, the sidewalk shown here is too narrow and has joint displacements making it complicated to navigate by wheelchair, though still passable for someone walking.



Grade D – Multiple Major Deficiencies: For instance, the sidewalks shown here are too narrow, they have joint displacements, rough/cracked surfaces, and gaps making it likely impassable by wheelchair, though a fit walker could still navigate the sidewalk.



Grade F – Not present, broke, and/or impassable.



## **VIII. Training**

All Rush County department heads received ADA and Title VI training handouts on October 1st, 2026, to share with their staff. ADA and Title VI training will be part of the County's on-boarding procedure for new employees.

## **IX. Funding & Priorities**

ADA upgrades in buildings will be paid for out of the annual building maintenance budget. Additional funds will be appropriated as needed for building compliance projects. Building access and entry ways will be the highest priorities.

## **X. Review and Evaluation**

The County Commissioners will meet annually with the ADA Coordinator to review steps from the previous year to comply with ADA requirements, review projects completed in the current Plan, and funding sources utilized for the projects. The County will update INDOT on ADA improvements by October 1<sup>st</sup> of each year.

The ADA Coordinator will submit a new plan for adoption by the County Commissioners every 3 years. The updated plan will include any new, or improvements to, County-owned facilities, sidewalks and curb ramps with associated rating. Sidewalks and curb ramps brought into compliance will also be identified. The County Commissioners and ADA Coordinator shall review the prioritization of repairs, modifications or replacement of sidewalks and curbs for the upcoming year and will determine funding sources for the projects.

## **XI. Appendices**

## **Appendix A: ADA Self-Evaluations**

# Rush County

## ADA Self Evaluation & Compliance Barriers

Evaluation dates 2025 for the following locations:

- I. County Courthouse
- II. County Jail
- III. County Highway Buildings
- IV. Conservation Club



**Prepared by: USI Consultants**

## I. County Courthouse

(Priority 1-High, 2-Med, 3-Low)

| #                                 | COUNTY COURTHOUSE DEFICIENCIES                                                                                                                                                                                            | RECOMMENDATION                                                                                                                                                                                | TOTAL COST | PRIORITY | PROJECTED COMPLETION YEAR |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------|---------------------------|
| <b>PARKING</b>                    |                                                                                                                                                                                                                           |                                                                                                                                                                                               |            |          |                           |
| 1                                 | The six accessible parking spaces along 1st Street have no adjacent access aisles, so drivers park tight to the sidewalk and vehicles overhang it, restricting the route (33 spaces total; 2 accessible spaces required). | Redesign the 1st Street parking for one van-accessible space (11 ft) and one car space (8 ft) sharing an 8 ft access aisle, with ISA and van accessible signs at 80 in. min and 2% max slopes | \$8,000    | 1        | 2032                      |
| 2                                 | Cracks and missing pavement in the accessible parking spaces create gaps wider than 1/2 inch and vertical rises over 1/4 inch.                                                                                            | Repair trip hazards, gaps and cracks in route                                                                                                                                                 | — See #1   | 1        | 2032                      |
| <b>EXTERIOR ACCESSIBLE ROUTES</b> |                                                                                                                                                                                                                           |                                                                                                                                                                                               |            |          |                           |
| 3                                 | A traffic light pole in the middle of the north sidewalk along 2nd Street narrows the accessible route to 38 inches (48 in. required).                                                                                    | Relocate the street furniture or reroute the sidewalk by relocating the courthouse retaining wall to provide a 48 in. min clear route with 2% max cross slope                                 | \$15,000   | 1        | 2034                      |
| 4                                 | A traffic light control box in the middle of the north sidewalk along 2nd Street narrows the accessible route to 35 inches.                                                                                               | Relocate the control box or reroute the sidewalk to provide a 48 in. min clear route                                                                                                          | — See #3   | 1        | 2034                      |
| 5                                 | The east sidewalk along Perkins Street has multiple vertical rises over 1/4 inch and a cross slope steeper than 2%.                                                                                                       | Resurface the sidewalk to eliminate vertical rises over 1/4 in. and hold the cross slope to 2% max                                                                                            | \$8,000    | 1        | 2032                      |
| 6                                 | A Truck Route sign along Perkins Street is anchored with a metal plate whose bolts project above the sidewalk, creating a trip hazard over 1/4 inch.                                                                      | Reset the sign at 80 in. min to the bottom edge and eliminate the mounting plate                                                                                                              | \$500      | 1        | 2027                      |
| 7                                 | The south sidewalk along 1st Street has multiple vertical rises over 1/4 inch, gaps wider than 1/2 inch, and spalling concrete.                                                                                           | Resurface the sidewalk to eliminate vertical rises over 1/4 in., gaps over 1/2 in., and spalling                                                                                              | \$8,000    | 1        | 2032                      |
| 8                                 | Without parking curb stops, vehicles parked along 1st Street overhang the sidewalk and narrow the accessible route below 48 inches.                                                                                       | Install parking curb stops so parked vehicles cannot overhang the sidewalk                                                                                                                    | \$1,500    | 1        | 2030                      |
| 9                                 | The west sidewalk has multiple vertical rises over 1/4 inch and a cross slope steeper than 2% at its north end.                                                                                                           | Resurface the sidewalk to eliminate vertical rises over 1/4 in. and hold the cross slope to 2% max                                                                                            | \$8,000    | 1        | 2032                      |

|    |                                                                                                                                                                                                                         |                                                                                                                                                                                           |          |   |      |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---|------|
| 10 | Two signs and two street lights narrow the west sidewalk to 39 and 45 inches.                                                                                                                                           | Relocate the street signs and lights, or redesign the sidewalk into the courthouse lawn to provide a 48 in. min route                                                                     | \$10,000 | 1 | 2034 |
| 11 | Spalling concrete from the courthouse lawn retaining wall is falling onto the west sidewalk.                                                                                                                            | Repair and maintain the lawn retaining wall so debris does not reach the route                                                                                                            | \$3,000  | 1 | 2030 |
| 12 | At the northeast corner of 2nd Street and Perkins Street the detectable warning domes are missing or unevenly spaced, no pedestrian crossing signal exists, and the curb ramp has no 4 x 4 ft turning space at the top. | Redesign the pedestrian crossing with a compliant curb ramp and 4 x 4 ft top landing, replace the truncated-dome pavers per PROWAG R305, and install pedestrian crossing signals per R209 | \$25,000 | 1 | 2036 |
| 13 | At the southeast corner no detectable warning, accessible curb ramp, pedestrian crossing, or pedestrian walk signal exists.                                                                                             | Redesign the corner with a pedestrian crossing, compliant curb ramp (R207), truncated-dome pavers (R305), and pedestrian crossing signals (R209)                                          | \$25,000 | 1 | 2036 |
| 14 | At the southwest corner the detectable warning domes are missing or unevenly spaced and no pedestrian crossing signal exists.                                                                                           | Redesign the corner with a pedestrian crossing, compliant curb ramp (R207), truncated-dome pavers (R305), and pedestrian crossing signals (R209)                                          | \$25,000 | 1 | 2037 |
| 15 | At the northwest corner of 2nd Street and Main Street the detectable warning domes are missing or unevenly spaced and the curb ramp has no 4 x 4 ft turning space at the top.                                           | Redesign the corner with a compliant curb ramp and 4 x 4 ft top landing, truncated-dome pavers (R305), and pedestrian crossing signals (R209)                                             | \$25,000 | 1 | 2037 |
| 16 | The accessible entrance sign is on the building only; no sign marks the start of the accessible route at the north entrance steps near the road.                                                                        | Install accessible-parking or directional sign                                                                                                                                            | \$400    | 1 | 2027 |
| 17 | The north entrance steps have a single handrail in the middle of the stair with no top or bottom extensions.                                                                                                            | Provide handrails on both sides of the stair at 34 to 38 in. with 1 1/2 in. max gripping surface and top and bottom extensions (ADAAG 505)                                                | \$4,000  | 1 | 2031 |
| 18 | The stairs on the sidewalk from the north sidewalk to the west entrance have risers varying from 4 to 6 inches, treads of 18 1/2 to 36 1/2 inches, and no handrails.                                                    | Rebuild the stairs with uniform 7 in. max risers, 11 in. treads, and handrails on both sides, or replace them with a 1:12 ramp system with handrails (ADAAG 504, 505, 405)                | \$15,000 | 1 | 2035 |
| 19 | The sidewalk from the north sidewalk to the west entrance has vertical rises over 1/4 inch and gaps wider than 1/2 inch.                                                                                                | Resurface the sidewalk to eliminate vertical rises over 1/4 in. and gaps over 1/2 in                                                                                                      | \$4,000  | 1 | 2031 |
| 20 | No sign marks the start of the accessible route to the east entrance at the steps near the road.                                                                                                                        | Install accessible-parking or directional sign                                                                                                                                            | \$400    | 1 | 2027 |

|    |                                                                                                                                            |                                                                                                                                            |           |   |      |
|----|--------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|------|
| 21 | The east entrance steps have a single handrail in the middle of the stair with no top or bottom extensions.                                | Provide handrails on both sides of the stair at 34 to 38 in. with 1 1/2 in. max gripping surface and top and bottom extensions (ADAAG 505) | \$4,000   | 1 | 2031 |
| 22 | The retaining wall and lawn curb along the east entrance route are broken and spalling, dropping debris onto the route.                    | Repair and maintain the retaining wall so debris does not reach the route                                                                  | \$3,000   | 1 | 2030 |
| 23 | A 3 inch vertical rise exists at the east entrance doors.                                                                                  | Eliminate the step by adding concrete to form a 1:12 max sloped approach to the entrance doors                                             | \$3,000   | 1 | 2030 |
| 24 | The first step at the east entrance is broken on both sides.                                                                               | Repair the broken step to a firm, stable, slip-resistant surface                                                                           | \$800     | 1 | 2027 |
| 25 | The accessible ramp from the west entrance runs 67 feet without intermediate landings (60 in. level landing required every 30 ft).         | Rebuild the ramp with 60 in. level landings at 30 ft max intervals and handrails on both sides (ADAAG 405, 505)                            | \$25,000  | 1 | 2038 |
| 26 | Vertical rises over 1/4 inch exist at the start and the middle of the west entrance ramp.                                                  | Resurface the ramp to eliminate vertical rises over 1/4 in                                                                                 | — See #25 | 1 | 2038 |
| 27 | The west entrance ramp handrail is mounted at 32 inches (34 to 38 in. required) and is loose.                                              | Install new handrails on both sides of the ramp at 34 to 38 in. capable of resisting 250 lb                                                | — See #25 | 1 | 2038 |
| 28 | No sign marks the start of the accessible route from the 1st Street sidewalk to the building stairs.                                       | Install accessible-parking or directional sign                                                                                             | \$400     | 1 | 2027 |
| 29 | The stairs from the 1st Street sidewalk into the building have non-uniform risers and a single center handrail without extensions.         | Rebuild the stairs with uniform 7 in. max risers and 11 in. treads and handrails on both sides with extensions (ADAAG 504, 505)            | \$15,000  | 1 | 2035 |
| 30 | The route from the 1st Street sidewalk to the stairs has multiple gaps wider than 1/2 inch and vertical rises over 1/4 inch.               | Resurface the sidewalk to eliminate vertical rises over 1/4 in. and gaps over 1/2 in                                                       | \$4,000   | 1 | 2031 |
| 31 | The accessible route to the entrance has multiple gaps wider than 1/2 inch, rises over 1/4 inch, and spalling concrete across the surface. | Resurface the route to a clean, firm, stable, slip-resistant surface without gaps over 1/2 in. or rises over 1/4 in                        | \$8,000   | 1 | 2033 |
| 32 | No sign marks the start of this accessible route at the steps near the road.                                                               | Install accessible-parking or directional sign                                                                                             | \$400     | 1 | 2027 |
| 33 | The retaining wall along this accessible route is spalling and broken, dropping debris onto the route.                                     | Repair and maintain the retaining wall so debris does not reach the route                                                                  | \$3,000   | 1 | 2030 |

|                              |                                                                                                                                                       |                                                                                                                                                     |         |   |      |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|---------|---|------|
| 34                           | Two No Parking signs along Perkins Street are mounted with the bottom edge lower than 80 inches above the sidewalk. (Measured: 62 inches)             | Relocate sign                                                                                                                                       | \$400   | 1 | 2027 |
| 35                           | A stoplight control box on a sidewalk post has its bottom edge at 38 inches with no cane-detectable warning below it.                                 | Install a cane-detectable warning at the base of the post at least as wide as the box, or redesign the sidewalk to provide a 48 in. route around it | \$1,000 | 1 | 2027 |
| <b>ENTRANCES &amp; EXITS</b> |                                                                                                                                                       |                                                                                                                                                     |         |   |      |
| 36                           | The entrance door locks have operable parts higher than 48 inches above the floor. (Measured: 54 to 59 1/2 inches)                                    | Relocate door hardware to 34–48 in                                                                                                                  | \$400   | 1 | 2027 |
| 37                           | The entrance door kick plates are attached with decorative fasteners that create a non-smooth surface within 10 inches of the floor.                  | Install new smooth kick plates                                                                                                                      | \$400   | 1 | 2027 |
| 38                           | The exterior vestibule walking surface is not level and is slippery when wet.                                                                         | Regrade the vestibule walking surface to be level and slip resistant                                                                                | \$3,000 | 1 | 2030 |
| 39                           | Floor-mounted door stops in the interior vestibule are tripping hazards in the door maneuvering space.                                                | Remove the floor-mounted door stops and install door-mounted stops at 78 in. min                                                                    | \$200   | 1 | 2027 |
| 40                           | The interior vestibule door locks have operable parts higher than 48 inches above the floor. (Measured: 54 to 59 1/2 inches)                          | Relocate door hardware to 34–48 in                                                                                                                  | \$400   | 1 | 2027 |
| 41                           | The interior vestibule door kick plates are attached with decorative fasteners that create a non-smooth surface within 10 inches of the floor.        | Install new smooth kick plates                                                                                                                      | \$400   | 1 | 2027 |
| 42                           | The second entrance vestibule door kick plates are attached with decorative fasteners that create a non-smooth surface within 10 inches of the floor. | Install new smooth kick plates                                                                                                                      | \$400   | 1 | 2027 |
| 43                           | Floor-mounted door stops in the second entrance vestibule are tripping hazards in the door maneuvering space.                                         | Remove the floor-mounted door stops and install door-mounted stops at 78 in. min                                                                    | \$200   | 1 | 2027 |
| 44                           | The second entrance vestibule door locks have operable parts higher than 48 inches above the floor. (Measured: 54 to 59 1/2 inches)                   | Relocate door hardware to 34–48 in                                                                                                                  | \$400   | 1 | 2027 |
| 45                           | At the west entrance exterior vestibule a vertical rise over 1/4 inch and depressions exist where the concrete meets the tile floor.                  | Resurface the entrance floor to a smooth, level transition without vertical rises over 1/4 in                                                       | \$3,000 | 1 | 2031 |
| 46                           | The mosaic tile at the west entrance is a slip hazard when wet and its uneven surface holds water.                                                    | Replace the mosaic tile with a level, slip-resistant surface that does not pond water                                                               | \$6,000 | 1 | 2032 |

|    |                                                                                                                                         |                                                                                                                            |         |   |      |
|----|-----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|---------|---|------|
| 47 | Floor-mounted door stops in the Entrance II interior vestibule are tripping hazards in the door maneuvering space.                      | Remove the floor-mounted door stops and install door-mounted stops at 78 in. min                                           | \$200   | 1 | 2027 |
| 48 | The Entrance II door kick plates are attached with decorative fasteners that create a non-smooth surface within 10 inches of the floor. | Install new smooth kick plates                                                                                             | \$400   | 1 | 2027 |
| 49 | The Entrance II door locks have operable parts higher than 48 inches above the floor. (Measured: 54 to 59 1/2 inches)                   | Relocate door hardware to 34–48 in                                                                                         | \$400   | 1 | 2027 |
| 50 | The bulletin board in the entry is not mounted with at least 50% of its surface within 48 inches of the floor.                          | Relocate the bulletin board so at least 50% of it is within 15 to 48 in. reach                                             | \$200   | 1 | 2027 |
| 51 | The handrails from the landing to the first floor are mounted more than 1 1/2 inches from the wall.                                     | Reinstall the handrails exactly 1 1/2 in. from the wall                                                                    | \$800   | 1 | 2027 |
| 52 | Tactile exit signage with Braille is not provided at the required fire exit at the entrance.                                            | Install tactile sign                                                                                                       | \$400   | 1 | 2027 |
| 53 | Electrical receptacles in the interior vestibule are lower than 15 inches above the floor.                                              | Raise the receptacles to 15 in. min above the floor                                                                        | \$600   | 1 | 2027 |
| 54 | The interior vestibule interior door sets require more than 5 pounds of force to open.                                                  | Adjust door closer                                                                                                         | \$0     | 1 | 2027 |
| 55 | Tactile exit signage with Braille is not provided at the required fire exit at the interior vestibule.                                  | Install tactile sign                                                                                                       | \$400   | 1 | 2027 |
| 56 | The second entrance vestibule interior door sets require more than 5 pounds of force to open.                                           | Adjust door closer                                                                                                         | \$0     | 1 | 2027 |
| 57 | Tactile exit signage with Braille is not provided at the required fire exit at the second entrance vestibule.                           | Install tactile sign                                                                                                       | \$400   | 1 | 2027 |
| 58 | The mailboxes at the west entrance sit in front of a step, obstructing the clear floor approach needed to use them.                     | Relocate the mailboxes to an area with a 30 x 48 in. clear front or side approach                                          | \$1,000 | 1 | 2027 |
| 59 | Electrical receptacles in the Entrance II interior vestibule are lower than 15 inches above the floor.                                  | Raise the receptacles to 15 in. min above the floor                                                                        | \$600   | 1 | 2027 |
| 60 | The Entrance II bulletin board is mounted over a heating unit, blocking access to it.                                                   | Relocate the bulletin board so at least 50% of it is within the 15 to 48 in. reach range with a 30 x 48 in. clear approach | \$200   | 1 | 2027 |
| 61 | The Entrance II interior door sets require more than 5 pounds of force to open.                                                         | Adjust door closer                                                                                                         | \$0     | 1 | 2027 |
| 62 | Tactile exit signage with Braille is not provided at the required fire exit at the Entrance II.                                         | Install tactile sign                                                                                                       | \$400   | 1 | 2027 |

**1ST FLOOR LOBBY**

|    |                                                                                                                                              |                                                                                                                                                                                                 |          |   |      |
|----|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---|------|
| 63 | Electrical and communication receptacles in the lobby are mounted lower than 15 inches above the floor.                                      | Raise the receptacles to 15 in. min above the floor                                                                                                                                             | \$600    | 2 | 2029 |
| 64 | The thermostat in the lobby has its operable part higher than 48 inches above the floor. (Measured: 59 inches)                               | Lower the thermostat to 48 in. max above the floor                                                                                                                                              | \$400    | 2 | 2028 |
| 65 | The building's audible/visual fire alarms are insufficient in number and location; the lobby alarm is mounted at 106 inches above the floor. | Install audible and visual fire alarms throughout the building per ADAAG 702 and NFPA 72, mounted at 80 in. max where most visible, with wiring in employee work areas for future visual alarms | \$40,000 | 2 | 2047 |

**COMMISSIONERS' MEETING ROOM & IT/EMA OFFICE**

|    |                                                                                                                                  |                                                                           |         |   |      |
|----|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|---------|---|------|
| 66 | Tactile signage with Braille identifying the Commissioners' Meeting Room is not provided at the latch side of the door.          | Install tactile sign                                                      | \$400   | 2 | 2028 |
| 67 | The Commissioners' Meeting Room door has knob-type hardware.                                                                     | Replace door hardware with lever, loop or push hardware                   | \$400   | 2 | 2028 |
| 68 | Electrical and communication receptacles in the Commissioners' Meeting Room are mounted lower than 15 inches above the floor.    | Raise the receptacles to 15 in. min above the floor                       | \$600   | 2 | 2029 |
| 69 | A vertical rise over 1/4 inch exists where the wood and stone floors meet in the Commissioners' Meeting Room.                    | Add a 1/2 in. max transition strip beveled on both edges                  | \$300   | 2 | 2027 |
| 70 | The commissioners' meeting table is 30 inches high with only 23 1/2 inches of knee clearance (27 in. required).                  | Add accessible table or work surface                                      | \$2,000 | 2 | 2039 |
| 71 | The IT/Emergency Management Office entry door has knob-type hardware.                                                            | Replace door hardware with lever, loop or push hardware                   | \$400   | 2 | 2028 |
| 72 | Electrical and communication receptacles in the IT/Emergency Management Office are mounted lower than 15 inches above the floor. | Raise the receptacles to 15 in. min above the floor                       | \$600   | 2 | 2029 |
| 73 | The route to the EMA desk is 28 inches wide (36 in. required).                                                                   | Rearrange or remove furniture to provide a 36 in. min accessible route    | \$400   | 2 | 2028 |
| 74 | The IT/EMA office door does not provide 18 inches of maneuvering clearance at the latch side on the pull side.                   | Relocate the door to provide 18 in. latch-side clearance on the pull side | \$5,000 | 2 | 2041 |

|                       |                                                                                                                         |                                                                                                                                     |           |   |      |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------|---|------|
| 75                    | A visual/audible fire alarm is not present in the Commissioners' Meeting Room.                                          | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms              | — See #65 | 2 | 2047 |
| 76                    | A visual/audible fire alarm is not present in the IT/Emergency Management Office.                                       | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms              | — See #65 | 2 | 2047 |
| <b>JANITOR'S ROOM</b> |                                                                                                                         |                                                                                                                                     |           |   |      |
| 77                    | The Janitor's Room door has knob-type hardware.                                                                         | Replace door hardware with lever, loop or push hardware                                                                             | \$400     | 2 | 2028 |
| 78                    | The Janitor's Room door has a door-mounted door stop.                                                                   | Remove the door stop                                                                                                                | \$100     | 2 | 2027 |
| 79                    | A police assistance button is mounted higher than 48 inches above the floor. (Measured: 59 inches)                      | Lower the operable control to 48 in. max above the floor                                                                            | \$400     | 2 | 2028 |
| 80                    | The Janitor's Room transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force. | Discontinue use of the transom window and remove its operable hardware                                                              | \$100     | 2 | 2027 |
| 81                    | The Janitor's Room entry door requires more than 5 pounds of force to open.                                             | Remove the door closer entirely; this also removes the 12 in. push-side clearance requirement                                       | \$200     | 2 | 2027 |
| 82                    | The Janitor's Room entry door lacks 18 inches of latch-side clearance on the pull side.                                 | No correction feasible: the recessed door design common throughout the courthouse cannot provide the clearance without undue burden | — See #81 | 2 | 2027 |
| 83                    | The Janitor's Room entry door lacks 12 inches of latch-side clearance on the push side.                                 | Resolved by removing the door closer                                                                                                | — See #81 | 2 | 2027 |
| 84                    | Electrical and communication receptacles in the Janitor's Room are mounted lower than 15 inches above the floor.        | Raise the receptacles to 15 in. min above the floor                                                                                 | \$600     | 2 | 2029 |
| 85                    | The window blind controls in the Janitor's Room are higher than 54 inches above the floor.                              | Lower the blind controls to 48 in. max above the floor                                                                              | \$200     | 2 | 2027 |
| 86                    | A visual/audible fire alarm is not present in the Janitor's Room.                                                       | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms              | — See #65 | 2 | 2047 |

| SOLID WASTE DEPARTMENT |                                                                                                                                      |                                                                                                                                         |           |   |      |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-----------|---|------|
| 87                     | The Solid Waste Department entry door has knob-type hardware.                                                                        | Replace door hardware with lever, loop or push hardware                                                                                 | \$400     | 2 | 2028 |
| 88                     | Electrical and communication receptacles in the Solid Waste Department are mounted lower than 15 inches above the floor.             | Raise the receptacles to 15 in. min above the floor                                                                                     | \$600     | 2 | 2029 |
| 89                     | The Solid Waste Department door does not provide the required 18 inches of maneuvering clearance at the latch side on the pull side. | No correction feasible: the recessed door construction cannot provide the clearance without undue burden; provide assistance on request | \$0       | 2 | 2027 |
| 90                     | Tactile signage with Braille identifying the Solid Waste Department is not provided at the latch side of the door.                   | Install tactile sign                                                                                                                    | \$400     | 2 | 2028 |
| 91                     | A visual/audible fire alarm is not present in the Solid Waste Department.                                                            | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                  | — See #65 | 2 | 2047 |
| ASSEMBLY/MEETING ROOM  |                                                                                                                                      |                                                                                                                                         |           |   |      |
| 92                     | The Assembly Room west door has a push-button latch that requires pinching.                                                          | Replace door hardware with lever, loop or push hardware                                                                                 | \$400     | 2 | 2028 |
| 93                     | The Assembly Room north doors have knob hardware with operable parts higher than 54 inches.                                          | Install lever hardware and lower the operable parts to 48 in. max                                                                       | \$800     | 2 | 2029 |
| 94                     | Electrical and communication receptacles in the Assembly Room are mounted lower than 15 inches above the floor.                      | Raise the receptacles to 15 in. min above the floor                                                                                     | \$600     | 2 | 2029 |
| 95                     | Tactile exit signage with Braille is not provided at the required fire exit at the Assembly Room.                                    | Install tactile sign                                                                                                                    | \$400     | 2 | 2028 |
| 96                     | The Assembly Room electrical switches are mounted higher than 48 inches above the floor. (Measured: 55 inches)                       | Lower the switches to 48 in. max above the floor                                                                                        | \$400     | 2 | 2028 |
| 97                     | The Assembly Room transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.               | Discontinue use of the transom window and remove its operable hardware                                                                  | \$100     | 2 | 2027 |
| 98                     | Both Assembly Room storage doors have knob hardware and thresholds with a rise over 1/4 inch.                                        | Install lever hardware on both storage doors and reset the jambs without thresholds                                                     | \$1,200   | 2 | 2038 |

|                                              |                                                                                                                                               |                                                                                                                                           |            |   |      |
|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------|---|------|
| 99                                           | Wall-mounted televisions in the Assembly Room have bottom edges below 80 inches and protrude more than 4 inches.                              | Relocate the televisions to 80 in. min at the bottom edge with remote controls, or place them on stands with operable parts at 48 in. max | \$800      | 2 | 2029 |
| 100                                          | The window blind controls in the Assembly Room are higher than 54 inches above the floor.                                                     | Lower the blind controls to 48 in. max above the floor                                                                                    | \$200      | 2 | 2027 |
| 101                                          | No sign in the Assembly Room indicates that assistive listening devices are available (they are kept on the third floor).                     | Install a tactile/Braille sign stating assistive listening devices are available on request                                               | \$400      | 2 | 2028 |
| 102                                          | A visual/audible fire alarm is not present in the Assembly Room.                                                                              | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                    | — See #65  | 2 | 2047 |
| <b>COOPERATIVE EXTENSION SERVICES OFFICE</b> |                                                                                                                                               |                                                                                                                                           |            |   |      |
| 103                                          | Tactile signage with Braille identifying the Cooperative Extension Services Office is not provided at the latch side of the door.             | Install tactile sign                                                                                                                      | \$400      | 2 | 2028 |
| 104                                          | Both Extension Office entry doors have knob-type hardware.                                                                                    | Replace door hardware with lever, loop or push hardware                                                                                   | \$800      | 2 | 2029 |
| 105                                          | Door 101 has only 13 inches of maneuvering clearance on the pull side (18 in. required).                                                      | No correction feasible: the entry construction does not allow a remediation                                                               | \$0        | 2 | 2027 |
| 106                                          | The Extension Office storage closet door has knob-type hardware.                                                                              | Replace door hardware with lever, loop or push hardware                                                                                   | \$400      | 2 | 2028 |
| 107                                          | Electrical and communication receptacles in the Extension Office are mounted lower than 15 inches above the floor.                            | Raise the receptacles to 15 in. min above the floor                                                                                       | \$600      | 2 | 2029 |
| 108                                          | The four doors to the Extension Office back offices have knob-type hardware.                                                                  | Replace door hardware with lever, loop or push hardware                                                                                   | \$1,600    | 2 | 2038 |
| 109                                          | The stairway from the Extension Office break room to the second floor has 8 inch risers, a 90 degree turn without a landing, and no handrail. | Redesign the stairway to comply with ADAAG 504 and 505, or close it off permanently                                                       | \$15,000   | 2 | 2045 |
| 110                                          | The door at the bottom of the Extension Office stairs has knob hardware.                                                                      | Install lever hardware, or eliminate the door during the stair redesign                                                                   | — See #109 | 2 | 2045 |
| 111                                          | Public brochures in the Extension Office are displayed higher than the 48 inch reach range.                                                   | Lower the brochure racks so at least 50% of the brochures are within 48 in                                                                | \$200      | 2 | 2027 |
| 112                                          | A 1/4 inch rise exists where the wood floor meets the stone floor in the Extension Office.                                                    | Add a transition strip beveled on both sides                                                                                              | \$300      | 2 | 2027 |

|                                                    |                                                                                                                                           |                                                                                                                        |           |   |      |
|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-----------|---|------|
| 113                                                | The two Extension Office service counters are higher than 36 inches above the floor (28 x 157 in. and 20 x 98 in.). (Measured: 43 inches) | Lower the service counters to 34 in. max above the floor                                                               | \$10,000  | 2 | 2044 |
| 114                                                | The Extension Office back office does not provide a 36 inch accessible route behind the desk.                                             | Rearrange or remove furniture to provide a 36 in. min accessible route                                                 | \$400     | 2 | 2028 |
| 115                                                | A visual/audible fire alarm is not present in the Extension Office.                                                                       | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| <b>COUNTY SURVEYOR'S OFFICE &amp; STORAGE ROOM</b> |                                                                                                                                           |                                                                                                                        |           |   |      |
| 116                                                | The Surveyor's Office (Room 104) door has knob-type hardware.                                                                             | Replace door hardware with lever, loop or push hardware                                                                | \$400     | 2 | 2028 |
| 117                                                | The Surveyor's Office transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.                | Discontinue use of the transom window and remove its operable hardware                                                 | \$100     | 2 | 2027 |
| 118                                                | Electrical and communication receptacles in the Surveyor's Office are mounted lower than 15 inches above the floor.                       | Raise the receptacles to 15 in. min above the floor                                                                    | \$600     | 2 | 2029 |
| 119                                                | Tactile signage with Braille identifying the Surveyor's Office is not provided at the latch side of the door.                             | Install tactile sign                                                                                                   | \$400     | 2 | 2028 |
| 120                                                | The service counter in the Surveyor's Office is higher than 36 inches above the floor. (Measured: 43 1/2 inches; 34 1/2 x 121 in.)        | Provide a service counter at 34 in. max with 27 in. knee clearance                                                     | \$5,000   | 2 | 2041 |
| 121                                                | The tables in the Surveyor's Office do not provide 27 inches of knee clearance.                                                           | Add accessible table or work surface                                                                                   | \$2,000   | 2 | 2039 |
| 122                                                | The gate to the storage room within the Surveyor's Office has non-lever controls mounted higher than 54 inches.                           | Install lever hardware at 48 in. max                                                                                   | \$400     | 2 | 2028 |
| 123                                                | A visual/audible fire alarm is not present in the Surveyor's Office.                                                                      | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |

| PUBLIC HEALTH DEPARTMENT OFFICES |                                                                                                                                       |                                                                                                                    |           |   |      |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|-----------|---|------|
| 124                              | The Public Health Department door has knob-type hardware.                                                                             | Replace door hardware with lever, loop or push hardware                                                            | \$400     | 2 | 2028 |
| 125                              | The Public Health Department door has a door-mounted door stop below 15 inches that projects into the maneuvering space.              | Remove the door-mounted stop and install a wall-mounted stop at 78 in                                              | \$100     | 2 | 2027 |
| 126                              | The Public Health Department transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.     | Discontinue use of the transom window and remove its operable hardware                                             | \$100     | 2 | 2027 |
| 127                              | Electrical and communication receptacles in the Public Health Department are mounted lower than 15 inches above the floor.            | Raise the receptacles to 15 in. min above the floor                                                                | \$600     | 2 | 2029 |
| 128                              | The Public Health Department wood floor has gaps wider than 1/2 inch.                                                                 | Repair the floor to eliminate gaps over 1/2 in. and vertical rises over 1/4 in                                     | \$2,000   | 2 | 2039 |
| 129                              | Tactile signage with Braille identifying the Public Health Department is not provided at the latch side.                              | Install tactile sign                                                                                               | \$400     | 2 | 2028 |
| 130                              | The Room 105 southeast office door has knob-type hardware.                                                                            | Replace door hardware with lever, loop or push hardware                                                            | \$400     | 2 | 2028 |
| 131                              | Electrical and communication receptacles in the Room 105 southeast office are mounted lower than 15 inches above the floor.           | Raise the receptacles to 15 in. min above the floor                                                                | \$600     | 2 | 2029 |
| 132                              | The Room 105 northeast (nurse's) office door has knob-type hardware.                                                                  | Replace door hardware with lever, loop or push hardware                                                            | \$400     | 2 | 2028 |
| 133                              | Electrical and communication receptacles in the Room 105 northeast (nurse's) office are mounted lower than 15 inches above the floor. | Raise the receptacles to 15 in. min above the floor                                                                | \$600     | 2 | 2029 |
| 134                              | The nurse's office wet sink rim is higher than 34 inches above the floor.                                                             | Lower the sink rim to 34 in. max with lever hardware, wrapped hot-water plumbing, and a 30 x 48 in. clear approach | \$3,000   | 2 | 2039 |
| 135                              | A visual/audible fire alarm is not present in the Public Health Department.                                                           | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for visual alarms    | — See #65 | 2 | 2047 |
| 136                              | A visual/audible fire alarm is not present in the Room 105 southeast office.                                                          | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for visual alarms    | — See #65 | 2 | 2047 |

|                                     |                                                                                                                                                                                                                                    |                                                                                                                                                             |            |   |      |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---|------|
| 137                                 | A visual/audible fire alarm is not present in the Room 105 northeast (nurse's) office.                                                                                                                                             | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for visual alarms                                             | — See #65  | 2 | 2047 |
| <b>1ST FLOOR DRINKING FOUNTAINS</b> |                                                                                                                                                                                                                                    |                                                                                                                                                             |            |   |      |
| 138                                 | The two drinking fountains outside the men's toilet room have leading edges at 31 1/2 and 37 1/4 inches, protrude 21 1/2 and 16 inches with no cane detection, and the round bowl sets the water flow too far from the front edge. | Replace with a hi-lo drinking fountain set (spouts at 34 in. max and 38 to 42 in.) with front or side controls, located with a 30 x 48 in. forward approach | \$8,000    | 2 | 2043 |
| <b>1ST FLOOR TOILET ROOMS</b>       |                                                                                                                                                                                                                                    |                                                                                                                                                             |            |   |      |
| 139                                 | The men's toilet room door requires more than 5 pounds of force and the latch-side approach from inside is less than 54 inches; a redesign of the toilet room is required.                                                         | Reconfigure toilet room                                                                                                                                     | \$30,000   | 3 | 2050 |
| 140                                 | The men's toilet room sink has 26 inches of knee clearance and unwrapped hot-water plumbing.                                                                                                                                       | Redesign the counter and face panel for 27 in. knee clearance, insulate the plumbing, and set the rim at 34 in. max                                         | — See #139 | 3 | 2050 |
| 141                                 | The coat hooks in both men's stalls are higher than 54 inches above the floor.                                                                                                                                                     | Relocate dispenser or hook to reach range                                                                                                                   | — See #139 | 3 | 2050 |
| 142                                 | The toilet paper dispenser in the men's accessible stall obstructs the grab bar, and the stall door has no pull on the inside.                                                                                                     | Lower the dispenser 1 1/2 in. clear of the grab bar and install a loop pull on the toilet side of the stall door                                            | — See #139 | 3 | 2050 |
| 143                                 | The men's urinal shields extend beyond the front edge of the urinals.                                                                                                                                                              | Shorten the urinal shields flush with the urinal front edge                                                                                                 | — See #139 | 3 | 2050 |
| 144                                 | The women's toilet room door requires more than 5 pounds of force and the latch-side approach from inside is less than 54 inches; a redesign of the toilet room is required.                                                       | Reconfigure toilet room                                                                                                                                     | \$30,000   | 3 | 2051 |
| 145                                 | The women's toilet room sink has 26 inches of knee clearance and unwrapped hot-water plumbing.                                                                                                                                     | Redesign the counter and face panel for 27 in. knee clearance, insulate the plumbing, and set the rim at 34 in. max                                         | — See #144 | 3 | 2051 |
| 146                                 | The coat hooks in all three women's stalls are higher than 54 inches above the floor.                                                                                                                                              | Relocate dispenser or hook to reach range                                                                                                                   | — See #144 | 3 | 2051 |
| 147                                 | The women's accessible stall door has no pull on the toilet side.                                                                                                                                                                  | Install a loop pull on the toilet side of the stall door                                                                                                    | — See #144 | 3 | 2051 |
| 148                                 | Visual alarms are not present in the men's toilet room.                                                                                                                                                                            | Install visual alarms at 80 in. max per NFPA 72                                                                                                             | — See #65  | 3 | 2047 |

|                                                |                                                                                                                                                      |                                                                                                                                                   |           |   |      |
|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|------|
| 149                                            | Visual alarms are not present in the women's toilet room.                                                                                            | Install visual alarms at 80 in. max per NFPA 72                                                                                                   | — See #65 | 3 | 2047 |
| <b>2ND FLOOR LOBBY &amp; DRINKING FOUNTAIN</b> |                                                                                                                                                      |                                                                                                                                                   |           |   |      |
| 150                                            | Electrical and communication receptacles in the 2nd floor lobby are mounted lower than 15 inches above the floor.                                    | Raise the receptacles to 15 in. min above the floor                                                                                               | \$600     | 2 | 2029 |
| 151                                            | Tactile exit signage with Braille is not provided at the required fire exit at the 2nd floor lobby.                                                  | Install tactile sign                                                                                                                              | \$400     | 2 | 2028 |
| 152                                            | The 2nd floor lobby visual alarm is hidden behind a column by the Assessor's Office entrance and mounted at 121 inches above the floor.              | Relocate visual alarms to 80 in. max in the most visible lobby locations, dispersed per NFPA 72                                                   | — See #65 | 2 | 2047 |
| 153                                            | The 2nd floor drinking fountain is floor mounted with a 42 inch spout and a push button on top; no wheelchair-height fountain is provided.           | Replace with a hi-lo drinking fountain set (spouts at 34 in. max and 38 to 42 in.) with front or side controls and a 30 x 48 in. forward approach | \$8,000   | 2 | 2043 |
| <b>RECORDER'S OFFICE</b>                       |                                                                                                                                                      |                                                                                                                                                   |           |   |      |
| 154                                            | The Recorder's Office (Room 208) door has knob-type hardware.                                                                                        | Replace door hardware with lever, loop or push hardware                                                                                           | \$400     | 2 | 2028 |
| 155                                            | The Recorder's Office transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.                           | Discontinue use of the transom window and remove its operable hardware                                                                            | \$100     | 2 | 2027 |
| 156                                            | A rise over 1/4 inch exists at the transition from wood to stone flooring in the Recorder's Office.                                                  | Install a beveled transition strip (1:2 max) at the change in level                                                                               | \$300     | 2 | 2027 |
| 157                                            | Wood trim restricts the route to the spaces behind the Recorder's counter to 30 inches.                                                              | Remove the wood trim to provide a 32 in. min opening on a 36 in. route                                                                            | \$800     | 2 | 2029 |
| 158                                            | Electrical and communication receptacles in the Recorder's Office are mounted lower than 15 inches above the floor.                                  | Raise the receptacles to 15 in. min above the floor                                                                                               | \$600     | 2 | 2029 |
| 159                                            | The route between the Recorder's receiving desk and work station is 23 inches wide (36 in. required).                                                | Rearrange or remove furniture to provide a 36 in. min accessible route                                                                            | \$400     | 2 | 2028 |
| 160                                            | Tactile signage with Braille identifying the Recorder's Office is not provided at the latch side of the door.                                        | Install tactile sign                                                                                                                              | \$400     | 2 | 2028 |
| 161                                            | In the Recorder's Office a water faucet protrudes 6 1/2 inches from the back wall at 40 inches and a drain pipe protrudes 6 1/2 inches at 26 inches. | Remove the fixtures, or install a cane-detectable barrier below them with its leading edge at 27 in. max                                          | \$500     | 2 | 2029 |
| 162                                            | The Recorder's Office back door has knob-type hardware.                                                                                              | Replace door hardware with lever, loop or push hardware                                                                                           | \$400     | 2 | 2028 |

|     |                                                                                                                                                                              |                                                                           |            |   |      |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|------------|---|------|
| 163 | The two Recorder's Office service counters (30 x 134 1/2 in. and 30 x 235 1/2 in.) are higher than 36 inches above the floor. (Measured: 43 inches)                          | Lower the service counters to 34 in. max above the floor                  | \$10,000   | 2 | 2044 |
| 164 | The Recorder's Office kitchen door has knob-type hardware.                                                                                                                   | Replace door hardware with lever, loop or push hardware                   | \$400      | 2 | 2028 |
| 165 | The Recorder's Office kitchen door has 15 inches of latch-side clearance on the pull side (18 in. required).                                                                 | Relocate the door to provide 18 in. latch-side clearance on the pull side | \$5,000    | 2 | 2041 |
| 166 | Electrical and communication receptacles in the Recorder's Office kitchen are mounted lower than 15 inches above the floor.                                                  | Raise the receptacles to 15 in. min above the floor                       | \$600      | 2 | 2029 |
| 167 | The Recorder's Office kitchen counter is higher than 34 inches above the floor. (Measured: 37 inches)                                                                        | Lower the counter top to 34 in. max above the floor                       | \$4,000    | 2 | 2040 |
| 168 | Furniture placement in the Deeds Room does not leave a 36 inch accessible route.                                                                                             | Rearrange or remove furniture to provide a 36 in. min accessible route    | \$400      | 2 | 2028 |
| 169 | The plumbing under the Recorder's Office kitchen sink is exposed and not insulated.                                                                                          | Insulate or cover exposed pipes                                           | \$500      | 2 | 2029 |
| 170 | The Recorder's Office kitchen sink rim is higher than 34 inches above the floor. (Measured: 36 inches)                                                                       | Lower the sink rim to 34 in. max with 27 in. knee clearance               | \$3,000    | 2 | 2040 |
| 171 | The Recorder's Office kitchen paper towel dispenser lever is higher than 48 inches above the floor. (Measured: 66 inches)                                                    | Relocate dispenser or hook to reach range                                 | \$200      | 2 | 2027 |
| 172 | The Recorder's Office toilet room is raised 7 inches above the lobby floor and has no accessible features; a fully compliant toilet room on an accessible route is required. | Reconfigure toilet room                                                   | \$30,000   | 3 | 2052 |
| 173 | The Recorder's toilet room door has knob-type hardware.                                                                                                                      | Included in the toilet room redesign                                      | — See #172 | 3 | 2052 |
| 174 | No grab bars are provided in the Recorder's toilet room.                                                                                                                     | Included in the toilet room redesign                                      | — See #172 | 3 | 2052 |
| 175 | The Recorder's toilet room faucet is not lever type and the hot-water plumbing is not insulated.                                                                             | Included in the toilet room redesign                                      | — See #172 | 3 | 2052 |
| 176 | The Recorder's toilet room toilet paper holder is outside the allowable reach range.                                                                                         | Included in the toilet room redesign                                      | — See #172 | 3 | 2052 |
| 177 | The bottom of the Recorder's toilet room mirror is higher than 40 inches above the floor.                                                                                    | Included in the toilet room redesign                                      | — See #172 | 3 | 2052 |

|                                    |                                                                                                                                                      |                                                                                                                                         |           |   |      |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-----------|---|------|
| 178                                | A visual/audible fire alarm is not present in the Recorder's Office.                                                                                 | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                  | — See #65 | 2 | 2047 |
| 179                                | A visual/audible fire alarm is not present in the Recorder's Office kitchen.                                                                         | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                  | — See #65 | 2 | 2047 |
| 180                                | The Deeds Room phone has its highest operable part at 60 inches above the floor.                                                                     | Adjust telephone                                                                                                                        | \$1,200   | 2 | 2038 |
| 181                                | A visual/audible fire alarm is not present in the Deeds Room.                                                                                        | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                  | — See #65 | 2 | 2047 |
| <b>AREA PLAN COMMISSION OFFICE</b> |                                                                                                                                                      |                                                                                                                                         |           |   |      |
| 182                                | Tactile signage with Braille identifying the Area Plan Commission Office is not provided at the latch side of the door.                              | Install tactile sign                                                                                                                    | \$400     | 2 | 2028 |
| 183                                | The Area Plan Commission entry door has knob-type hardware.                                                                                          | Replace door hardware with lever, loop or push hardware                                                                                 | \$400     | 2 | 2028 |
| 184                                | Electrical and communication receptacles in the Area Plan Commission Office are mounted lower than 15 inches above the floor.                        | Raise the receptacles to 15 in. min above the floor                                                                                     | \$600     | 2 | 2029 |
| 185                                | A vertical rise over 1/4 inch exists at the Area Plan Commission entryway.                                                                           | Remove or replace threshold                                                                                                             | \$600     | 2 | 2029 |
| 186                                | The Area Plan Commission closet door has knob-type hardware.                                                                                         | Replace door hardware with lever, loop or push hardware                                                                                 | \$400     | 2 | 2028 |
| 187                                | The Area Plan Commission Director's Office door does not provide the required 18 inches of maneuvering clearance at the latch side on the pull side. | No correction feasible: the recessed door construction cannot provide the clearance without undue burden; provide assistance on request | \$0       | 2 | 2027 |
| 188                                | Electrical and communication receptacles in the Area Plan Commission Director's Office are mounted lower than 15 inches above the floor.             | Raise the receptacles to 15 in. min above the floor                                                                                     | \$600     | 2 | 2029 |
| 189                                | A visual/audible fire alarm is not present in the Area Plan Commission Office.                                                                       | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                  | — See #65 | 2 | 2047 |

|                          |                                                                                                                                       |                                                                                                                        |           |   |      |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-----------|---|------|
| 190                      | A visual/audible fire alarm is not present in the Area Plan Commission Director's Office.                                             | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| <b>AUDITOR'S OFFICES</b> |                                                                                                                                       |                                                                                                                        |           |   |      |
| 191                      | The Auditor's Office entry door has knob-type hardware.                                                                               | Replace door hardware with lever, loop or push hardware                                                                | \$400     | 2 | 2028 |
| 192                      | The Auditor's Office transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.             | Discontinue use of the transom window and remove its operable hardware                                                 | \$100     | 2 | 2027 |
| 193                      | The service counter in the Auditor's Office is higher than 36 inches above the floor. (Measured: 42 1/4 inches; 29 3/4 x 128 1/4 in.) | Lower the service counter to 34 in. max above the floor                                                                | \$5,000   | 2 | 2041 |
| 194                      | Electrical and communication receptacles in the Auditor's Office are mounted lower than 15 inches above the floor.                    | Raise the receptacles to 15 in. min above the floor                                                                    | \$600     | 2 | 2029 |
| 195                      | Tactile signage with Braille identifying the Auditor's Office is not provided at the latch side of the door.                          | Install tactile sign                                                                                                   | \$400     | 2 | 2028 |
| 196                      | The gate between the public and employee sides of the Auditor's counter is 27 1/4 inches wide.                                        | Remove the gate and framing to provide a 32 in. min opening                                                            | \$800     | 2 | 2029 |
| 197                      | All doors leading out of the Auditor's Office have knob-type hardware.                                                                | Replace door hardware with lever, loop or push hardware                                                                | \$1,200   | 2 | 2038 |
| 198                      | The window blind controls in the Auditor's Office are higher than 54 inches above the floor.                                          | Lower the blind controls to 48 in. max above the floor                                                                 | \$200     | 2 | 2027 |
| 199                      | The Auditor's Office safe requires more than 5 pounds of force to operate.                                                            | Service the safe so it operates with 5 lb max force                                                                    | \$300     | 2 | 2027 |
| 200                      | The window blind controls in the Auditor's southwest office are higher than 54 inches above the floor.                                | Lower the blind controls to 48 in. max above the floor                                                                 | \$200     | 2 | 2027 |
| 201                      | The work surfaces in the Auditor's southwest office do not provide 27 inches of knee clearance.                                       | Add accessible table or work surface                                                                                   | \$2,000   | 2 | 2039 |
| 202                      | Electrical and communication receptacles in the Auditor's southeast office are mounted lower than 15 inches above the floor.          | Raise the receptacles to 15 in. min above the floor                                                                    | \$600     | 2 | 2029 |
| 203                      | The window blind controls in the Auditor's southeast office are higher than 54 inches above the floor.                                | Lower the blind controls to 48 in. max above the floor                                                                 | \$200     | 2 | 2027 |

|                           |                                                                                                                                                                                           |                                                                                                                        |           |   |      |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-----------|---|------|
| 204                       | The toilet and sink in the Auditor's Office toilet room are installed on an elevated floor that is not accessible; a complete redesign on an accessible route is required.                | Reconfigure toilet room                                                                                                | \$30,000  | 3 | 2053 |
| 205                       | A visual/audible fire alarm is not present in the Auditor's Office.                                                                                                                       | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| 206                       | A visual/audible fire alarm is not present in the Auditor's southwest office.                                                                                                             | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| 207                       | A visual/audible fire alarm is not present in the Auditor's southeast office.                                                                                                             | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| <b>TREASURER'S OFFICE</b> |                                                                                                                                                                                           |                                                                                                                        |           |   |      |
| 208                       | The Treasurer's Office (Room 213) entry door has knob-type hardware.                                                                                                                      | Replace door hardware with lever, loop or push hardware                                                                | \$400     | 2 | 2028 |
| 209                       | The Treasurer's Office entry door has a door-mounted door stop below 15 inches that projects into the maneuvering space.                                                                  | Remove the door-mounted stop and install a wall-mounted stop at 78 in                                                  | \$100     | 2 | 2027 |
| 210                       | The Treasurer's Office transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.                                                               | Discontinue use of the transom window and remove its operable hardware                                                 | \$100     | 2 | 2027 |
| 211                       | Tactile signage with Braille identifying the Treasurer's Office is not provided at the latch side of the door.                                                                            | Install tactile sign                                                                                                   | \$400     | 2 | 2028 |
| 212                       | The thermostat in the Treasurer's Office has its operable part higher than 48 inches above the floor. (Measured: above 54 inches)                                                         | Lower the thermostat to 48 in. max above the floor                                                                     | \$400     | 2 | 2028 |
| 213                       | All work surfaces in the Treasurer's Office are higher than 34 inches above the floor.                                                                                                    | Lower the work surfaces to 34 in. max above the floor                                                                  | \$4,000   | 2 | 2040 |
| 214                       | The four Treasurer's service counters (20 x 33 1/2 in.) are 42 3/8 inches high and the five check-writing surfaces between them are 40 1/4 to 43 1/2 inches high (28 to 34 in. required). | Lower the service counters and check-writing surfaces to 34 in. max above the floor                                    | \$8,000   | 2 | 2043 |
| 215                       | The gate between the public and employee sides of the Treasurer's counter is 27 1/4 inches wide.                                                                                          | Remove the gate and framing to provide a 32 in. min opening                                                            | \$800     | 2 | 2030 |

|     |                                                                                                                                         |                                                                                                                                         |            |   |      |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|------------|---|------|
| 216 | The Treasurer's Office door does not provide the required 12 inches of maneuvering clearance at the latch side on the push side.        | No correction feasible: the recessed door construction cannot provide the clearance without undue burden; provide assistance on request | \$0        | 2 | 2027 |
| 217 | Electrical and communication receptacles in the Treasurer's Office are mounted lower than 15 inches above the floor.                    | Raise the receptacles to 15 in. min above the floor                                                                                     | \$600      | 2 | 2029 |
| 218 | The Treasurer's cannonball safe requires more than 5 pounds of force to operate.                                                        | Service and lubricate the safe so it operates with 5 lb max force                                                                       | \$300      | 2 | 2027 |
| 219 | The Treasurer's east office door has knob-type hardware.                                                                                | Replace door hardware with lever, loop or push hardware                                                                                 | \$400      | 2 | 2028 |
| 220 | Electrical and communication receptacles in the Treasurer's east office are mounted lower than 15 inches above the floor.               | Raise the receptacles to 15 in. min above the floor                                                                                     | \$600      | 2 | 2029 |
| 221 | The Treasurer's Office toilet room offers no accessible features; a complete redesign to ADAAG Chapter 6 is required.                   | Reconfigure toilet room                                                                                                                 | \$30,000   | 3 | 2054 |
| 222 | The Treasurer's toilet room receptacles are lower than 15 inches above the floor.                                                       | Included in the toilet room redesign                                                                                                    | — See #221 | 3 | 2054 |
| 223 | The Treasurer's toilet room door has knob-type hardware.                                                                                | Included in the toilet room redesign                                                                                                    | — See #221 | 3 | 2054 |
| 224 | The Treasurer's break room door has knob-type hardware.                                                                                 | Replace door hardware with lever, loop or push hardware                                                                                 | \$400      | 2 | 2028 |
| 225 | Electrical and communication receptacles in the Treasurer's break room are mounted lower than 15 inches above the floor.                | Raise the receptacles to 15 in. min above the floor                                                                                     | \$600      | 2 | 2029 |
| 226 | No portion of the Treasurer's break room freezer is below 54 inches above the floor.                                                    | Replace the refrigerator with a unit having at least 50% of the freezer and refrigerator space within 48 in. of the floor               | \$1,500    | 2 | 2038 |
| 227 | The Treasurer's break room door does not provide the required 12 inches of maneuvering clearance at the latch side on the push side.    | No correction feasible: the recessed door construction cannot provide the clearance without undue burden; provide assistance on request | \$0        | 2 | 2027 |
| 228 | The Treasurer's break room sink has non-lever faucet hardware, less than 27 inches of knee clearance, and unwrapped hot-water plumbing. | Install lever hardware, lower the sink rim to 34 in. max with 27 in. knee clearance, and insulate the plumbing                          | \$3,000    | 2 | 2040 |

|                          |                                                                                                                                        |                                                                                                                        |           |   |      |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-----------|---|------|
| 229                      | A visual/audible fire alarm is not present in the Treasurer's Office.                                                                  | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| 230                      | A visual/audible fire alarm is not present in the Treasurer's break room.                                                              | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| <b>ASSESSOR'S OFFICE</b> |                                                                                                                                        |                                                                                                                        |           |   |      |
| 231                      | The Assessor's Office (Room 210) door has knob-type hardware.                                                                          | Replace door hardware with lever, loop or push hardware                                                                | \$400     | 2 | 2028 |
| 232                      | The Assessor's Office door requires more than 5 pounds of force to open.                                                               | Adjust door closer                                                                                                     | \$0       | 2 | 2027 |
| 233                      | The Assessor's Office transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.             | Discontinue use of the transom window and remove its operable hardware                                                 | \$100     | 2 | 2027 |
| 234                      | The service counter in the Assessor's Office is higher than 36 inches above the floor. (Measured: 41 1/2 inches; 30 1/4 x 137 1/2 in.) | Lower the service counter to 34 in. max above the floor                                                                | \$5,000   | 2 | 2041 |
| 235                      | Tactile signage with Braille identifying the Assessor's Office is not provided at the latch side of the door.                          | Install tactile sign                                                                                                   | \$400     | 2 | 2028 |
| 236                      | Electrical and communication receptacles in the Assessor's Office are mounted lower than 15 inches above the floor.                    | Raise the receptacles to 15 in. min above the floor                                                                    | \$600     | 2 | 2029 |
| 237                      | The window blind controls in the Assessor's Office are higher than 54 inches above the floor.                                          | Lower the blind controls to 48 in. max above the floor                                                                 | \$200     | 2 | 2027 |
| 238                      | The Assessor's storage room door has knob-type hardware.                                                                               | Replace door hardware with lever, loop or push hardware                                                                | \$400     | 2 | 2028 |
| 239                      | Electrical and communication receptacles in the Assessor's storage room are mounted lower than 15 inches above the floor.              | Raise the receptacles to 15 in. min above the floor                                                                    | \$600     | 2 | 2029 |
| 240                      | The window blind controls in the Assessor's storage room are higher than 54 inches above the floor.                                    | Lower the blind controls to 48 in. max above the floor                                                                 | \$200     | 2 | 2027 |
| 241                      | A visual/audible fire alarm is not present in the Assessor's Office.                                                                   | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |

| CLERK'S OFFICE |                                                                                                                                              |                                                                                                        |          |   |      |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|----------|---|------|
| 242            | The Clerk's Office (Room 209) door has knob-type hardware.                                                                                   | Replace door hardware with lever, loop or push hardware                                                | \$400    | 2 | 2028 |
| 243            | The Clerk's Office door has a door-mounted door stop below 15 inches that projects into the maneuvering space.                               | Remove the door-mounted stop and install a wall-mounted stop at 78 in                                  | \$100    | 2 | 2027 |
| 244            | The Clerk's Office door is narrower than 32 inches clear and lacks 12 inches of latch-side clearance on the push side.                       | No correction feasible: the construction does not allow a correction for this door                     | \$0      | 2 | 2027 |
| 245            | The Clerk's Office transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.                      | Discontinue use of the transom window and remove its operable hardware                                 | \$100    | 2 | 2027 |
| 246            | The two Clerk's Office service counters (30 x 160 in. and 30 x 169 in.) are higher than 36 inches above the floor. (Measured: 42 1/2 inches) | Lower the service counters to 34 in. max above the floor                                               | \$10,000 | 2 | 2044 |
| 247            | The floor transition where wood meets concrete in the Clerk's Office has a vertical rise over 1/4 inch and a gap wider than 1/2 inch.        | Bevel the transition (1:2 max) or install a compliant threshold so no rise over 1/4 in. remains        | \$600    | 2 | 2029 |
| 248            | The Clerk's Office safe requires more than 5 pounds of force to operate.                                                                     | Discontinue use of the safe and replace it with a unit requiring 5 lb max force                        | \$2,000  | 2 | 2039 |
| 249            | Electrical and communication receptacles in the Clerk's Office are mounted lower than 15 inches above the floor.                             | Raise the receptacles to 15 in. min above the floor                                                    | \$600    | 2 | 2029 |
| 250            | The window blind controls in the Clerk's Office are higher than 54 inches above the floor.                                                   | Lower the blind controls to 48 in. max above the floor                                                 | \$200    | 2 | 2027 |
| 251            | The letterbox on the back of the Clerk's Office door protrudes 5 inches between 27 and 80 inches above the floor.                            | Remove the letterbox or install a cane-detectable warning below it with its leading edge at 27 in. max | \$200    | 2 | 2027 |
| 252            | Multiple gaps wider than 1/2 inch exist in the Clerk's Office wood floor.                                                                    | Fill the gaps with wood putty or an appropriate material to a smooth surface                           | \$1,000  | 2 | 2030 |
| 253            | The stairs in the northwest corner of the Clerk's Office do not comply with current ADA stair requirements.                                  | Redesign the stairs per ADAAG 504, or remove or close them off indefinitely                            | \$15,000 | 2 | 2045 |
| 254            | Two Clerk's records room doors have knob-type hardware.                                                                                      | Replace door hardware with lever, loop or push hardware                                                | \$800    | 2 | 2030 |
| 255            | Both records room entry doors lack 18 inches of latch-side clearance on the pull side because of the records shelving.                       | Relocate the shelves to provide 18 in. latch-side clearance on the pull side                           | \$1,000  | 2 | 2030 |

|     |                                                                                                                                          |                                                                                                                        |            |   |      |
|-----|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|------------|---|------|
| 256 | The window blind controls in the Clerk's records room are higher than 54 inches above the floor.                                         | Lower the blind controls to 48 in. max above the floor                                                                 | \$200      | 2 | 2027 |
| 257 | The Clerk's inner office door has knob-type hardware.                                                                                    | Replace door hardware with lever, loop or push hardware                                                                | \$400      | 2 | 2028 |
| 258 | The work surfaces in the Clerk's inner office do not provide 27 inches of knee clearance.                                                | Add accessible table or work surface                                                                                   | \$2,000    | 2 | 2039 |
| 259 | Electrical and communication receptacles in the Clerk's inner office are mounted lower than 15 inches above the floor.                   | Raise the receptacles to 15 in. min above the floor                                                                    | \$600      | 2 | 2029 |
| 260 | The window blind controls in the Clerk's inner office are higher than 54 inches above the floor.                                         | Lower the blind controls to 48 in. max above the floor                                                                 | \$200      | 2 | 2027 |
| 261 | The Clerk's Office pencil sharpener is mounted higher than 54 inches and requires two hands and a twisting grip.                         | Replace with a one-hand pencil sharpener mounted at 48 in. max                                                         | \$100      | 2 | 2027 |
| 262 | The Clerk's Office toilet room is raised 7 inches and offers no accessible features; a complete redesign to ADAAG Chapter 6 is required. | Reconfigure toilet room                                                                                                | \$30,000   | 3 | 2055 |
| 263 | The Clerk's toilet room light switch is 63 inches above the floor.                                                                       | Included in the toilet room redesign                                                                                   | — See #262 | 3 | 2055 |
| 264 | The Clerk's toilet room door has knob-type hardware.                                                                                     | Included in the toilet room redesign                                                                                   | — See #262 | 3 | 2055 |
| 265 | The Clerk's toilet room doorway is 22 inches wide (32 in. min required).                                                                 | Included in the toilet room redesign                                                                                   | — See #262 | 3 | 2055 |
| 266 | No grab bars are provided in the Clerk's toilet room.                                                                                    | Included in the toilet room redesign                                                                                   | — See #262 | 3 | 2055 |
| 267 | The Clerk's toilet room toilet is centered 22 inches from the wall (16 to 18 in. required).                                              | Included in the toilet room redesign                                                                                   | — See #262 | 3 | 2055 |
| 268 | The Clerk's toilet room towel dispenser control is 63 inches above the floor.                                                            | Included in the toilet room redesign                                                                                   | — See #262 | 3 | 2055 |
| 269 | The Clerk's toilet room (52 1/2 x 69 in.) does not provide the required turning space.                                                   | Included in the toilet room redesign                                                                                   | — See #262 | 3 | 2055 |
| 270 | A visual/audible fire alarm is not present in the Clerk's Office.                                                                        | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65  | 2 | 2047 |

| CIRCUIT COURT ROOM |                                                                                                                             |                                                                                                                                 |         |   |      |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------|---|------|
| 271                | A bulletin board in the Circuit Court lobby is mounted above 54 inches and blocked by a table.                              | Relocate the table and remount the bulletin board so at least 50% of it is within the 15 to 48 in. reach range                  | \$200   | 2 | 2027 |
| 272                | The emergency defibrillator cabinet handle is at 68 inches and the cabinet protrudes 4 1/2 inches beyond the wall base.     | Lower the defibrillator cabinet to 48 in. max                                                                                   | \$400   | 2 | 2028 |
| 273                | The Circuit Court Room doors all have knob-type hardware or handle pulls.                                                   | Replace door hardware with lever, loop or push hardware                                                                         | \$1,600 | 2 | 2038 |
| 274                | The Circuit Court Room main entry door requires more than 5 pounds of force to open.                                        | Adjust door closer                                                                                                              | \$0     | 2 | 2027 |
| 275                | The Circuit Court Room main entry door controls are higher than 48 inches above the floor. (Measured: above 54 inches)      | Relocate door hardware to 34–48 in                                                                                              | \$400   | 2 | 2028 |
| 276                | Tactile signage with Braille identifying the Circuit Court Room is not provided at the latch side of the door.              | Install tactile sign                                                                                                            | \$400   | 2 | 2028 |
| 277                | Electrical and communication receptacles in the Circuit Court Room are mounted lower than 15 inches above the floor.        | Raise the receptacles to 15 in. min above the floor                                                                             | \$600   | 2 | 2029 |
| 278                | Both gates between the gallery seating and the jury area are 28 inches wide.                                                | Widen the gates to 36 in. min to provide a clear accessible route                                                               | \$2,000 | 2 | 2039 |
| 279                | The courtroom tables (work stations) do not provide 27 inches of clear knee space.                                          | Add accessible table or work surface                                                                                            | \$2,000 | 2 | 2039 |
| 280                | The thermostat in the Circuit Court Room has its operable part higher than 48 inches above the floor. (Measured: 60 inches) | Lower the thermostat to 48 in. max above the floor                                                                              | \$400   | 2 | 2028 |
| 281                | The stair risers to the judge's bench are not uniform in height.                                                            | Replace the stairs with uniform risers and treads per ADAAG 504.2                                                               | \$5,000 | 2 | 2041 |
| 282                | The judge's and clerk's benches are on a raised platform without a ramp or lift.                                            | Permitted to remain provided the County accommodates a judge or employee needing access with a ramp or platform lift on request | \$0     | 2 | 2027 |
| 283                | The floor between the gallery seating and the jury seating has a vertical rise over 1/4 inch.                               | Install a beveled transition so no vertical rise over 1/4 in. remains                                                           | \$300   | 2 | 2027 |
| 284                | The hallway behind the judge's bench narrows to 30 inches for a length of 36 inches.                                        | Redesign this area to provide a 36 in. min clear route                                                                          | \$5,000 | 2 | 2042 |

|     |                                                                                                                                    |                                                                                                                                              |         |   |      |
|-----|------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|---------|---|------|
| 285 | Electrical and communication receptacles in the hallway behind the judge's bench are mounted lower than 15 inches above the floor. | Raise the receptacles to 15 in. min above the floor                                                                                          | \$600   | 2 | 2029 |
| 286 | The key box in the hallway behind the bench has its operable part higher than 54 inches.                                           | Lower the key box to 48 in. max                                                                                                              | \$400   | 2 | 2028 |
| 287 | The doors at each end of the hallway behind the bench have knob-type handles.                                                      | Replace door hardware with lever, loop or push hardware                                                                                      | \$800   | 2 | 2030 |
| 288 | Tactile exit signage with Braille is not provided at the required fire exits at the Circuit Court Room.                            | Install tactile sign                                                                                                                         | \$800   | 2 | 2030 |
| 289 | No sign in the Circuit Court Room indicates that assistive listening devices are available.                                        | Install a tactile/Braille sign at or near the door stating assistive listening devices are available; devices must be hearing-aid compatible | \$400   | 2 | 2028 |
| 290 | Three West Jury Room doors have knob handles and are narrower than 32 inches.                                                      | Install lever hardware and 32 in. doors providing 12 in. push-side latch clearance                                                           | \$6,000 | 2 | 2043 |
| 291 | The West Jury Room coat closet rod is 66 inches above the floor.                                                                   | Lower the rod to 48 in. above the floor                                                                                                      | \$200   | 2 | 2027 |
| 292 | Electrical and communication receptacles in the West Jury Room are mounted lower than 15 inches above the floor.                   | Raise the receptacles to 15 in. min above the floor                                                                                          | \$600   | 2 | 2029 |
| 293 | The East Jury Room entry, closet, and bathroom doors all have knob-type hardware.                                                  | Replace door hardware with lever, loop or push hardware                                                                                      | \$1,200 | 2 | 2038 |
| 294 | The East Jury Room entry door is narrower than 32 inches and lacks 12 inches of push-side latch clearance.                         | Relocate the door or install a 32 in. door to provide 12 in. latch-side clearance                                                            | \$4,000 | 2 | 2040 |
| 295 | Electrical and communication receptacles in the East Jury Room are mounted lower than 15 inches above the floor.                   | Raise the receptacles to 15 in. min above the floor                                                                                          | \$600   | 2 | 2029 |
| 296 | The doors into the Circuit Court Judge's Chambers have knob-type hardware.                                                         | Replace door hardware with lever, loop or push hardware                                                                                      | \$800   | 2 | 2030 |
| 297 | Electrical and communication receptacles in the Circuit Court Judge's Chambers are mounted lower than 15 inches above the floor.   | Raise the receptacles to 15 in. min above the floor                                                                                          | \$600   | 2 | 2029 |
| 298 | The windows in the Circuit Court Judge's Chambers require more than 5 pounds of force to operate.                                  | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement                         | \$0     | 2 | 2027 |

|     |                                                                                                                                                     |                                                        |            |   |      |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|------------|---|------|
| 299 | The window blind controls in the Circuit Court Judge's Chambers are higher than 54 inches above the floor.                                          | Lower the blind controls to 48 in. max above the floor | \$200      | 2 | 2027 |
| 300 | The thermostat in the Circuit Court Judge's Chambers has its operable part higher than 48 inches above the floor. (Measured: 59 inches)             | Lower the thermostat to 48 in. max above the floor     | \$400      | 2 | 2028 |
| 301 | The West Jury Room toilet room sits on a raised platform floor and offers no accessibility features; a redesign on an accessible route is required. | Reconfigure toilet room                                | \$30,000   | 3 | 2056 |
| 302 | The West Jury toilet room door has knob-type handles.                                                                                               | Included in the toilet room redesign                   | — See #301 | 3 | 2056 |
| 303 | The West Jury toilet room sink lacks 27 inches of knee clearance and its hot-water plumbing is not insulated.                                       | Included in the toilet room redesign                   | — See #301 | 3 | 2056 |
| 304 | The West Jury toilet room paper towel, toilet paper, and soap dispensers are outside the allowable reach range.                                     | Included in the toilet room redesign                   | — See #301 | 3 | 2056 |
| 305 | The bottom of the West Jury toilet room mirror is higher than 40 inches.                                                                            | Included in the toilet room redesign                   | — See #301 | 3 | 2056 |
| 306 | The West Jury toilet room toilet is outside the 16 to 18 inch centerline range from the side wall.                                                  | Included in the toilet room redesign                   | — See #301 | 3 | 2056 |
| 307 | No grab bars are provided in the West Jury toilet room.                                                                                             | Included in the toilet room redesign                   | — See #301 | 3 | 2056 |
| 308 | The East Jury Room toilet room sits on a raised platform floor and offers no accessibility features; a redesign on an accessible route is required. | Reconfigure toilet room                                | \$30,000   | 3 | 2057 |
| 309 | The East Jury toilet room door is narrower than 32 inches and lacks 12 inches of push-side latch clearance.                                         | Included in the toilet room redesign                   | — See #308 | 3 | 2057 |
| 310 | No grab bars are provided in the East Jury toilet room.                                                                                             | Included in the toilet room redesign                   | — See #308 | 3 | 2057 |
| 311 | The East Jury toilet room faucet is not lever type and the hot-water plumbing is not insulated.                                                     | Included in the toilet room redesign                   | — See #308 | 3 | 2057 |
| 312 | The bottom of the East Jury toilet room mirror is higher than 40 inches.                                                                            | Included in the toilet room redesign                   | — See #308 | 3 | 2057 |
| 313 | The East Jury toilet room toilet is outside the 16 to 18 inch centerline range from the side wall.                                                  | Included in the toilet room redesign                   | — See #308 | 3 | 2057 |

|     |                                                                                                                                                                    |                                                                                                                                                   |            |   |      |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|------------|---|------|
| 314 | The Circuit Court Judge's Chambers bathroom door is narrower than 32 inches and the room has no turning space; a complete redesign to ADAAG Chapter 6 is required. | Reconfigure toilet room                                                                                                                           | \$30,000   | 3 | 2058 |
| 315 | The Judge's Chambers bathroom door has knob-type hardware.                                                                                                         | Included in the toilet room redesign                                                                                                              | — See #314 | 3 | 2058 |
| 316 | The Judge's Chambers bathroom toilet is centered 14 inches from the wall (16 to 18 in. required).                                                                  | Included in the toilet room redesign                                                                                                              | — See #314 | 3 | 2058 |
| 317 | The Judge's Chambers bathroom sink rim is 26 inches high, the faucet is not lever type, and the hot-water plumbing is not insulated.                               | Included in the toilet room redesign                                                                                                              | — See #314 | 3 | 2058 |
| 318 | The Judge's Chambers bathroom toilet paper dispenser is 39 inches from the back wall and 36 inches above the floor.                                                | Included in the toilet room redesign                                                                                                              | — See #314 | 3 | 2058 |
| 319 | The bottom of the Judge's Chambers bathroom mirror is higher than 40 inches.                                                                                       | Included in the toilet room redesign                                                                                                              | — See #314 | 3 | 2058 |
| 320 | The Judge's Chambers bathroom paper towel dispenser is higher than 48 inches.                                                                                      | Included in the toilet room redesign                                                                                                              | — See #314 | 3 | 2058 |
| 321 | The Circuit Court Room visual alarm is mounted at 110 inches and is not visible from the main corridor.                                                            | Relocate and add visual alarms at 80 in. max per NFPA 72                                                                                          | — See #65  | 2 | 2047 |
| 322 | The 3rd floor drinking fountain is floor mounted with a 42 inch spout and a push button on top; no wheelchair-height fountain is provided.                         | Replace with a hi-lo drinking fountain set (spouts at 34 in. max and 38 to 42 in.) with front or side controls and a 30 x 48 in. forward approach | \$8,000    | 2 | 2044 |
| 323 | A visual/audible fire alarm is not present in the hallway behind the judge's bench.                                                                                | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                            | — See #65  | 2 | 2047 |
| 324 | A visual/audible fire alarm is not present in the East Jury Room.                                                                                                  | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                            | — See #65  | 2 | 2047 |
| 325 | A visual/audible fire alarm is not present in the Circuit Court Judge's Chambers.                                                                                  | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                            | — See #65  | 2 | 2047 |

| PROBATION & CIRCUIT COURT OFFICES |                                                                                                                                        |                                                                                                                      |         |   |      |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------|---|------|
| 326                               | The approach to the Probation Office narrows to 34 inches for a length of 26 inches.                                                   | Widen the approach to 36 in. min                                                                                     | \$2,000 | 2 | 2039 |
| 327                               | Four Probation Office doors have knob-type hardware.                                                                                   | Replace door hardware with lever, loop or push hardware                                                              | \$1,600 | 2 | 2039 |
| 328                               | Electrical and communication receptacles in the Probation Office are mounted lower than 15 inches above the floor.                     | Raise the receptacles to 15 in. min above the floor                                                                  | \$600   | 2 | 2029 |
| 329                               | Torn carpet in the Probation main office creates a vertical rise over 1/4 inch and a gap wider than 1/2 inch.                          | Remove or replace the carpet                                                                                         | \$2,000 | 2 | 2039 |
| 330                               | Electrical and communication receptacles in the second Probation Office are mounted lower than 15 inches above the floor.              | Raise the receptacles to 15 in. min above the floor                                                                  | \$600   | 2 | 2029 |
| 331                               | File cabinets block the accessible path around the Probation Office.                                                                   | Rearrange or remove furniture to provide a 36 in. min accessible route                                               | \$400   | 2 | 2028 |
| 332                               | The Probation Office storage closet door has knob-type hardware.                                                                       | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |
| 333                               | The Door between the court clerk office and court offices has knob-type hardware.                                                      | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |
| 334                               | The back hall janitor's closet door has knob-type hardware and a door-mounted stop.                                                    | Install lever hardware and remove the door-mounted stop                                                              | \$500   | 2 | 2029 |
| 335                               | The Probation second office door has knob-type hardware.                                                                               | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |
| 336                               | The thermostat in the Probation second office has its operable part higher than 48 inches above the floor. (Measured: above 54 inches) | Lower the thermostat to 48 in. max above the floor                                                                   | \$400   | 2 | 2028 |
| 337                               | Electrical and communication receptacles in the Probation second office are mounted lower than 15 inches above the floor.              | Raise the receptacles to 15 in. min above the floor                                                                  | \$600   | 2 | 2029 |
| 338                               | The windows in the Probation second office require more than 5 pounds of force to operate.                                             | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement | \$0     | 2 | 2027 |
| 339                               | The window blind controls in the Probation second office are higher than 54 inches above the floor.                                    | Lower the blind controls to 48 in. max above the floor                                                               | \$200   | 2 | 2027 |
| 340                               | The door from the office into the Judge's hall has knob-type hardware.                                                                 | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |

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| 341 | A clear accessible route does not exist through the second office.                                                                  | Rearrange or remove furniture to provide a 36 in. min accessible route | \$400   | 2 | 2028 |
| 342 | The Probation third office door has knob-type hardware.                                                                             | Replace door hardware with lever, loop or push hardware                | \$400   | 2 | 2028 |
| 343 | The third office door requires more than 5 pounds of force to operate.                                                              | Remove the door closer so the door operates with 5 lb max              | \$200   | 2 | 2027 |
| 344 | The third office transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.               | Discontinue use of the transom window and remove its operable hardware | \$100   | 2 | 2027 |
| 345 | Electrical and communication receptacles in the third office are mounted lower than 15 inches above the floor.                      | Raise the receptacles to 15 in. min above the floor                    | \$600   | 2 | 2029 |
| 346 | An accessible path does not exist through the third office.                                                                         | Rearrange or remove furniture to provide a 36 in. min accessible route | \$400   | 2 | 2028 |
| 347 | The third office threshold transition nails protrude more than 1/4 inch.                                                            | Drive the fasteners down flush                                         | \$100   | 2 | 2027 |
| 348 | The service counter in the court clerk's office is higher than 36 inches above the floor. (Measured: above 36 inches)               | Lower the service counter to 36 in. max above the floor                | \$5,000 | 2 | 2042 |
| 349 | The thermostat in the court clerk's office has its operable part higher than 48 inches above the floor. (Measured: above 48 inches) | Lower the thermostat to 48 in. max above the floor                     | \$400   | 2 | 2028 |
| 350 | The court clerk's storage closet door has knob-type hardware.                                                                       | Replace door hardware with lever, loop or push hardware                | \$400   | 2 | 2028 |
| 351 | The court clerk's storage closet has a 7 inch step at the door.                                                                     | Lower the closet floor level with the office floor                     | \$3,000 | 2 | 2040 |
| 352 | An accessible route is not present through the court clerk's office.                                                                | Rearrange or remove furniture to provide a 36 in. min accessible route | \$400   | 2 | 2028 |
| 353 | The north storage closet door has knob-type hardware.                                                                               | Replace door hardware with lever, loop or push hardware                | \$400   | 2 | 2028 |
| 354 | The north storage closet has a 7 inch step at the door.                                                                             | Lower the closet floor level with the office floor                     | \$3,000 | 2 | 2040 |
| 355 | Electrical and communication receptacles in the court clerk's office are mounted lower than 15 inches above the floor.              | Raise the receptacles to 15 in. min above the floor                    | \$600   | 2 | 2029 |

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| 356 | The windows in the court clerk's office require more than 5 pounds of force to operate.                                                                            | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement | \$0        | 2 | 2027 |
| 357 | The window blind controls in the court clerk's office are higher than 54 inches above the floor.                                                                   | Lower the blind controls to 48 in. max above the floor                                                               | \$200      | 2 | 2027 |
| 358 | The back stair balustrade top rail is 39 inches high and the baluster openings exceed 4 inches.                                                                    | Replace the balustrade with handrails at 34 to 38 in. (guard at 42 in. min) and balusters 3 1/2 in. max apart        | \$6,000    | 2 | 2043 |
| 359 | The Probation Office toilet room has no turning space or grab bars and a door narrower than 32 inches; a complete redesign to current ADAAG standards is required. | Reconfigure toilet room                                                                                              | \$30,000   | 3 | 2059 |
| 360 | The Probation toilet room door has knob-type hardware.                                                                                                             | Included in the toilet room redesign                                                                                 | — See #359 | 3 | 2059 |
| 361 | The Probation toilet room toilet is centered 25 inches from the wall (16 to 18 in. required).                                                                      | Included in the toilet room redesign                                                                                 | — See #359 | 3 | 2059 |
| 362 | The bottom of the Probation toilet room mirror is higher than 40 inches.                                                                                           | Included in the toilet room redesign                                                                                 | — See #359 | 3 | 2059 |
| 363 | The Probation toilet room paper towel dispenser is mounted at 60 inches.                                                                                           | Included in the toilet room redesign                                                                                 | — See #359 | 3 | 2059 |
| 364 | The Probation toilet room sink lacks 27 inches of knee clearance, has non-lever hardware, and unwrapped hot-water plumbing.                                        | Included in the toilet room redesign                                                                                 | — See #359 | 3 | 2059 |
| 365 | The Probation toilet room toilet paper dispenser is 10 inches from the back wall and 29 1/2 inches above the floor.                                                | Included in the toilet room redesign                                                                                 | — See #359 | 3 | 2059 |
| 366 | The back hall janitor's sink has knob-type hardware.                                                                                                               | Replace faucet with lever or sensor faucet                                                                           | \$800      | 2 | 2030 |
| 367 | The Circuit Court office toilet room has no turning space or grab bars; a complete redesign to ADAAG Chapter 6 is required.                                        | Reconfigure toilet room                                                                                              | \$30,000   | 3 | 2060 |
| 368 | The court office toilet room door has knob-type hardware and is narrower than 32 inches.                                                                           | Replace with a 32 in. min door with lever hardware                                                                   | — See #367 | 3 | 2060 |
| 369 | The court office toilet room sink has knob-type hardware and unwrapped hot-water plumbing.                                                                         | Included in the toilet room redesign                                                                                 | — See #367 | 3 | 2060 |
| 370 | The court office toilet room paper towel dispenser is higher than 48 inches.                                                                                       | Included in the toilet room redesign                                                                                 | — See #367 | 3 | 2060 |

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| 371                        | The court office toilet room toilet paper dispenser is 30 inches from the back wall and 32 inches above the floor.                | Included in the toilet room redesign                                                                                                    | — See #367 | 3 | 2060 |
| 372                        | The court office toilet room flush control is on the wall side of the tank.                                                       | Included in the toilet room redesign                                                                                                    | — See #367 | 3 | 2060 |
| 373                        | A visual/audible fire alarm is not present in the Probation Office.                                                               | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                  | — See #65  | 2 | 2047 |
| 374                        | A visual/audible fire alarm is not present in the Probation second office.                                                        | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                  | — See #65  | 2 | 2047 |
| 375                        | A visual/audible fire alarm is not present in the third office.                                                                   | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                  | — See #65  | 2 | 2047 |
| 376                        | A visual/audible fire alarm is not present in the court clerk's office.                                                           | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                  | — See #65  | 2 | 2047 |
| <b>SUPERIOR COURT ROOM</b> |                                                                                                                                   |                                                                                                                                         |            |   |      |
| 377                        | The Superior Court Room (Room 320) door has knob-type hardware.                                                                   | Replace door hardware with lever, loop or push hardware                                                                                 | \$400      | 2 | 2028 |
| 378                        | The Superior Court Room door requires more than 5 pounds of force to open.                                                        | Adjust door closer                                                                                                                      | \$0        | 2 | 2027 |
| 379                        | The Superior Court Room transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.      | Discontinue use of the transom window and remove its operable hardware                                                                  | \$100      | 2 | 2027 |
| 380                        | The Superior Court Room door does not provide the required 12 inches of maneuvering clearance at the latch side on the push side. | No correction feasible: the recessed door construction cannot provide the clearance without undue burden; provide assistance on request | \$0        | 2 | 2027 |
| 381                        | The Superior Court Room tables do not provide 27 inches of clear knee space.                                                      | Add accessible table or work surface                                                                                                    | \$2,000    | 2 | 2039 |
| 382                        | Tactile signage with Braille identifying the Superior Court Room is not provided at the latch side of the door.                   | Install tactile sign                                                                                                                    | \$400      | 2 | 2028 |

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| 383 | Electrical and communication receptacles in the Superior Court Room are mounted lower than 15 inches above the floor.              | Raise the receptacles to 15 in. min above the floor                                                                                          | \$600      | 2 | 2029 |
| 384 | The thermostat in the Superior Court Room has its operable part higher than 48 inches above the floor. (Measured: above 54 inches) | Lower the thermostat to 48 in. max above the floor                                                                                           | \$400      | 2 | 2028 |
| 385 | The door between the Superior Court Room and offices has knob-type hardware.                                                       | Replace door hardware with lever, loop or push hardware                                                                                      | \$400      | 2 | 2028 |
| 386 | The Superior Court clerk bench does not provide a 30 x 48 inch clear approach.                                                     | Redesign the clerk workstation area to provide clear approaches                                                                              | \$5,000    | 2 | 2042 |
| 387 | The Superior Court clerk bench work surface is 27 inches high (34 in. surface with 27 in. knee clearance required).                | Provide a 34 in. work surface with 27 in. knee clearance                                                                                     | — See #386 | 2 | 2042 |
| 388 | No sign in the Superior Court Room indicates that assistive listening devices are available.                                       | Install a tactile/Braille sign at or near the door stating assistive listening devices are available; devices must be hearing-aid compatible | \$400      | 2 | 2028 |
| 389 | A visual/audible fire alarm is not present in the Superior Court Room.                                                             | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms                       | — See #65  | 2 | 2047 |

**SUPERIOR COURT OFFICES**

|     |                                                                                                                                                |                                                                                                                      |         |   |      |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------|---|------|
| 390 | The Superior Court Judge's Chambers door has knob-type hardware.                                                                               | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |
| 391 | The thermostat in the Superior Court Judge's Chambers has its operable part higher than 48 inches above the floor. (Measured: above 48 inches) | Lower the thermostat to 48 in. max above the floor                                                                   | \$400   | 2 | 2028 |
| 392 | Electrical and communication receptacles in the Superior Court Judge's Chambers (east wall) are mounted lower than 15 inches above the floor.  | Raise the receptacles to 15 in. min above the floor                                                                  | \$600   | 2 | 2029 |
| 393 | The Superior Court Judge's Chambers door is narrower than 32 inches clear.                                                                     | Widen door opening to 32 in. clear                                                                                   | \$5,000 | 2 | 2042 |
| 394 | The windows in the Superior Court Judge's Chambers require more than 5 pounds of force to operate.                                             | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement | \$0     | 2 | 2027 |
| 395 | The Court Administrator's Office door has knob-type hardware.                                                                                  | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |

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| 396 | Electrical and communication receptacles in the Court Administrator's Office are mounted lower than 15 inches above the floor.        | Raise the receptacles to 15 in. min above the floor                                                                  | \$600   | 2 | 2029 |
| 397 | The windows in the Court Administrator's Office require more than 5 pounds of force to operate.                                       | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement | \$0     | 2 | 2027 |
| 398 | Two Superior Court office entry doors have knob-type hardware.                                                                        | Replace door hardware with lever, loop or push hardware                                                              | \$800   | 2 | 2030 |
| 399 | Furniture placement in the Superior Court office does not leave a 36 inch accessible route.                                           | Rearrange or remove furniture to provide a 36 in. min accessible route                                               | \$400   | 2 | 2028 |
| 400 | The windows in the Superior Court office require more than 5 pounds of force to operate.                                              | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement | \$0     | 2 | 2027 |
| 401 | The window blind controls in the Superior Court office are higher than 54 inches above the floor.                                     | Lower the blind controls to 48 in. max above the floor                                                               | \$200   | 2 | 2027 |
| 402 | Electrical and communication receptacles in the Superior Court office are mounted lower than 15 inches above the floor.               | Raise the receptacles to 15 in. min above the floor                                                                  | \$600   | 2 | 2029 |
| 403 | The Superior Court office half door at the west entry has knob hardware and the service counter is 46 inches high.                    | Install lever hardware and lower the service counter to 36 in. max                                                   | \$5,000 | 2 | 2042 |
| 404 | The half door at the west entry of the adjoining office has a pinch-type top control.                                                 | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |
| 405 | The service counter in the adjoining Superior Court office is higher than 36 inches above the floor. (Measured: 42 inches)            | Lower the service counter to 34 in. max above the floor                                                              | \$5,000 | 2 | 2042 |
| 406 | The adjoining Superior Court office door has knob-type hardware.                                                                      | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |
| 407 | Tactile signage with Braille identifying the adjoining Superior Court office is not provided at the latch side of the door.           | Install tactile sign                                                                                                 | \$400   | 2 | 2028 |
| 408 | The adjoining Superior Court office entry door has a door-mounted door stop below 15 inches that projects into the maneuvering space. | Remove the door-mounted stop and install a wall-mounted stop at 78 in                                                | \$100   | 2 | 2027 |
| 409 | Electrical and communication receptacles in the adjoining Superior Court office are mounted lower than 15 inches above the floor.     | Raise the receptacles to 15 in. min above the floor                                                                  | \$600   | 2 | 2029 |

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| 410                                 | Furniture placement in the adjoining Superior Court office does not leave a 36 inch accessible route.                                    | Rearrange or remove furniture to provide a 36 in. min accessible route                                                 | \$400     | 2 | 2028 |
| 411                                 | The windows in the adjoining Superior Court office require more than 5 pounds of force to operate.                                       | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement   | \$0       | 2 | 2027 |
| 412                                 | The window blind controls in the adjoining Superior Court office are higher than 54 inches above the floor.                              | Lower the blind controls to 48 in. max above the floor                                                                 | \$200     | 2 | 2027 |
| 413                                 | The adjoining Superior Court office transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force. | Discontinue use of the transom window and remove its operable hardware                                                 | \$100     | 2 | 2027 |
| 414                                 | A visual/audible fire alarm is not present in the Superior Court Judge's Chambers.                                                       | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| 415                                 | A visual/audible fire alarm is not present in the Court Administrator's Office.                                                          | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| 416                                 | A visual/audible fire alarm is not present in the Superior Court office.                                                                 | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| 417                                 | A visual/audible fire alarm is not present in the adjoining Superior Court office.                                                       | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| <b>PROSECUTING ATTORNEY OFFICES</b> |                                                                                                                                          |                                                                                                                        |           |   |      |
| 418                                 | The Prosecuting Attorney first office door has knob-type hardware.                                                                       | Replace door hardware with lever, loop or push hardware                                                                | \$400     | 2 | 2028 |
| 419                                 | Electrical and communication receptacles in the Prosecuting Attorney first office are mounted lower than 15 inches above the floor.      | Raise the receptacles to 15 in. min above the floor                                                                    | \$600     | 2 | 2029 |
| 420                                 | The windows in the Prosecuting Attorney first office require more than 5 pounds of force to operate.                                     | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement   | \$0       | 2 | 2027 |
| 421                                 | The window blind controls in the Prosecuting Attorney first office are higher than 54 inches above the floor.                            | Lower the blind controls to 48 in. max above the floor                                                                 | \$200     | 2 | 2027 |

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| 422 | The half door at the Prosecuting Attorney entry has a pinch-type top control.                                                                     | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |
| 423 | The Prosecuting Attorney second office door has knob-type hardware.                                                                               | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |
| 424 | The hardwood floor in the Prosecuting Attorney offices is buckling in multiple areas, creating vertical rises over 1/4 inch.                      | Repair the floor to a smooth finish without vertical rises over 1/4 in                                               | \$3,000 | 2 | 2040 |
| 425 | The windows in the Prosecuting Attorney second office require more than 5 pounds of force to operate.                                             | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement | \$0     | 2 | 2027 |
| 426 | The window blind controls in the Prosecuting Attorney second office are higher than 54 inches above the floor.                                    | Lower the blind controls to 48 in. max above the floor                                                               | \$200   | 2 | 2027 |
| 427 | Furniture placement in the Prosecuting Attorney second office does not leave a 36 inch accessible route.                                          | Rearrange or remove furniture to provide a 36 in. min accessible route                                               | \$400   | 2 | 2028 |
| 428 | The thermostat in the Prosecuting Attorney second office has its operable part higher than 48 inches above the floor. (Measured: above 54 inches) | Lower the thermostat to 48 in. max above the floor                                                                   | \$400   | 2 | 2028 |
| 429 | The Prosecuting Attorney third office door has knob-type hardware.                                                                                | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |
| 430 | The windows in the Prosecuting Attorney third office require more than 5 pounds of force to operate.                                              | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement | \$0     | 2 | 2027 |
| 431 | The window blind controls in the Prosecuting Attorney third office are higher than 54 inches above the floor.                                     | Lower the blind controls to 48 in. max above the floor                                                               | \$200   | 2 | 2027 |
| 432 | The required accessible path to the workspace behind the desk in the third office does not exist.                                                 | Rearrange or remove furniture to provide a 36 in. min accessible route                                               | \$400   | 2 | 2028 |
| 433 | The Prosecuting Attorney fourth office door has knob-type hardware.                                                                               | Replace door hardware with lever, loop or push hardware                                                              | \$400   | 2 | 2028 |
| 434 | The thermostat in the Prosecuting Attorney fourth office has its operable part higher than 48 inches above the floor. (Measured: above 54 inches) | Lower the thermostat to 48 in. max above the floor                                                                   | \$400   | 2 | 2028 |
| 435 | The windows in the Prosecuting Attorney fourth office require more than 5 pounds of force to operate.                                             | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement | \$0     | 2 | 2027 |

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| 436                | The window blind controls in the Prosecuting Attorney fourth office are higher than 54 inches above the floor.             | Lower the blind controls to 48 in. max above the floor                                                                 | \$200     | 2 | 2027 |
| 437                | The accessible path to the workspace behind the desk in the fourth office is narrower than 36 inches.                      | Rearrange or remove furniture to provide a 36 in. min accessible route                                                 | \$400     | 2 | 2028 |
| 438                | A visual/audible fire alarm is not present in the Prosecuting Attorney first office.                                       | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| 439                | A visual/audible fire alarm is not present in the Prosecuting Attorney second office.                                      | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| 440                | A visual/audible fire alarm is not present in the Prosecuting Attorney third office.                                       | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| 441                | A visual/audible fire alarm is not present in the Prosecuting Attorney fourth office.                                      | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| <b>LAW LIBRARY</b> |                                                                                                                            |                                                                                                                        |           |   |      |
| 442                | The Law Library tactile sign is located by the Mental Health offices instead of at the latch side of the Law Library door. | Install tactile sign                                                                                                   | \$400     | 2 | 2028 |
| 443                | The Law Library office doors have knob-type hardware.                                                                      | Replace door hardware with lever, loop or push hardware                                                                | \$800     | 2 | 2030 |
| 444                | The Law Library half door has a pinch-type top control.                                                                    | Replace door hardware with lever, loop or push hardware                                                                | \$400     | 2 | 2028 |
| 445                | The Law Library transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.       | Discontinue use of the transom window and remove its operable hardware                                                 | \$100     | 2 | 2027 |
| 446                | The thermostat in the Law Library has its operable part higher than 48 inches above the floor. (Measured: above 54 inches) | Lower the thermostat to 48 in. max above the floor                                                                     | \$400     | 2 | 2028 |
| 447                | Electrical and communication receptacles in the Law Library are mounted lower than 15 inches above the floor.              | Raise the receptacles to 15 in. min above the floor                                                                    | \$600     | 2 | 2029 |

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| 448                             | The windows in the Law Library require more than 5 pounds of force to operate.                                                          | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement   | \$0       | 2 | 2027 |
| 449                             | The window blind controls in the Law Library are higher than 54 inches above the floor.                                                 | Lower the blind controls to 48 in. max above the floor                                                                 | \$200     | 2 | 2027 |
| 450                             | Damaged planks in the Law Library hardwood floor create gaps wider than 1/2 inch.                                                       | Repair the damaged floor sections to a smooth surface without gaps over 1/2 in                                         | \$2,000   | 2 | 2039 |
| 451                             | A visual/audible fire alarm is not present in the Law Library.                                                                          | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65 | 2 | 2047 |
| <b>PUBLIC DEFENDER'S OFFICE</b> |                                                                                                                                         |                                                                                                                        |           |   |      |
| 452                             | The hallway route to the Mental Health room is narrower than 36 inches.                                                                 | Provide a 36 in. min accessible route                                                                                  | \$2,000   | 2 | 2039 |
| 453                             | The Public Defender's Office door has knob-type hardware.                                                                               | Replace door hardware with lever, loop or push hardware                                                                | \$400     | 2 | 2028 |
| 454                             | The Public Defender's Office transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.       | Discontinue use of the transom window and remove its operable hardware                                                 | \$100     | 2 | 2027 |
| 455                             | Electrical and communication receptacles in the Public Defender's Office are mounted lower than 15 inches above the floor.              | Raise the receptacles to 15 in. min above the floor                                                                    | \$600     | 2 | 2029 |
| 456                             | The thermostat in the Public Defender's Office has its operable part higher than 48 inches above the floor. (Measured: above 54 inches) | Lower the thermostat to 48 in. max above the floor                                                                     | \$400     | 2 | 2029 |
| 457                             | The windows in the Public Defender's Office require more than 5 pounds of force to operate.                                             | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement   | \$0       | 2 | 2027 |
| 458                             | The window blind controls in the Public Defender's Office are higher than 54 inches above the floor.                                    | Lower the blind controls to 48 in. max above the floor                                                                 | \$200     | 2 | 2027 |
| 459                             | Furniture placement in the Public Defender's Office does not leave a 36 inch accessible route.                                          | Rearrange or remove furniture to provide a 36 in. min accessible route                                                 | \$400     | 2 | 2029 |
| 460                             | Tactile signage with Braille identifying the Public Defender's Office is not provided at the latch side of the door.                    | Install tactile sign                                                                                                   | \$400     | 2 | 2029 |

|                               |                                                                                                                                                                  |                                                                                                                        |            |   |      |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|------------|---|------|
| 461                           | The Public Defender's toilet room is raised 7 inches, is not accessible, and offers no accessible features; a redesign to current ADAAG regulations is required. | Reconfigure toilet room                                                                                                | \$30,000   | 3 | 2061 |
| 462                           | The Public Defender's toilet room door has knob-type hardware.                                                                                                   | Included in the toilet room redesign                                                                                   | — See #461 | 3 | 2061 |
| 463                           | The Public Defender's toilet room door is narrower than 32 inches.                                                                                               | Construction does not allow a correction; addressed in the redesign                                                    | — See #461 | 3 | 2061 |
| 464                           | The Public Defender's toilet room faucet is not lever type and the hot-water plumbing is not insulated.                                                          | Included in the toilet room redesign                                                                                   | — See #461 | 3 | 2061 |
| 465                           | The Public Defender's toilet room paper towel dispenser is higher than the 54 inch reach range.                                                                  | Included in the toilet room redesign                                                                                   | — See #461 | 3 | 2061 |
| 466                           | The bottom of the Public Defender's toilet room mirror is higher than 40 inches.                                                                                 | Included in the toilet room redesign                                                                                   | — See #461 | 3 | 2061 |
| 467                           | The Public Defender's toilet room toilet is centered more than 19 inches from the wall.                                                                          | Included in the toilet room redesign                                                                                   | — See #461 | 3 | 2061 |
| 468                           | The Public Defender's toilet room toilet paper dispenser is not 7 to 9 inches in front of the toilet.                                                            | Included in the toilet room redesign                                                                                   | — See #461 | 3 | 2061 |
| 469                           | No grab bars are provided in the Public Defender's toilet room.                                                                                                  | Included in the toilet room redesign                                                                                   | — See #461 | 3 | 2061 |
| 470                           | A visual/audible fire alarm is not present in the Public Defender's Office.                                                                                      | Install visual alarms at 80 in. max per NFPA 72 in public spaces and wire employee work areas for future visual alarms | — See #65  | 2 | 2047 |
| <b>3RD FLOOR TOILET ROOMS</b> |                                                                                                                                                                  |                                                                                                                        |            |   |      |
| 471                           | The windows in the 3rd floor men's toilet room require more than 5 pounds of force to operate.                                                                   | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement   | \$0        | 3 | 2027 |
| 472                           | The window blind controls in the 3rd floor men's toilet room are higher than 54 inches above the floor.                                                          | Lower the blind controls to 48 in. max above the floor                                                                 | \$200      | 3 | 2030 |
| 473                           | The windows in the 3rd floor women's toilet room require more than 5 pounds of force to operate.                                                                 | No correction available for the existing window design; specify windows operable with 5 lb max at future replacement   | \$0        | 3 | 2027 |
| 474                           | The window blind controls in the 3rd floor women's toilet room are higher than 54 inches above the floor.                                                        | Lower the blind controls to 48 in. max above the floor                                                                 | \$200      | 3 | 2030 |
| 475                           | The 3rd floor women's toilet room door has a door-mounted door stop below 15 inches that projects into the maneuvering space.                                    | Remove the door-mounted stop and install a wall-mounted stop at 78 in                                                  | \$100      | 3 | 2030 |

|     |                                                                                                                                                                                       |                                                                |            |   |      |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|------------|---|------|
| 476 | A plumbing pipe running along the women's toilet room wall protrudes 5 1/2 inches into the circulation path.                                                                          | Reroute the pipe or install a cane-detectable barrier below it | \$500      | 3 | 2030 |
| 477 | The 3rd floor men's toilet room is raised 7 inches and is not accessible, and none of its three stalls is an accessible stall; a complete redesign to ADAAG Chapter 6 is required.    | Reconfigure toilet room                                        | \$30,000   | 3 | 2062 |
| 478 | The men's toilet room door has knob-type hardware.                                                                                                                                    | Included in the toilet room redesign                           | — See #477 | 3 | 2062 |
| 479 | The men's toilet room door requires more than 5 pounds of force to open.                                                                                                              | Adjust door closer                                             | — See #477 | 3 | 2062 |
| 480 | The men's toilet room door transom window has pinch-type locking hardware.                                                                                                            | Discontinue use of the transom window and remove its hardware  | — See #477 | 3 | 2062 |
| 481 | The bottom of the men's toilet room mirror is higher than 40 inches.                                                                                                                  | Included in the toilet room redesign                           | — See #477 | 3 | 2062 |
| 482 | The men's toilet room sink rim is higher than 34 inches and the hot-water plumbing is not insulated.                                                                                  | Included in the toilet room redesign                           | — See #477 | 3 | 2062 |
| 483 | The men's toilet room paper towel dispenser is higher than the 54 inch reach range.                                                                                                   | Included in the toilet room redesign                           | — See #477 | 3 | 2062 |
| 484 | The men's urinal rim is higher than 17 inches and its plumbing is not insulated.                                                                                                      | Included in the toilet room redesign                           | — See #477 | 3 | 2062 |
| 485 | The 3rd floor women's toilet room is raised 7 inches and is not accessible, and neither of its two stalls is an accessible stall; a complete redesign to ADAAG Chapter 6 is required. | Reconfigure toilet room                                        | \$30,000   | 3 | 2063 |
| 486 | The women's toilet room door has knob-type hardware.                                                                                                                                  | Included in the toilet room redesign                           | — See #485 | 3 | 2063 |
| 487 | The women's toilet room door requires more than 5 pounds of force to open.                                                                                                            | Adjust door closer                                             | — See #485 | 3 | 2063 |
| 488 | The women's toilet room door transom window has pinch-type locking hardware.                                                                                                          | Discontinue use of the transom window and remove its hardware  | — See #485 | 3 | 2063 |
| 489 | The women's toilet room sink rim height does not allow 27 inches of knee clearance.                                                                                                   | Included in the toilet room redesign                           | — See #485 | 3 | 2063 |
| 490 | The women's toilet room paper towel dispenser is higher than the 54 inch reach range.                                                                                                 | Included in the toilet room redesign                           | — See #485 | 3 | 2063 |
| 491 | The women's toilet room soap dispenser has no clear approach and is above the allowable reach range.                                                                                  | Included in the toilet room redesign                           | — See #485 | 3 | 2063 |

|                        |                                                                                                                                                   |                                                                                               |            |   |      |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|------------|---|------|
| 492                    | The bottom of the women's toilet room mirror is higher than 40 inches.                                                                            | Included in the toilet room redesign                                                          | — See #485 | 3 | 2063 |
| 493                    | A visual/audible alarm is not present in the men's toilet room.                                                                                   | Install visual alarms at 80 in. max per NFPA 72                                               | — See #65  | 3 | 2047 |
| 494                    | A visual/audible alarm is not present in the women's toilet room.                                                                                 | Install visual alarms at 80 in. max per NFPA 72                                               | — See #65  | 3 | 2047 |
| <b>ATTIC STORAGE</b>   |                                                                                                                                                   |                                                                                               |            |   |      |
| 495                    | The attic storage door has knob-type hardware.                                                                                                    | Replace door hardware with lever, loop or push hardware                                       | \$400      | 2 | 2029 |
| 496                    | The attic storage door requires more than 5 pounds of force to open.                                                                              | Adjust door closer                                                                            | \$0        | 2 | 2027 |
| 497                    | The attic storage door transom window has pinch-type hardware that requires tight grasping and more than 5 pounds of force.                       | Discontinue use of the transom window and remove its operable hardware                        | \$100      | 2 | 2027 |
| 498                    | The attic storage door has a door-mounted door stop below 15 inches that projects into the maneuvering space.                                     | Remove the door-mounted stop and install a wall-mounted stop at 78 in                         | \$100      | 2 | 2027 |
| 499                    | The attic stair has handrails on one side only, a 90 degree turn without a landing, and storage floor rises over 1/4 inch and gaps over 1/2 inch. | Redesign is an undue burden for this area; post Authorized Personnel Only signage at the door | \$200      | 2 | 2027 |
| <b>ELEVATOR</b>        |                                                                                                                                                   |                                                                                               |            |   |      |
| 500                    | The gap between the elevator car and the third floor landing is 1 1/2 inches (1 1/4 in. max).                                                     | Adjust the elevator leveling and sill so the gap is 1 1/4 in. max (ADAAG 407.4.3)             | \$2,000    | 2 | 2039 |
| 501                    | The elevator has no audible signals for direction, floor reached, or floor selected.                                                              | Install audible signals                                                                       | \$6,000    | 2 | 2043 |
| 502                    | Hall lanterns and visible signals are not provided at any floor.                                                                                  | Install hall lanterns with visible signals at least 2 1/2 in. in the smallest dimension       | \$4,000    | 2 | 2040 |
| 503                    | The first floor jamb designation is not marked with a raised star.                                                                                | Install tactile sign                                                                          | \$400      | 2 | 2029 |
| <b>INTERIOR STAIRS</b> |                                                                                                                                                   |                                                                                               |            |   |      |
| 504                    | The first two steps of the interior stairs up from the north entrance have 7 inch risers while all other risers are 6 inches.                     | Rebuild the steps to uniform riser heights (ADAAG 504.2)                                      | \$5,000    | 2 | 2042 |
| 505                    | The interior stair handrails exceed 1 1/2 inches in diameter.                                                                                     | Install 1 1/2 in. max handrails on the wall side of the stairs, 1 1/2 in. from the wall       | \$8,000    | 2 | 2044 |

|                        |                                                                                                                                      |                                                                                                                                                                               |                    |   |      |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---|------|
| 506                    | The interior stair handrails are not continuous from top to bottom, lack extensions, and the baluster openings pass a 4 inch sphere. | Add a continuous interior handrail system with extensions at each landing, balusters 3 1/2 in. max apart, and a 34 to 38 in. top rail (42 in. min guard at balconies per IBC) | \$20,000           | 2 | 2046 |
| <b>COMMON ELEMENTS</b> |                                                                                                                                      |                                                                                                                                                                               |                    |   |      |
| 507                    | Floor-mounted heaters throughout the building have knob-type controls.                                                               | Replace the heater knob controls with lever-type controls (ADAAG 309)                                                                                                         | \$2,000            | 2 | 2039 |
| 508                    | Windows throughout the building require more than 5 pounds of force and have operable controls higher than 54 inches.                | Specify windows operable with 5 lb max and controls within 48 in. at future window replacement (ADAAG 229)                                                                    | \$0                | 2 | 2027 |
|                        |                                                                                                                                      | <b>TOTAL</b>                                                                                                                                                                  | <b>\$1,103,300</b> |   |      |

## II. County Jail

| #                        | COUNTY JAIL DEFICIENCIES                                                                                                                        | RECOMMENDATION                                                                                | TOTAL COST | PRIORITY | PROJECTED COMPLETION YEAR |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|------------|----------|---------------------------|
| <b>PARKING</b>           |                                                                                                                                                 |                                                                                               |            |          |                           |
| 1                        | The south accessible parking space has cross slopes steeper than 2%. (Measured: up to 2.6%)                                                     | Mill and repave accessible spaces and aisles                                                  | \$10,000   | 1        | 2033                      |
| 2                        | The accessible parking access aisle has cross slopes steeper than 2%. (Measured: up to 2.6%)                                                    | Mill and repave accessible spaces and aisles                                                  | — See #1   | 1        | 2033                      |
| 3                        | The north accessible parking space has cross slopes steeper than 2%. (Measured: up to 3.1%)                                                     | Mill and repave accessible spaces and aisles                                                  | — See #1   | 1        | 2033                      |
| 4                        | The accessible parking space in the small parking area at the west end of the jail has cross slopes steeper than 2%. (Measured: up to 3.5%)     | Resurface the accessible parking space to a 2% max cross slope with flush asphalt transitions | \$5,000    | 1        | 2031                      |
| <b>ACCESSIBLE ROUTES</b> |                                                                                                                                                 |                                                                                               |            |          |                           |
| 5                        | The curb ramp at the northwest corner of the parking lot has a vertical rise at the ramp-to-sidewalk slab transition. (Measured: 1/2 inch)      | Grind the vertical rise flush (1/4 in. max)                                                   | \$500      | 1        | 2027                      |
| 6                        | The northern sidewalk from the jail to the courthouse has cross slopes steeper than 2% at the crosswalk. (Measured: up to 3.4%)                 | Resurface these sidewalk sections to a 2% max cross slope                                     | \$20,000   | 1        | 2035                      |
| 7                        | The sidewalk along First Street has cross slopes steeper than 2%. (Measured: 3 to 4%)                                                           | Resurface these sidewalk sections to a 2% max cross slope                                     | — See #6   | 1        | 2035                      |
| 8                        | The sidewalk along Perkins Street has cross slopes steeper than 2%. (Measured: up to 3.3%)                                                      | Resurface these sidewalk sections to a 2% max cross slope                                     | — See #6   | 1        | 2035                      |
| 9                        | The sidewalk at the northeast corner of the jail has a cross slope steeper than 2%. (Measured: 5.1%)                                            | Resurface these sidewalk sections to a 2% max cross slope                                     | — See #6   | 1        | 2035                      |
| 10                       | The sidewalk at the corner of S. Perkins Street and E. Water Street has a running slope steeper than 5% where it curves. (Measured: up to 9.7%) | Regrade route to compliant slope                                                              | \$10,000   | 1        | 2033                      |
| 11                       | A drain grate near the sally port has openings wider than 1/2 inch. (Measured: 2 1/2 inches)                                                    | Replace or relocate grate                                                                     | \$600      | 1        | 2027                      |
| 12                       | The curb ramp at the west Sheriff Employees Only entrance has a running slope steeper than 8.33%. (Measured: up to 9.1%)                        | Replace curb ramp                                                                             | \$4,000    | 1        | 2031                      |

|                            |                                                                                                                                                                          |                                                                                                   |         |   |      |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|---------|---|------|
| 13                         | The main entrance curb ramp has a running slope steeper than 8.33%. (Measured: up to 11.2%)                                                                              | Replace curb ramp                                                                                 | \$4,000 | 1 | 2031 |
| 14                         | Two flag poles sit 27 inches off the accessible route with no clear floor space at the operable controls, which are mounted higher than 48 inches. (Measured: 56 inches) | Extend the concrete route 36 in. around each flag pole and lower the operable parts to 48 in. max | \$3,000 | 1 | 2030 |
| <b>FACILITY-WIDE NOTES</b> |                                                                                                                                                                          |                                                                                                   |         |   |      |
| 15                         | All wall-mounted emergency first aid cabinets require a reach higher than 48 inches to the top latch.                                                                    | Lower first aid cabinets so the top latch is 48 in. max above the floor                           | \$800   | 2 | 2029 |
| 16                         | Illuminated exits on the public and administrative sides of the building do not have tactile exit signs with Braille.                                                    | Install tactile sign                                                                              | \$2,000 | 2 | 2039 |
| 17                         | Toilet paper dispensers in all restrooms are mounted flush with the front of the toilet instead of 7 to 9 inches in front of it.                                         | Relocate dispenser or hook to reach range                                                         | \$600   | 3 | 2030 |
| <b>ENTRANCE VESTIBULE</b>  |                                                                                                                                                                          |                                                                                                   |         |   |      |
| 18                         | The overnight call button is mounted higher than 48 inches above the floor. (Measured: 50 1/2 inches)                                                                    | Lower the call button to 48 in. max above the floor                                               | \$400   | 2 | 2027 |
| 19                         | The automatic doors do not have double-sided Automatic Door Opener decals on the door glass.                                                                             | Apply automatic door decals to both sides of each automatic door                                  | \$200   | 2 | 2027 |
| 20                         | The two interior vestibule doors require more than 5 pounds of force to open. (Measured: 10 and 14 pounds)                                                               | Adjust door closer                                                                                | \$0     | 2 | 2027 |
| <b>BUILDING MAIN LOBBY</b> |                                                                                                                                                                          |                                                                                                   |         |   |      |
| 21                         | The training room white boards are mounted with centerlines higher than 48 inches above the floor. (Measured: 63 inches)                                                 | Lower the white boards to 48 in. max as measured to the centerline                                | \$400   | 2 | 2027 |
| 22                         | A bulletin strip near the community corrections doors is mounted higher than 48 inches above the floor. (Measured: 63 inches)                                            | Lower the bulletin strip to 48 in. max above the floor                                            | \$200   | 2 | 2027 |
| 23                         | The Ring doorbell at the community corrections door is mounted higher than 48 inches above the floor. (Measured: 53 inches)                                              | Lower the doorbell so the button is 48 in. max above the floor                                    | \$400   | 2 | 2027 |
| 24                         | The paper towel dispensers in both lobby restrooms are mounted higher than 48 inches above the floor. (Measured: 53 inches)                                              | Relocate dispenser or hook to reach range                                                         | \$400   | 2 | 2027 |

| ADMINISTRATIVE AREA |                                                                                                                     |                                                                                        |         |   |      |
|---------------------|---------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|---------|---|------|
| 25                  | The hand sanitizer near the dispatcher area is mounted higher than 48 inches above the floor. (Measured: 57 inches) | Relocate dispenser or hook to reach range                                              | \$200   | 2 | 2027 |
| ACCESSIBLE CELL     |                                                                                                                     |                                                                                        |         |   |      |
| 26                  | The call button does not provide a visual signal.                                                                   | Replace the call button with one that gives both an audible and a visual signal        | \$800   | 2 | 2029 |
| PADDED CELL         |                                                                                                                     |                                                                                        |         |   |      |
| 27                  | The bathroom door requires more than 5 pounds of force to open.                                                     | Adjust door closer                                                                     | \$0     | 2 | 2027 |
| 28                  | The floor drain grate sits below the padded floor surface. (Measured: 1 1/2 inches)                                 | Raise the floor drain to a flush transition with the padded floor                      | \$1,000 | 2 | 2030 |
| KITCHEN             |                                                                                                                     |                                                                                        |         |   |      |
| 29                  | The fire alarm pull station is mounted higher than 48 inches above the floor. (Measured: 50 inches)                 | Lower the fire alarm pull station to 48 in. max above the floor                        | \$400   | 2 | 2027 |
| 30                  | The two hand sink glove dispensers are mounted higher than 48 inches above the floor. (Measured: 54 inches)         | Relocate dispenser or hook to reach range                                              | \$200   | 2 | 2027 |
| 31                  | The two hand sink paper towel dispensers are mounted higher than 48 inches above the floor. (Measured: 52 inches)   | Relocate dispenser or hook to reach range                                              | \$200   | 2 | 2027 |
| 32                  | The two hand sink soap dispensers are mounted higher than 48 inches above the floor. (Measured: 54 inches)          | Relocate dispenser or hook to reach range                                              | \$200   | 2 | 2027 |
| MATRON OFFICE       |                                                                                                                     |                                                                                        |         |   |      |
| 33                  | The entrance door does not provide 18 inches of maneuvering clearance beyond the latch side.                        | Redesign the entrance to provide 18 in. of clearance beyond the latch side of the door | \$5,000 | 2 | 2041 |
| 34                  | The furniture layout does not leave a 60 x 60 inch turning space in the room.                                       | Rearrange furniture to provide a 60 x 60 in. turning space                             | \$400   | 2 | 2027 |
| STAFF RESTROOM      |                                                                                                                     |                                                                                        |         |   |      |
| 35                  | The paper towel dispenser is mounted higher than 48 inches above the floor. (Measured: 54 inches)                   | Relocate dispenser or hook to reach range                                              | \$200   | 2 | 2027 |
| CLASSROOM           |                                                                                                                     |                                                                                        |         |   |      |
| 36                  | The hand sanitizer dispenser is mounted higher than 48 inches above the floor. (Measured: 54 inches)                | Relocate dispenser or hook to reach range                                              | \$200   | 2 | 2027 |

|                               |                                                                                                                                                          |                                                                   |         |   |      |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|---------|---|------|
| <b>MEDICAL BLOCK</b>          |                                                                                                                                                          |                                                                   |         |   |      |
| 37                            | The exam room has two coat hooks mounted higher than 48 inches above the floor. (Measured: 66 inches)                                                    | Relocate dispenser or hook to reach range                         | \$200   | 2 | 2027 |
| <b>CELL D4</b>                |                                                                                                                                                          |                                                                   |         |   |      |
| 38                            | The table provides less than 30 inches of knee clearance width; the same metal chair and table combination is used in other cells. (Measured: 26 inches) | Add accessible table or work surface                              | \$2,000 | 2 | 2039 |
| <b>REC ROOM</b>               |                                                                                                                                                          |                                                                   |         |   |      |
| 39                            | The two phones have their highest operable parts higher than 48 inches above the floor. (Measured: 52 inches)                                            | Adjust telephone                                                  | \$1,200 | 2 | 2038 |
| <b>106 CORRIDOR</b>           |                                                                                                                                                          |                                                                   |         |   |      |
| 40                            | A folder holder is mounted higher than 48 inches above the floor. (Measured: 58 inches to the lowest holder)                                             | Relocate dispenser or hook to reach range                         | \$200   | 2 | 2027 |
| <b>DRUNK TANK HALLWAY</b>     |                                                                                                                                                          |                                                                   |         |   |      |
| 41                            | The two exterior manual toilet flush buttons are mounted higher than 48 inches above the floor. (Measured: 55 inches)                                    | Relocate flush or dispenser control                               | \$800   | 2 | 2029 |
| <b>ELECTRICAL YARD</b>        |                                                                                                                                                          |                                                                   |         |   |      |
| 42                            | The gate latch is mounted higher than 48 inches above the ground. (Measured: 52 inches)                                                                  | Relocate door hardware to 34–48 in                                | \$400   | 2 | 2027 |
| <b>SQUAD ROOM</b>             |                                                                                                                                                          |                                                                   |         |   |      |
| 43                            | The hand sanitizer is mounted higher than 48 inches above the floor. (Measured: 54 inches)                                                               | Relocate dispenser or hook to reach range                         | \$200   | 2 | 2027 |
| <b>ADMINISTRATIVE HALLWAY</b> |                                                                                                                                                          |                                                                   |         |   |      |
| 44                            | Multiple folder holders are mounted higher than 48 inches above the floor. (Measured: 50 inches)                                                         | Relocate dispenser or hook to reach range                         | \$400   | 2 | 2027 |
| 45                            | A white board is mounted with its centerline higher than 48 inches above the floor. (Measured: 65 inches)                                                | Lower the white board to 48 in. max as measured to the centerline | \$200   | 2 | 2027 |
| <b>ADMINISTRATOR</b>          |                                                                                                                                                          |                                                                   |         |   |      |
| 46                            | The furniture layout does not leave a 60 x 60 inch turning space in the room.                                                                            | Rearrange furniture to provide a 60 x 60 in. turning space        | \$400   | 2 | 2028 |

| <b>WORK ROOM</b>             |                                                                                                                                                |                                                                                               |                 |   |      |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-----------------|---|------|
| 47                           | The phone is mounted higher than 48 inches above the floor. (Measured: 56 inches to center)                                                    | Adjust telephone                                                                              | \$1,200         | 2 | 2038 |
| <b>DISPATCH ROOM</b>         |                                                                                                                                                |                                                                                               |                 |   |      |
| 48                           | The restroom paper towel dispenser is mounted higher than 48 inches above the floor. (Measured: 53 inches)                                     | Relocate dispenser or hook to reach range                                                     | \$200           | 2 | 2027 |
| <b>RECEPTIONIST</b>          |                                                                                                                                                |                                                                                               |                 |   |      |
| 49                           | Two folder holders are mounted higher than 48 inches above the floor; the one near the printer also blocks clear access. (Measured: 57 inches) | Lower both folder holders to 48 in. max and remount the one near the printer on the west wall | \$400           | 2 | 2028 |
| <b>COMMUNITY CORRECTIONS</b> |                                                                                                                                                |                                                                                               |                 |   |      |
| 50                           | The coat rack near the restroom has hooks mounted higher than 48 inches above the floor. (Measured: 66 inches)                                 | Install additional accessible dispenser or hook                                               | \$400           | 2 | 2028 |
| 51                           | The restroom paper towel dispenser is mounted higher than 48 inches above the floor. (Measured: 53 inches)                                     | Relocate dispenser or hook to reach range                                                     | \$200           | 2 | 2027 |
|                              |                                                                                                                                                | <b>TOTAL</b>                                                                                  | <b>\$79,700</b> |   |      |

### III. County Highway Buildings

| #                                 | COUNTY HIGHWAY BUILDINGS DEFICIENCIES                                                                                                                                               | RECOMMENDATION                                                                                                      | TOTAL COST | PRIORITY | PROJECTED COMPLETION YEAR |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|------------|----------|---------------------------|
| <b>PARKING</b>                    |                                                                                                                                                                                     |                                                                                                                     |            |          |                           |
| 1                                 | The curb ramp leading to the main entrance sidewalk has loose aggregate creating a vertical rise, so the surface is not firm, stable, and slip-resistant. (Measured: 1/4 inch rise) | Repair trip hazards, gaps and cracks in route                                                                       | \$1,000    | 1        | 2027                      |
| 2                                 | The accessible parking space and access aisle have faded painted lines.                                                                                                             | Restripe accessible spaces and access aisles                                                                        | \$1,000    | 1        | 2027                      |
| <b>EXTERIOR ACCESSIBLE ROUTES</b> |                                                                                                                                                                                     |                                                                                                                     |            |          |                           |
| 3                                 | Gaps greater than 1/2 inch exist at three concrete slab seams directly east of the accessible parking space curb ramp.                                                              | Repair trip hazards, gaps and cracks in route                                                                       | \$1,000    | 1        | 2027                      |
| 4                                 | The running slope of the accessible route from the main entrance door down to the parking lot curb exceeds 5% and no handrails are provided on either side. (Measured: 6.2%)        | Redesign entry stoop and route with a level 60 x 60 in. landing, 1:12 max running slope and handrails on both sides | \$15,000   | 1        | 2034                      |
| 5                                 | The maneuvering clearance at the entrance door is steeper than 2% in places, and a floor mat sits within the turning space. (Measured: 4.9%)                                        | Provide level maneuvering clearance at the entrance and remove the mat                                              | — See #4   | 1        | 2034                      |
| 6                                 | A 30 x 48 inch clear floor space is not provided at the operable controls of the flag pole.                                                                                         | Provide a 30 x 48 in. clear floor space at the flag pole controls                                                   | \$2,000    | 1        | 2030                      |
| <b>LOBBY &amp; CORRIDOR</b>       |                                                                                                                                                                                     |                                                                                                                     |            |          |                           |
| 7                                 | The highest operable part of the thermostat is higher than 48 inches above the floor. (Room: Lobby)                                                                                 | Lower thermostat so the highest operable part is 48 in. max                                                         | \$400      | 2        | 2027                      |
| 8                                 | The electrical outlets are mounted lower than the 15 inch minimum reach range. (Measured: 14 1/4 inches to center of top outlet) (Room: Reception Area)                             | Raise outlets to 15 in. min above the floor                                                                         | \$600      | 3        | 2030                      |

| <b>WOMEN'S RESTROOM</b> |                                                                                                                                        |                                                       |           |   |      |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-----------|---|------|
| 9                       | The toilet room does not provide a 60 inch turning circle or T-shaped turning space; a redesign of the room is required.               | Reconfigure toilet room                               | \$30,000  | 3 | 2048 |
| 10                      | A wall-mounted cabinet above the toilet requires a reach higher than 48 inches. (Measured: 59 1/2 inches)                              | Lower cabinet or relocate storage to 48 in. max reach | — See #9  | 3 | 2048 |
| 11                      | The door swings into the room, restricting access and the required clear floor space beyond the door swing.                            | Reverse door swing                                    | — See #9  | 3 | 2048 |
| 12                      | The toilet seat height is less than 17 inches above the floor. (Measured: 15 inches to rim)                                            | Adjust toilet height                                  | — See #9  | 3 | 2048 |
| 13                      | The toilet paper dispenser is more than 9 inches from the front of the toilet. (Measured: 13 1/2 inches; 39 inches above the floor)    | Relocate dispenser or hook to reach range             | — See #9  | 3 | 2048 |
| 14                      | The door-mounted coat hooks are higher than 48 inches above the floor. (Measured: 70 1/2 inches)                                       | Relocate dispenser or hook to reach range             | — See #9  | 3 | 2048 |
| 15                      | The paper towel dispenser is higher than 48 inches above the floor. (Measured: 51 inches)                                              | Relocate dispenser or hook to reach range             | — See #9  | 3 | 2048 |
| 16                      | The sink faucet has knob-type hardware that requires twisting to operate.                                                              | Replace faucet with lever or sensor faucet            | — See #9  | 3 | 2048 |
| 17                      | The rear and side grab bars are shorter than required (36 inch rear, 42 inch side minimum). (Measured: rear 19 inches, side 34 inches) | Replace grab bar                                      | — See #9  | 3 | 2048 |
| <b>MEN'S RESTROOM</b>   |                                                                                                                                        |                                                       |           |   |      |
| 18                      | The toilet room does not provide a 60 inch turning circle or T-shaped turning space; a redesign of the room is required.               | Reconfigure toilet room                               | \$30,000  | 3 | 2049 |
| 19                      | The door swings into the room, restricting access and the required clear floor space beyond the door swing.                            | Reverse door swing                                    | — See #18 | 3 | 2049 |
| 20                      | The toilet seat height is less than 17 inches above the floor. (Measured: 15 inches to rim)                                            | Adjust toilet height                                  | — See #18 | 3 | 2049 |
| 21                      | The toilet paper dispenser is more than 9 inches from the front of the toilet. (Measured: 15 inches; 39 inches above the floor)        | Relocate dispenser or hook to reach range             | — See #18 | 3 | 2049 |
| 22                      | The paper towel dispenser is higher than 48 inches above the floor. (Measured: 51 inches)                                              | Relocate dispenser or hook to reach range             | — See #18 | 3 | 2049 |

|                                        |                                                                                                                                                                                                                                    |                                                                                 |           |   |      |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------|---|------|
| 23                                     | The sink faucet has knob-type hardware that requires twisting to operate.                                                                                                                                                          | Replace faucet with lever or sensor faucet                                      | — See #18 | 3 | 2049 |
| 24                                     | The rear and side grab bars are shorter than required (36 inch rear, 42 inch side minimum), and 1 1/2 inches of gripping clearance is not provided between the toilet and the grab bar. (Measured: rear 19 inches, side 34 inches) | Replace grab bar                                                                | — See #18 | 3 | 2049 |
| <b>DIRECTOR'S OFFICE &amp; HALLWAY</b> |                                                                                                                                                                                                                                    |                                                                                 |           |   |      |
| 25                                     | A security spotlight protrudes more than 4 inches into the circulation path with its bottom edge between 27 and 80 inches above the floor. (Measured: 9 inch protrusion at 78 1/2 inches) (Room: Hallway)                          | Replace with a fixture protruding 4 in. max, or raise the fixture to 80 in. min | \$400     | 2 | 2027 |
| 26                                     | A wall-mounted lock box has its highest operable part higher than 48 inches above the floor. (Measured: 56 inches) (Room: Director's Office)                                                                                       | Lower lock box so the highest operable part is 48 in. max                       | \$400     | 2 | 2027 |
| <b>BREAKROOM</b>                       |                                                                                                                                                                                                                                    |                                                                                 |           |   |      |
| 27                                     | The door does not provide the required 18 inches of maneuvering clearance at the latch side on the pull side.                                                                                                                      | Provide 18 in. maneuvering clearance at the latch side of the pull side         | \$1,000   | 2 | 2030 |
| 28                                     | A two-tier wall-mounted magazine rack is higher than the 48 inch reach range. (Measured: 58 1/2 inches to top edge)                                                                                                                | Lower magazine rack so contents are within 48 in. max reach                     | \$400     | 2 | 2027 |
| 29                                     | A wall-mounted plastic inbox is higher than the 48 inch reach range. (Measured: 63 1/2 inches)                                                                                                                                     | Lower inbox to 48 in. max above the floor                                       | \$400     | 2 | 2027 |
| 30                                     | The wall-mounted thermostat has operable parts higher than 48 inches above the floor. (Measured: 59 inches)                                                                                                                        | Lower thermostat so the highest operable part is 48 in. max                     | \$400     | 2 | 2027 |
| 31                                     | The snack shelves are mounted higher than the 48 inch reach range. (Measured: 59 1/2 inches to bottom shelf)                                                                                                                       | Lower the bottom shelf to 48 in. max above the floor                            | \$400     | 2 | 2027 |
| 32                                     | The counter tops and sink rim are higher than 34 inches above the floor. (Measured: 36 inches)                                                                                                                                     | Lower counter tops and sink to 34 in. max above the floor                       | \$6,000   | 2 | 2042 |
| 33                                     | Two kitchenette cabinets are above the maximum reach range. (Measured: 67 inches and 57 inches)                                                                                                                                    | Lower cabinets so at least 50% of storage is within 48 in. max reach            | \$2,000   | 2 | 2039 |
| 34                                     | A wall-mounted key storage box has its operable part higher than 48 inches above the floor. (Measured: 63 inches)                                                                                                                  | Lower key storage box so the highest operable part is 48 in. max                | \$400     | 2 | 2027 |

|                    |                                                                                                                                                                               |                                                                                         |           |   |      |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-----------|---|------|
| 35                 | The bulletin board and marker board are mounted with their centerlines higher than 54 inches above the floor.                                                                 | Lower boards so at least 50% of each is within 48 in. max as measured to the centerline | \$200     | 2 | 2027 |
| 36                 | An electronic weather monitor is mounted higher than the 48 inch reach range. (Measured: 61 inches)                                                                           | Lower weather monitor to 48 in. max above the floor                                     | \$400     | 2 | 2027 |
| 37                 | The highest operable part of the wall-mounted telephone is higher than 48 inches above the floor. (Measured: 62 1/2 inches)                                                   | Adjust telephone                                                                        | \$1,200   | 2 | 2038 |
| 38                 | The drinking fountain is not accessible to a wheelchair user.                                                                                                                 | Install a cup dispenser beside the fountain at 48 in. max above the floor               | \$200     | 2 | 2027 |
| <b>LOCKER ROOM</b> |                                                                                                                                                                               |                                                                                         |           |   |      |
| 39                 | A door stop is mounted on the front face of the door 4 inches above the floor, creating a tripping hazard.                                                                    | Relocate door stop to the back of the door at 78 in. max above the floor                | \$100     | 2 | 2027 |
| 40                 | The free-standing bench has no back support and is not affixed to a wall, and the seat is shallower than 20 inches. (Measured: 70 inches long, 9 inches deep, 18 inches high) | Replace bench                                                                           | \$4,000   | 2 | 2040 |
| 41                 | Five two-pronged clothes hooks are mounted higher than 48 inches above the floor. (Measured: 74 inches)                                                                       | Relocate dispenser or hook to reach range                                               | \$200     | 2 | 2027 |
| <b>SHOWER ROOM</b> |                                                                                                                                                                               |                                                                                         |           |   |      |
| 42                 | The shower room does not provide accessible features, and the existing space is not sufficient for a compliant layout; a redesign of the room is required.                    | Redesign shower room to comply with ADASAD 603 through 610                              | \$40,000  | 3 | 2064 |
| 43                 | The wall-affixed changing bench seat is shallower than 20 inches. (Measured: 14 inches deep, 42 inches long, 18 inches high)                                                  | Replace bench                                                                           | — See #42 | 3 | 2064 |
| 44                 | The enclosed toilet stall is narrower than 60 inches. (Measured: 31 x 72 inches)                                                                                              | Reconfigure accessible stall                                                            | — See #42 | 3 | 2064 |
| 45                 | The toilet stall does not provide side or rear grab bars.                                                                                                                     | Install grab bar                                                                        | — See #42 | 3 | 2064 |
| 46                 | The toilet seat height is less than 17 inches above the floor. (Measured: 14 1/2 inches to rim)                                                                               | Adjust toilet height                                                                    | — See #42 | 3 | 2064 |
| 47                 | The toilet centerline is less than 16 inches from the side wall. (Measured: 15 inches)                                                                                        | Relocate toilet or partition to compliant centerline                                    | — See #42 | 3 | 2064 |
| 48                 | The toilet paper dispenser is mounted on the partition too far from the front of the toilet. (Measured: 42 inches from the back wall; 40 inches above the floor)              | Relocate dispenser or hook to reach range                                               | — See #42 | 3 | 2064 |

|                              |                                                                                                                                                                                       |                                                                                                           |                  |   |      |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|------------------|---|------|
| 49                           | The urinal does not provide a 30 x 48 inch clear floor space, the flush control requires twisting, and the rim is higher than 17 inches above the floor. (Measured: 23 inches to rim) | Replace urinal with a compliant fixture and lever or sensor flush control                                 | — See #42        | 3 | 2064 |
| 50                           | The drain pipes and water lines under the sink are exposed and not insulated.                                                                                                         | Insulate or cover exposed pipes                                                                           | — See #42        | 3 | 2064 |
| 51                           | The sink faucet has twist-type hardware.                                                                                                                                              | Replace faucet with lever or sensor faucet                                                                | — See #42        | 3 | 2064 |
| 52                           | The bottom edge of the mirror is higher than 40 inches above the floor. (Measured: 48 inches)                                                                                         | Lower mirror                                                                                              | — See #42        | 3 | 2064 |
| 53                           | The soap dispenser on the wall partition has its highest operable part higher than 48 inches above the floor. (Measured: 56 inches)                                                   | Relocate dispenser or hook to reach range                                                                 | — See #42        | 3 | 2064 |
| 54                           | Three two-pronged towel hangers above the bench are higher than 48 inches above the floor. (Measured: 72 inches)                                                                      | Relocate dispenser or hook to reach range                                                                 | — See #42        | 3 | 2064 |
| 55                           | The 34 x 42 inch shower has a 5 1/2 inch vertical rise at the entry, no grab bars, and no hand-held spray unit with a 60 inch hose; the curtain rod is 74 inches above the floor.     | Replace with a compliant transfer or roll-in shower with grab bars, seat and hand-held spray              | — See #42        | 3 | 2064 |
| <b>COUNTY SHOOTING RANGE</b> |                                                                                                                                                                                       |                                                                                                           |                  |   |      |
| 56                           | The entrance door has knob-type hardware that requires tight grasping and twisting.                                                                                                   | Replace door hardware with lever, loop or push hardware                                                   | \$400            | 2 | 2027 |
| 57                           | The entrance door threshold has an 8 inch vertical rise.                                                                                                                              | Construct a 5 x 5 ft entrance landing and ramp (8.33% max) with handrails per ADASAD 505                  | \$8,000          | 1 | 2032 |
| 58                           | Accessible parking is not defined at the shooting range.                                                                                                                              | Add accessible parking spaces                                                                             | \$5,000          | 1 | 2031 |
| 59                           | An accessible route is not provided from parking to the firing positions.                                                                                                             | Construct accessible route                                                                                | \$10,000         | 1 | 2033 |
| 60                           | An accessible firing position is not provided.                                                                                                                                        | Construct one accessible firing position on a 5 x 5 ft min concrete pad connected to the accessible route | — See #59        | 1 | 2033 |
|                              |                                                                                                                                                                                       | <b>TOTAL</b>                                                                                              | <b>\$162,500</b> |   |      |

**IV. Conservation Club**

| #                                      | CONSERVATION CLUB DEFICIENCIES                                                                                                        | RECOMMENDATION                                                                                                                                                          | TOTAL COST | PRIORITY | PROJECTED COMPLETION YEAR |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------|---------------------------|
| <b>PARKING &amp; ACCESSIBLE ROUTES</b> |                                                                                                                                       |                                                                                                                                                                         |            |          |                           |
| 1                                      | The parking lot has a gravel surface and no accessible parking space.                                                                 | Install one van-accessible parking space (8 ft space, 8 ft access aisle, 2% max slopes) with a van accessible sign at 60 in. min, connected to the new accessible route | \$12,000   | 2        | 2045                      |
| 2                                      | An accessible route is not provided from the parking lot to the firing areas.                                                         | Construct accessible route                                                                                                                                              | \$10,000   | 1        | 2033                      |
| 3                                      | The picnic table is located off the accessible route and does not provide 17 inches of knee clearance under the table.                | Provide a 36 in. wide accessible route around three usable sides of the picnic table                                                                                    | \$2,000    | 1        | 2030                      |
| 4                                      | A NO VEHICLES PAST THIS POINT sign on the north porch hangs lower than 80 inches above the surface.                                   | Relocate sign                                                                                                                                                           | \$200      | 1        | 2027                      |
| <b>ENTRANCES</b>                       |                                                                                                                                       |                                                                                                                                                                         |            |          |                           |
| 5                                      | The east entrance door has a vertical rise at the threshold. (Measured: 2 1/2 inches)                                                 | Regrade the entrance approaches to a flush threshold transition (1/4 in. max vertical rise)                                                                             | \$6,000    | 1        | 2031                      |
| 6                                      | The south entrance doors have a vertical rise at the threshold. (Measured: 3 1/2 inches)                                              | Regrade the entrance approaches to a flush threshold transition (1/4 in. max vertical rise)                                                                             | — See #5   | 1        | 2031                      |
| 7                                      | The north entrance door has a vertical rise at the threshold. (Measured: 1 1/2 inches)                                                | Regrade the entrance approaches to a flush threshold transition (1/4 in. max vertical rise)                                                                             | — See #5   | 1        | 2031                      |
| 8                                      | The east entrance has a storm door and knob-type hardware.                                                                            | Remove the storm door and replace the knob hardware with lever hardware                                                                                                 | \$600      | 2        | 2029                      |
| 9                                      | The north entrance has a storm door.                                                                                                  | Remove the storm door                                                                                                                                                   | \$200      | 2        | 2027                      |
| 10                                     | The north and south entrance doors have latches mounted at the floor and higher than 48 inches above the floor. (Measured: 78 inches) | Relocate door hardware to 34–48 in                                                                                                                                      | \$800      | 2        | 2029                      |

| KITCHEN         |                                                                                                                                           |                                                                                                                                    |                 |   |      |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-----------------|---|------|
| 11              | The serving counter surface is higher than 36 inches above the floor. (Measured: 39 inches)                                               | Lower a 36 in. section of counter to 36 in. max                                                                                    | \$5,000         | 2 | 2041 |
| 12              | The sink counter top is higher than 34 inches above the floor. (Measured: 37 1/2 inches)                                                  | Lower the counter top to 34 in. max above the floor                                                                                | \$4,000         | 2 | 2040 |
| 13              | The range has rear-mounted controls that require reaching over the burners.                                                               | Replace the range with one that has front-mounted controls                                                                         | \$1,500         | 2 | 2038 |
| COMMON USE AREA |                                                                                                                                           |                                                                                                                                    |                 |   |      |
| 14              | Three exits do not have tactile exit signs with Braille.                                                                                  | Install tactile sign                                                                                                               | \$1,200         | 3 | 2048 |
| 15              | The bulletin board on the east wall is mounted higher than 48 inches above the floor. (Measured: 59 inches)                               | Lower the bulletin board to 48 in. max as measured to the centerline                                                               | \$200           | 2 | 2027 |
| 16              | The latch on the half door to the kitchen cannot be operated with a closed fist.                                                          | Replace door hardware with lever, loop or push hardware                                                                            | \$400           | 2 | 2028 |
| UNISEX RESTROOM |                                                                                                                                           |                                                                                                                                    |                 |   |      |
| 17              | The restroom sign is mounted higher than 60 inches above the floor. (Measured: 61 1/2 inches)                                             | Relocate sign                                                                                                                      | \$200           | 3 | 2030 |
| 18              | The paper towel dispenser sensor is higher than 48 inches above the floor. (Measured: 59 inches)                                          | Relocate dispenser or hook to reach range                                                                                          | \$200           | 3 | 2030 |
| 19              | The wall-mounted sink provides less than 27 inches of knee clearance, and the plumbing below it is not wrapped. (Measured: 25 1/2 inches) | Replace the sink with one providing 27 in. knee clearance and a 34 in. max rim, and wrap the exposed plumbing                      | \$1,500         | 3 | 2048 |
| 20              | The bottom of the mirror is higher than 40 inches above the floor. (Measured: 44 1/2 inches)                                              | Lower mirror                                                                                                                       | \$400           | 3 | 2030 |
| 21              | The stall partition door does not have latch-type hardware.                                                                               | Replace door hardware with lever, loop or push hardware                                                                            | \$400           | 3 | 2030 |
| 22              | The restroom entrance door has knob-type hardware.                                                                                        | Replace door hardware with lever, loop or push hardware                                                                            | \$400           | 3 | 2030 |
| MEN'S RESTROOM  |                                                                                                                                           |                                                                                                                                    |                 |   |      |
| 23              | The entrance door has knob-type hardware.                                                                                                 | Replace door hardware with lever, loop or push hardware                                                                            | \$400           | 3 | 2030 |
| 24              | The restroom is 29 inches wide between the side wall and the stall partition and cannot provide turning space without a full redesign.    | No change required while the accessible unisex restroom is provided (ADASAD 213.2 Exception 1); redesign as a single-user restroom | \$0             | 3 | 2027 |
| 25              | The restroom sign is mounted higher than 60 inches above the floor. (Measured: 61 1/2 inches)                                             | Relocate sign                                                                                                                      | \$200           | 3 | 2030 |
|                 |                                                                                                                                           | <b>TOTAL</b>                                                                                                                       | <b>\$47,800</b> |   |      |

## Total Estimated Cost

Estimated Cost 2027 = \$38,400  
Estimated Cost 2028 = \$38,400 + 5% inflation = \$40,320  
Estimated Cost 2029 = \$38,300 + 10% inflation = \$42,226  
Estimated Cost 2030 = \$38,300 + 16% inflation = \$44,337  
Estimated Cost 2031 = \$43,000 + 22% inflation = \$52,267  
Estimated Cost 2032 = \$46,000 + 28% inflation = \$58,709  
Estimated Cost 2033 = \$48,000 + 34% inflation = \$64,325  
Estimated Cost 2034 = \$40,000 + 41% inflation = \$56,284  
Estimated Cost 2035 = \$50,000 + 48% inflation = \$73,873  
Estimated Cost 2036 = \$50,000 + 55% inflation = \$77,566  
Estimated Cost 2037 = \$50,000 + 63% inflation = \$81,445  
Estimated Cost 2038 = \$39,600 + 71% inflation = \$67,729  
Estimated Cost 2039 = \$40,600 + 80% inflation = \$72,912  
Estimated Cost 2040 = \$39,000 + 89% inflation = \$73,540  
Estimated Cost 2041 = \$40,000 + 98% inflation = \$79,197  
Estimated Cost 2042 = \$41,000 + 108% inflation = \$85,236  
Estimated Cost 2043 = \$42,000 + 118% inflation = \$91,681  
Estimated Cost 2044 = \$46,000 + 129% inflation = \$105,433  
Estimated Cost 2045 = \$42,000 + 141% inflation = \$101,078  
Estimated Cost 2046 = \$20,000 + 153% inflation = \$50,539  
Estimated Cost 2047 = \$40,000 + 165% inflation = \$106,132  
Estimated Cost 2048 = \$32,700 + 179% inflation = \$91,101  
Estimated Cost 2049 = \$30,000 + 193% inflation = \$87,758  
Estimated Cost 2050 = \$30,000 + 207% inflation = \$92,146  
Estimated Cost 2051 = \$30,000 + 223% inflation = \$96,753

(Cont.)

**Estimated Cost 2052 = \$30,000 + 239% inflation = \$101,591**

**Estimated Cost 2053 = \$30,000 + 256% inflation = \$106,670**

**Estimated Cost 2054 = \$30,000 + 273% inflation = \$112,004**

**Estimated Cost 2055 = \$30,000 + 292% inflation = \$117,604**

**Estimated Cost 2056 = \$30,000 + 312% inflation = \$123,484**

**Estimated Cost 2057 = \$30,000 + 332% inflation = \$129,658**

**Estimated Cost 2058 = \$30,000 + 354% inflation = \$136,141**

**Estimated Cost 2059 = \$30,000 + 376% inflation = \$142,948**

**Estimated Cost 2060 = \$30,000 + 400% inflation = \$150,096**

**Estimated Cost 2061 = \$30,000 + 425% inflation = \$157,600**

**Estimated Cost 2062 = \$30,000 + 452% inflation = \$165,480**

**Estimated Cost 2063 = \$30,000 + 479% inflation = \$173,754**

**Estimated Cost 2064 = \$40,000 + 508% inflation = \$243,256**

**Total Estimated Cost over 38 Years = \$3,691,273**

## **Appendix B: Grievance Policy**

Any person who believes that he or she, as a member of a protected class, has been discriminated against based on race, religion, color, age, sex, disability, national origin, income status or limited English proficiency in violation of Title VI of the Civil Rights Act of 1964, as amended and its related statutes, regulations and directives, Section 504 of the Vocational Rehabilitation Act of 1973, ADA Act of 1990, as amended, the Civil Rights Restoration Act of 1987, as amended, and any other Federal nondiscrimination statute may submit a complaint. A complaint may also be submitted by a representative on behalf of such a person.

It is the policy of the County to conduct a prompt and impartial investigation of all allegations of discrimination and to take prompt effective corrective action when a claim of discrimination is substantiated.

No one may intimidate, threaten, coerce, or engage in other discriminatory conduct against anyone because they have taken action or participated in an action to secure rights protected by the civil rights laws. Any individual alleging such harassment or intimidation may submit a complaint by following the procedure printed below.

Any individual who feels that he or she has been discriminated against may submit a written or verbal complaint. The complaint may be communicated to any County supervisor or to the ADA Coordinator. The complaint should be submitted within 60 days of the alleged discrimination. Complaint forms may be accessed at the County Auditor's office. Individuals are not required to use the County's complaint form. If necessary, the County will help an individual reduce his or her complaint to writing for his or her signature.

Generally, a complaint should include the name, address, and telephone number of the individual complaining (complainant) and a brief description of the alleged discriminatory conduct including the date of harm. An individual submitting a complaint alleging discrimination may include any relevant evidence, including the names of witnesses and supporting documentation. **Complaints should be directed to:**

**Jerry Sitton**

Rush County ADA Coordinator

1352 E State Road 44, Rushville, IN 46173

(765) 932-2926

[highway@rushcounty.in.gov](mailto:highway@rushcounty.in.gov)

Within 30 days of receipt of the complaint the County shall conduct an investigation of the allegation based on the information provided and issue a written report of its findings to the complainant. The County will try to obtain an informal voluntary resolution to all complaints at the lowest level possible. The County will notify INDOT of the complaint within **ten (10) days**, if required.

A complainant's identity shall be kept confidential except to the extent necessary to investigate. All complaints shall be kept confidential.

These procedures do not deny the right of any individual to file a formal complaint with any government agency or affect an individual's right to seek private counsel for any complaint alleging discrimination.

## Appendix C: Grievance Form

| COMPLAINANT INFORMATION:                                                                    |  |
|---------------------------------------------------------------------------------------------|--|
| Name:                                                                                       |  |
| Address:                                                                                    |  |
| Daytime Phone:                                                                              |  |
| Email:                                                                                      |  |
| LOCATION INFORMATION                                                                        |  |
| Address (If known):                                                                         |  |
| Location Description:                                                                       |  |
| NATURE OF GRIEVANCE                                                                         |  |
| Sidewalk, Ramp:                                                                             |  |
| Crosswalk, Pedestrian Signal:                                                               |  |
| Building Access:                                                                            |  |
| Programming:                                                                                |  |
| Other:                                                                                      |  |
| Describe the Grievance/Complaint/Problem:                                                   |  |
| Date of Incident, If Applicable:                                                            |  |
| FOR LOCAL/ADA COORDINATOR USE ONLY                                                          |  |
| County Representative Preparing the Form if not by Complainant and Date Complaint Received: |  |
| Date Received by ADA Coordinator:                                                           |  |
| Date of Initial Contact:                                                                    |  |
| Date of Meeting or Site Visit:                                                              |  |
| Date ADA Coordinator's Decision Mailed:                                                     |  |
| Date Appeal Received by County Commissioners:                                               |  |
| Date First on County Commissioners Agenda:                                                  |  |
| Date County Commissioners Decision:                                                         |  |
| Date County Commissioners Decision Mailed:                                                  |  |

**Please return this form to and for any questions contact: *Jerry Sitton, Rush County ADA Coordinator, 1352 E State Road 44, Rushville, IN 46173, [highway@rushcounty.in.gov](mailto:highway@rushcounty.in.gov) and (765) 932-2926.***

Complaints may also be filed with the following government agencies:

**Indiana Department of Transportation (INDOT)**

Economic Opportunity Division

100 N. Senate, Room N750

Indianapolis, IN 46204

Phone: (317) 233-6511

Fax: (317) 233-0891

**Indianapolis District EEOC Office**

101 West Ohio Street, Ste 1900

Indianapolis, IN 46204

Phone: (800) 669-4000

Fax: (317) 226-7953

TTY: 1 (800) 669-6820

**Indiana Civil Rights Commission**

100 N. Senate Ave., Room N103

Indianapolis, IN 46204

Toll Free: 1 (800) 628-2909

Phone: (317) 232-2600

Fax: (317) 232-6560

Hearing Impaired: 1 (800) 743-3336

## **Appendix D: Voluntary Public Involvement Survey**

As a recipient of federal funds, the Indiana Department of Transportation (INDOT) is requiring local agencies to develop a procedure for gathering statistical data regarding participants and beneficiaries of its federal-aid highway programs and activities (23 CFR §200.9(b)(4)). Rush County is distributing this voluntary survey to fulfill that requirement to gather information about the populations affected by proposed projects.

You are not required to complete this survey. Submittal of this information is voluntary. This form is a public document that Rush County will use to monitor its programs and activities for compliance with Title VI and the Civil Rights Act of 1964, as amended and its related statutes and regulations.

If you have any questions regarding Rush County's responsibilities under Title VI of the Civil Rights Act of 1964 or the Americans with Disabilities Act, please contact **Jerry Sitton, Rush County ADA Coordinator, 1352 E State Road 44, Rushville, IN 46173. EMAIL:** [highway@rushcounty.in.gov](mailto:highway@rushcounty.in.gov), **and PHONE: (765) 932-2926.**

You may return the survey by mailing or e-mailing it to the address below.

|                                                                                                                                                                                                                               |                                            |                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Date:</b>                                                                                                                                                                                                                  |                                            |                                            |
| <b>Project Name:</b>                                                                                                                                                                                                          |                                            |                                            |
| <b>Proposed Project Location:</b>                                                                                                                                                                                             |                                            |                                            |
| <b>Gender:</b> Female <input type="checkbox"/> Male <input type="checkbox"/> <b>Ethnicity:</b> <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino                                    |                                            |                                            |
| <b>Race: (Check one or more)</b>                                                                                                                                                                                              |                                            |                                            |
| <input type="checkbox"/>                                                                                                                                                                                                      | American Indian or Alaska Native           | <input type="checkbox"/> Asian             |
| <input type="checkbox"/>                                                                                                                                                                                                      | Native Hawaiian or Other Pacific Islander  | <input type="checkbox"/> White             |
| <input type="checkbox"/>                                                                                                                                                                                                      | Black or African American                  | <input type="checkbox"/> Multiracial       |
| <b>Age:</b>                                                                                                                                                                                                                   |                                            | <b>Disability:</b>                         |
| <input type="checkbox"/> 1-21                                                                                                                                                                                                 | <input type="checkbox"/> 22-40             | <input type="checkbox"/> Yes               |
| <input type="checkbox"/> 41-65                                                                                                                                                                                                | <input type="checkbox"/> 65+               | <input type="checkbox"/> No                |
| <b>Household Income:</b>                                                                                                                                                                                                      |                                            |                                            |
| <input type="checkbox"/> \$0-\$12,000                                                                                                                                                                                         | <input type="checkbox"/> \$12,001-\$24,000 | <input type="checkbox"/> \$24,001-\$36,000 |
| <input type="checkbox"/> \$36,001-\$48,000                                                                                                                                                                                    | <input type="checkbox"/> \$48,001-\$60,000 | <input type="checkbox"/> \$60,001+         |
| <p style="text-align: center;">Jerry Sitton<br/>Rush County ADA Coordinator<br/>1352 E State Road 44, Rushville, IN 46173<br/><a href="mailto:highway@rushcounty.in.gov">highway@rushcounty.in.gov</a><br/>(765) 932-2926</p> |                                            |                                            |

## Appendix E: I-Speak Cards

### Language Identification Cards

Side 1 of 2

Instructions: Place a check by the language spoken. ☒

|                                                                                                       |                            |
|-------------------------------------------------------------------------------------------------------|----------------------------|
| <input type="checkbox"/> Mark this box if you read or speak English.                                  | <i>English</i>             |
| <input type="checkbox"/> ضع علامة في هذا المربع إذا كنت تقرأ أو تتحدث العربية.                        | <i>Arabic</i>              |
| <input type="checkbox"/> Մարդկանք հարցազրույց անցնում են հայերենով, անգլերենով կամ ռուսերենով:        | <i>Armenian</i>            |
| <input type="checkbox"/> যদি আপনি বাংলা পড়েন বা বলেন তা হলে এই বাক্সে দাগ দিন।                       | <i>Bengali</i>             |
| <input type="checkbox"/> ល្អប្រសើរណាស់ប្រសិនបើ ប្រើអ្នកអាន ឬនិយាយភាសា ខ្មែរ ។                         | <i>Cambodian</i>           |
| <input type="checkbox"/> Motka i kahhon ya yangin ûntûngnu' manaitai pat ûntûngnu' kumentos Chamorro. | <i>Chamorro</i>            |
| <input type="checkbox"/> 如果你能读中文或讲中文，请选择此框。                                                           | <i>Simplified Chinese</i>  |
| <input type="checkbox"/> 如果你能讀中文或講中文，請選擇此框。                                                           | <i>Traditional Chinese</i> |
| <input type="checkbox"/> Označite ovaj kvadratić ako čitate ili govorite hrvatski jezik.              | <i>Croatian</i>            |
| <input type="checkbox"/> Zaškrtněte tuto kolonku, pokud čtete a hovoříte česky.                       | <i>Czech</i>               |
| <input type="checkbox"/> Kruis dit vakje aan als u Nederlands kunt lezen of spreken.                  | <i>Dutch</i>               |
| <input type="checkbox"/> اگر خواندن و نوشتن فارسی بلد هستید، این مربع را علامت بزنید.                 | <i>Farsi</i>               |
| <input type="checkbox"/> Cocher ici si vous lisez ou parlez le français.                              | <i>French</i>              |
| <input type="checkbox"/> Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen.        | <i>German</i>              |
| <input type="checkbox"/> Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά.                    | <i>Greek</i>               |
| <input type="checkbox"/> Make kazye sa a si ou li oswa ou pale kreyòl ayisyen.                        | <i>Haitian Creole</i>      |
| <input type="checkbox"/> अगर आप हिन्दी बोलते या पढ़ सकते हैं तो इस बक्स पर चिह्न लगाएँ।               | <i>Hindi</i>               |
| <input type="checkbox"/> Kos lub voj no yog koj paub twm thiab hais lus Hmoob.                        | <i>Hmong</i>               |
| <input type="checkbox"/> Jelölje meg ezt a kockát, ha megérti vagy beszéli a magyar nyelvet.          | <i>Hungarian</i>           |

Source: *Language Identification Flashcard - 2004 Census Test*  
U.S. Census Bureau, Economics and Statistics Administration, U.S. Department of Commerce  
[www.lep.gov/ISpeakCards2004.pdf](http://www.lep.gov/ISpeakCards2004.pdf)

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2012

# Language Identification Cards

Side 2 of 2

Instructions: Place a check by the language spoken. ☒

|                                                                                                               |                    |
|---------------------------------------------------------------------------------------------------------------|--------------------|
| <input type="checkbox"/> Marchi questa casella se legge o parla italiano.                                     | <i>Italian</i>     |
| <input type="checkbox"/> 日本語を読んだり、話せる場合はここに印を付けてください。                                                         | <i>Japanese</i>    |
| <input type="checkbox"/> 한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오.                                                       | <i>Korean</i>      |
| <input type="checkbox"/> ໃຫ້ຕາມໃສ່ຄູ່ຖິ້ງ ຖ້າທ່ານອ່ານຫຼືປາກົດສາສາດ.                                           | <i>Laotian</i>     |
| <input type="checkbox"/> Kakölleiki bọk (box) in elaññe kwōjela kajin im waakin (read) majōl.                 | <i>Marshallese</i> |
| <input type="checkbox"/> Prosimy o zaznaczenie tego kwadratu, jeżeli posługuje się Pan/Pani językiem polskim. | <i>Polish</i>      |
| <input type="checkbox"/> Assinale este quadrado se você lê ou fala português.                                 | <i>Portuguese</i>  |
| <input type="checkbox"/> Însemnați această căsuță dacă citiți sau vorbiți românește.                          | <i>Romanian</i>    |
| <input type="checkbox"/> Пометьте этот квадратик, если вы читаете или говорите по-русски.                     | <i>Russian</i>     |
| <input type="checkbox"/> Обележите овај квадратик уколико читате или говорите српски језик.                   | <i>Serbian</i>     |
| <input type="checkbox"/> Označte tento štvorček, ak viete čítať alebo hovoriť po slovensky.                   | <i>Slovak</i>      |
| <input type="checkbox"/> Marque esta casilla si lee o habla español.                                          | <i>Spanish</i>     |
| <input type="checkbox"/> Markahan itong kuwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog.       | <i>Tagalog</i>     |
| <input type="checkbox"/> ให้กากะทึงหมากลงในช่องถ้าท่านอ่านหรือพูดภาษาไทย.                                     | <i>Thai</i>        |
| <input type="checkbox"/> Maaka 'i he puha ni kapau 'oku ke lau pe lea fakatonga.                              | <i>Tongan</i>      |
| <input type="checkbox"/> Відмітьте цю клітинку, якщо ви читаете або говорите українською мовою.               | <i>Ukrainian</i>   |
| <input type="checkbox"/> اگر آپ اردو پڑھتے یا بولتے ہیں تو اس خانے میں نشان لگائیں۔                           | <i>Urdu</i>        |
| <input type="checkbox"/> Xin đánh dấu vào ô này nếu quý vị biết đọc và nói được Việt Ngữ.                     | <i>Vietnamese</i>  |
| <input type="checkbox"/> באצייכנט דעם קעסטל אויב איר לייענט אדער רעדט אידיש.                                  | <i>Yiddish</i>     |

Source: Language Identification Flashcard - 2004 Census Test

U.S. Census Bureau, Economics and Statistics Administration, U.S. Department of Commerce  
[www.lep.gov/ISpeakCards2004.pdf](http://www.lep.gov/ISpeakCards2004.pdf)

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2012

## Appendix F: Resolutions

## **RESOLUTION 2026-9**

### **A RESOLUTION By Rush County, Indiana APPOINTING THE AMERICANS WITH DISABILITIES ACT (ADA) & TITLE VI COORDINATOR AND ADOPTING PROCEDURES**

WHEREAS, the Federal government enacted the Americans with Disabilities Act of 1990 (ADA) to prevent discrimination of the physically and mentally disabled relating to employment and access to public facilities.

WHEREAS, in compliance with Title II of the ADA, Rush County, Indiana shall name an ADA & Title VI Coordinator;

WHEREAS, in compliance with Title II of the ADA, Rush County, Indiana shall adopt grievance and complaint procedures for resolving complaints alleging violation of Title II of the ADA; and complaints for Title VI; and

WHEREAS, in compliance with Title II of the ADA, Rush County Indiana shall publish notice to the public regarding the ADA and Title VI plan; and

WHEREAS, in compliance with Title II of the ADA, Rush County, Indiana shall post the ADA & Title VI coordinator's name, office address, and telephone number along with the ADA & Title VI Notices and grievance procedures on its website.

NOW, THEREFORE, BE IT RESOLVED by Rush County, Indiana:

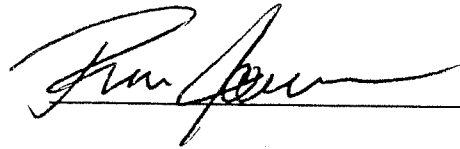
1. Human Resources, Jodi Harr is designated as the Title VI Coordinator for Rush County.
2. Highway Department, Jerry Sitton is designated as the ADA Coordinator for Rush County.
3. The Notice under the Americans with Disabilities Act, a copy of which is attached hereto, is adopted as the Notice under the Americans with Disabilities Act.
4. The ADA Transition Plan Public Input, a copy of which is attached hereto, is adopted as the Public Input notice to the ADA Coordinator.
5. Rush County Grievance Procedure under the ADA, a copy of which is attached hereto, is adopted as the grievance procedure for addressing complaints alleging discrimination based on a disability in the provision of services, activities, programs, or benefits by the government agencies of Rush County.
6. Rush County Complaint Procedure under the Title VI Implementation Plan, a copy of which is attached hereto.
7. In compliance with Federal and State laws as set forth above, Rush County resolves to post the required information regarding the ADA coordinator, notice under the Americans with Disabilities Act, and Rush County Grievance Procedure under the Americans with Disabilities Act on its website and at such other locations as may be determined from time to time.

8. Rush County, hereby, adopts the updated ADA Transition Plan and Title VI Implementation Plan.

RESOLVED AND ADOPTED this 21 day of September, 2026.

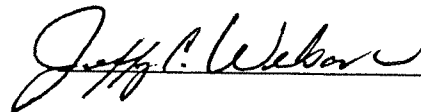
**Rush County Commissioners**

Ron Jarman, Commissioner President



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Jeff Wilson, Commissioner Vice-President

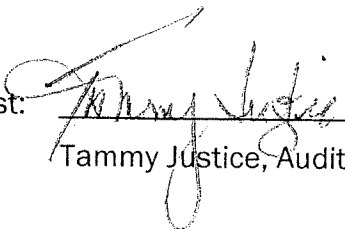


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Kenny Aulbach, Commissioner

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Attest:



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Tammy Justice, Auditor

## **NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA") Rush County will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities.

**Employment:** Rush County does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

**Effective Communication:** Rush County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Rush County's programs, services, activities, including qualified sign language interpreters, documents in Braille and other ways of making information and communications accessible to people who have speech, hearing or vision impairments.

**Modifications to Policies and Procedures:** Rush County will make all responsible modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services and activities. For example, individuals with service animals are welcomed in Rush County offices, where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in a program, service or activity of Rush County should contact the office of the ADA Coordinator as soon as possible, but no later than 2 business days before the scheduled event to:

**Jerry Sitton**  
**Rush County ADA Coordinator**  
**1352 E State Road 44, Rushville, IN 46173**  
**(765) 932-2926**  
[highway@rushcounty.in.gov](mailto:highway@rushcounty.in.gov)

The ADA does not require Rush County to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

## **Voluntary Public Involvement Survey**

As a recipient of federal funds, the Indiana Department of Transportation (INDOT) is requiring local agencies to develop a procedure for gathering statistical data regarding participants and beneficiaries of its federal-aid highway programs and activities (23 CFR §200.9(b)(4)). Rush County is distributing this voluntary survey to fulfill that requirement to gather information about the populations affected by proposed projects.

You are not required to complete this survey. Submittal of this information is voluntary. This form is a public document that Rush County will use to monitor its programs and activities for compliance with Title VI and the Civil Rights Act of 1964, as amended and its related statutes and regulations.

If you have any questions regarding Rush County's responsibilities under Title VI of the Civil Rights Act of 1964 or the Americans with Disabilities Act, please contact **Jodi Harr, Rush County Title VI Coordinator, 101 E 2nd. Street, Room 208, Rushville, IN 46173. EMAIL: [HR@rushcounty.in.gov](mailto:HR@rushcounty.in.gov), and PHONE: (765) 932-8357.**

You may return the survey by mailing or e-mailing it to the address below.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                            |                                            |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------|--------------------------|-------|--------------------------|---------------------------|--------------------------|-------------|
| <b>Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |                                            |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <b>Project Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                            |                                            |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <b>Proposed Project Location:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                            |                                            |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <b>Gender:</b> Female <input type="checkbox"/> Male <input type="checkbox"/> <b>Ethnicity:</b> <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino                                                                                                                                                                                                                                                                         |                                            |                                            |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <b>Race: (Check one or more)</b><br><table><tr><td><input type="checkbox"/></td><td>American Indiana or Alaska Native</td><td><input type="checkbox"/></td><td>Asian</td></tr><tr><td><input type="checkbox"/></td><td>Native Hawaiian or Other Pacific Islander</td><td><input type="checkbox"/></td><td>White</td></tr><tr><td><input type="checkbox"/></td><td>Black or African American</td><td><input type="checkbox"/></td><td>Multiracial</td></tr></table> |                                            |                                            | <input type="checkbox"/>              | American Indiana or Alaska Native          | <input type="checkbox"/>                   | Asian                                                                                                                            | <input type="checkbox"/>                   | Native Hawaiian or Other Pacific Islander | <input type="checkbox"/> | White | <input type="checkbox"/> | Black or African American | <input type="checkbox"/> | Multiracial |
| <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                           | American Indiana or Alaska Native          | <input type="checkbox"/>                   | Asian                                 |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                           | Native Hawaiian or Other Pacific Islander  | <input type="checkbox"/>                   | White                                 |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                           | Black or African American                  | <input type="checkbox"/>                   | Multiracial                           |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <b>Age:</b><br><table><tr><td><input type="checkbox"/> 1-21</td><td><input type="checkbox"/> 22-40</td></tr><tr><td><input type="checkbox"/> 41-65</td><td><input type="checkbox"/> 65+</td></tr></table>                                                                                                                                                                                                                                                          |                                            | <input type="checkbox"/> 1-21              | <input type="checkbox"/> 22-40        | <input type="checkbox"/> 41-65             | <input type="checkbox"/> 65+               | <b>Disability:</b><br><table><tr><td><input type="checkbox"/> Yes</td></tr><tr><td><input type="checkbox"/> No</td></tr></table> | <input type="checkbox"/> Yes               | <input type="checkbox"/> No               |                          |       |                          |                           |                          |             |
| <input type="checkbox"/> 1-21                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> 22-40             |                                            |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <input type="checkbox"/> 41-65                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> 65+               |                                            |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <input type="checkbox"/> Yes                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |                                            |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <input type="checkbox"/> No                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                            |                                            |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <b>Household Income:</b><br><table><tr><td><input type="checkbox"/> \$0-\$12,000</td><td><input type="checkbox"/> \$12,001-\$24,000</td><td><input type="checkbox"/> \$24,001-\$36,000</td></tr><tr><td><input type="checkbox"/> \$36,001-\$48,000</td><td><input type="checkbox"/> \$48,001-\$60,000</td><td><input type="checkbox"/> \$60,001+</td></tr></table>                                                                                                 |                                            |                                            | <input type="checkbox"/> \$0-\$12,000 | <input type="checkbox"/> \$12,001-\$24,000 | <input type="checkbox"/> \$24,001-\$36,000 | <input type="checkbox"/> \$36,001-\$48,000                                                                                       | <input type="checkbox"/> \$48,001-\$60,000 | <input type="checkbox"/> \$60,001+        |                          |       |                          |                           |                          |             |
| <input type="checkbox"/> \$0-\$12,000                                                                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> \$12,001-\$24,000 | <input type="checkbox"/> \$24,001-\$36,000 |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <input type="checkbox"/> \$36,001-\$48,000                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> \$48,001-\$60,000 | <input type="checkbox"/> \$60,001+         |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |
| <p style="text-align: center;">Jodi Harr<br/>Rush County Title VI Coordinator<br/>101 E 2nd. Street, Room 208, Rushville, IN 46173<br/><a href="mailto:HR@rushcounty.in.gov">HR@rushcounty.in.gov</a><br/>(765) 932-8357</p>                                                                                                                                                                                                                                       |                                            |                                            |                                       |                                            |                                            |                                                                                                                                  |                                            |                                           |                          |       |                          |                           |                          |             |

## **ADA Grievance Policy**

Any person who believes that he or she, as a member of a protected class, has been discriminated against based on race, religion, color, age, sex, disability, national origin, income status or limited English proficiency in violation of Title VI of the Civil Rights Act of 1964, as amended and its related statutes, regulations and directives, Section 504 of the Vocational Rehabilitation Act of 1973, ADA Act of 1990, as amended, the Civil Rights Restoration Act of 1987, as amended, and any other Federal nondiscrimination statute may submit a complaint. A complaint may also be submitted by a representative on behalf of such a person.

It is the policy of the County to conduct a prompt and impartial investigation of all allegations of discrimination and to take prompt effective corrective action when a claim of discrimination is substantiated.

No one may intimidate, threaten, coerce, or engage in other discriminatory conduct against anyone because they have taken action or participated in an action to secure rights protected by the civil rights laws. Any individual alleging such harassment or intimidation may submit a complaint by following the procedure printed below.

Any individual who feels that he or she has been discriminated against may submit a written or verbal complaint. The complaint may be communicated to any County supervisor or to the ADA Coordinator. The complaint should be submitted within 60 days of the alleged discrimination. Complaint forms may be accessed at the County Auditor's office. Individuals are not required to use the County's complaint form. If necessary, the County will help an individual reduce his or her complaint to writing for his or her signature.

Generally, a complaint should include the name, address, and telephone number of the individual complaining (complainant) and a brief description of the alleged discriminatory conduct including the date of harm. An individual submitting a complaint alleging discrimination may include any relevant evidence, including the names of witnesses and supporting documentation. **Complaints should be directed to:**

**Jerry Sitton**  
Rush County ADA Coordinator  
1352 E State Road 44, Rushville, IN 46173  
(765) 932-2926  
[highway@rushcounty.in.gov](mailto:highway@rushcounty.in.gov)

Within 30 days of receipt of the complaint the County shall conduct an investigation of the allegation based on the information provided and issue a written report of its findings to the complainant. The County will try to obtain an informal voluntary resolution to all complaints at the lowest level possible. The County will notify INDOT of the complaint within **ten (10) days**, if required.

A complainant's identity shall be kept confidential except to the extent necessary to investigate. All complaints shall be kept confidential.

These procedures do not deny the right of any individual to file a formal complaint with any government agency or affect an individual's right to seek private counsel for any complaint alleging discrimination.

## ADA Grievance Form

| COMPLAINANT INFORMATION:                                                                    |  |
|---------------------------------------------------------------------------------------------|--|
| Name:                                                                                       |  |
| Address:                                                                                    |  |
| Daytime Phone:                                                                              |  |
| Email:                                                                                      |  |
| LOCATION INFORMATION                                                                        |  |
| Address (If known):                                                                         |  |
| Location Description:                                                                       |  |
| NATURE OF GRIEVANCE                                                                         |  |
| Sidewalk, Ramp:                                                                             |  |
| Crosswalk, Pedestrian Signal:                                                               |  |
| Building Access:                                                                            |  |
| Programming:                                                                                |  |
| Other:                                                                                      |  |
| Describe the Grievance/Complaint/Problem:                                                   |  |
|                                                                                             |  |
| Date of Incident, If Applicable:                                                            |  |
|                                                                                             |  |
| FOR LOCAL/ADA COORDINATOR USE ONLY                                                          |  |
| County Representative Preparing the Form if not by Complainant and Date Complaint Received: |  |
| Date Received by ADA Coordinator:                                                           |  |
| Date of Initial Contact:                                                                    |  |
| Date of Meeting or Site Visit:                                                              |  |
| Date ADA Coordinator's Decision Mailed:                                                     |  |
| Date Appeal Received by County Commissioners:                                               |  |
| Date First on County Commissioners Agenda:                                                  |  |
| Date County Commissioners Decision:                                                         |  |
| Date County Commissioners Decision Mailed:                                                  |  |

**Please return this form to and for any questions contact: *Jerry Sitton, Rush County ADA Coordinator, 1352 E State Road 44, Rushville, IN 46173,***

[highway@rushcounty.in.gov](mailto:highway@rushcounty.in.gov) **and (765) 932-2926.**

Complaints may also be filed with the following government agencies:

**Indiana Department of Transportation (INDOT)**

Economic Opportunity Division

100 N. Senate, Room N750

Indianapolis, IN 46204

Phone: (317) 233-6511

Fax: (317) 233-0891

**Indianapolis District EEOC Office**

101 West Ohio Street, Ste 1900

Indianapolis, IN 46204

Phone: (800) 669-4000

Fax: (317) 226-7953

TTY: 1 (800) 669-6820

**Indiana Civil Rights Commission**

100 N. Senate Ave., Room N103

Indianapolis, IN 46204

Toll Free: 1 (800) 628-2909

Phone: (317) 232-2600

Fax: (317) 232-6560

Hearing Impaired: 1 (800) 743-3336

## **Title VI Complaint Procedure**

Any person who believes that he or she, as a member of a protected class, has been discriminated against based on race, religion, color, age, sex, disability, national origin, income status or limited English proficiency in violation of Title VI of the Civil Rights Act of 1964, as amended, and its related statutes, regulations and directives, Section 504 of the Vocational Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, as amended, the Civil Rights Restoration Act of 1987, as amended, and any other Federal nondiscrimination statute may submit a complaint. A complaint may also be submitted by a representative of such a person. It is the policy of Rush County to conduct a prompt and impartial investigation of all allegations of discrimination and to take prompt effective corrective action when a claim of discrimination is substantiated.

No one may intimidate, threaten, coerce, or engage in other discriminatory conduct against anyone because they have acted or participated in an action to secure rights protected by civil rights laws. Any individual alleging such harassment or intimidation may submit a complaint by following the procedure provided below.

Any individual who feels that he or she has been discriminated against may submit a written or verbal complaint. The complaint shall be communicated to the County's Title VI Coordinator. The complaint must be submitted within 180 days of the alleged discrimination. Complaint forms are attached hereto and may also be found in **Appendix D** of the Title VI Implementation Plan and on the County's website at: <https://rushcounty.in.gov/> or by contacting the Title VI Coordinator. Individuals are not required to use the County's complaint form. If necessary, the County will help an individual reduce his or her complaint to writing for his or her signature. Additionally, the County will notify INDOT of complaints within ten (10) days.

Generally, a complaint must include the name, address, and telephone number of the complainant and a brief description of the alleged discriminatory conduct, including the date of harm. An individual submitting a complaint alleging discrimination may include any relevant evidence, including the names of witnesses and supporting documentation. Complaints shall be directed to the Title VI Coordinator:

**Jodi Harr**

**Title VI Coordinator**

101 E 2nd. Street, Room 208, Rushville, IN 46173

(765) 932-8357

[HR@rushcounty.in.gov](mailto:HR@rushcounty.in.gov)

The County will investigate the allegation based on the information provided and will strive to issue a written report of its findings to the complainant within 60 days of receipt of the complaint. The County will attempt to obtain an informal voluntary resolution to all complaints at the lowest level possible.

A complainant's identity shall be kept confidential except to the extent necessary to investigate. These procedures do not deny the right of any individual to file a formal complaint with any government agency or affect an individual's right to seek private counsel for any complaint alleging discrimination. The complaint investigation procedure is part of an administrative process that does not provide for remedies that include punitive damages or compensatory remuneration for the complainant.

## **Title VI External Complaint of Discrimination Form**

The purpose of this form is to help any person interested in filing a discrimination complaint with Rush County. You are not required to use this form. You may write a letter with the same information, sign it, and return it to the address below. All bold items must be completed for your complaint to be investigated. Failure to provide complete information may impair the investigation of your complaint.

Title VI of the Civil Rights Act of 1964, as amended, and its related statutes and regulations ("Title VI") prohibit discrimination on the basis of race, color, national origin, sex, age, disability, or income status in connection with programs or activities receiving Federal financial assistance from the U.S. Department of Transportation, Federal Highway Administration, and/or Federal Transit Administration. These prohibitions extend to Rush County as a sub-recipient of Federal financial assistance.

Upon request, assistance will be provided if you are an individual with a disability or have limited English proficiency. Complaints may also be filed using alternative formats such as computer disk, audiotape, or braille. Rush County is prohibited from retaliating against any individual because he or she opposed an unlawful policy or practice, filed charges, testified, or participated in any complaint action under Title VI or other nondiscrimination authorities.

You also have the right to file a complaint with other state or Federal agencies that provide Federal financial assistance to Rush County. Additionally, you have the right to seek private counsel.

Please make a copy of your complaint form for your personal records. Do not send your original documents as they will not be returned. Mail the original complaint form along with any copies of documents or records relevant to your complaint to the address below.

Complaints of discrimination must be filed within 180 days of the date of the alleged discriminatory act. If the alleged act of discrimination occurred more than 180 days ago, please explain your delay in filing this complaint. Complaints should be filed with Rush County Title VI Coordinator:

**Jodi Harr**

**Title VI Coordinator**

101 E 2nd. Street, Room 208, Rushville, IN 46173

(765) 932-8357

[HR@rushcounty.in.gov](mailto:HR@rushcounty.in.gov)

Please submit this form to: **Jodi Harr**, 101 E 2nd. Street, Room 208, Rushville, IN 46173, Phone: (765) 932-8357, E-mail: [HR@rushcounty.in.gov](mailto:HR@rushcounty.in.gov), or your complaint cannot be processed without your signature.

|                                                                                                                                                                                                                                                                                                                               |                                    |                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------|
| Name of complainant                                                                                                                                                                                                                                                                                                           |                                    | Date                                   |
| Signature of complainant                                                                                                                                                                                                                                                                                                      |                                    |                                        |
| <b>Complainant Information</b>                                                                                                                                                                                                                                                                                                |                                    |                                        |
| Name (first, middle, last)                                                                                                                                                                                                                                                                                                    |                                    |                                        |
| Address (number and street, town , state, ZIP code)                                                                                                                                                                                                                                                                           |                                    |                                        |
| Home phone number<br>(     )     -                                                                                                                                                                                                                                                                                            | Work phone number<br>(     )     - | Cellular phone number<br>(     )     - |
| <b>Person/Department you believe Discriminated Against You</b>                                                                                                                                                                                                                                                                |                                    |                                        |
| Name (first, middle, last)                                                                                                                                                                                                                                                                                                    |                                    |                                        |
| Name of Department                                                                                                                                                                                                                                                                                                            |                                    |                                        |
| Address                                                                                                                                                                                                                                                                                                                       |                                    |                                        |
| Home Phone Number<br>(     )     -                                                                                                                                                                                                                                                                                            | Cell Phone Number<br>(     )     - | Work Phone Number<br>(     )     -     |
| When was the last alleged discriminatory act? (month, day, year)                                                                                                                                                                                                                                                              |                                    |                                        |
| Complaints of discrimination must be filed within 180 days of the alleged discriminatory act. If the alleged acts of discrimination occurred more than 180 days ago, please explain your delay in filing this complaint.                                                                                                      |                                    |                                        |
| The alleged discrimination was based on:<br><br><input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> Age <input type="checkbox"/> Gender <input type="checkbox"/> National Origin <input type="checkbox"/> Disability <input type="checkbox"/> Ancestry <input type="checkbox"/> Retaliation |                                    |                                        |
| Name of complainant                                                                                                                                                                                                                                                                                                           |                                    | Date                                   |

|                                                                                                                              |                                        |                                        |
|------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------|
| Describe the alleged act(s) of discrimination. Use additional pages, if necessary.                                           |                                        |                                        |
| <b>Provide the names of any individuals with additional information regarding your complaint:</b>                            |                                        |                                        |
| Name of witness 1 (first, middle, last)                                                                                      |                                        |                                        |
| Address                                                                                                                      |                                        |                                        |
| Home Phone Number<br>(       )       -                                                                                       | Cell Phone Number<br>(       )       - | Work Phone Number<br>(       )       - |
| Include a brief description of the relevant information the witness may provide to support your complaint of discrimination. |                                        |                                        |
| Name of witness 2 (first, middle, last)                                                                                      |                                        |                                        |
| Address                                                                                                                      |                                        |                                        |
| Home Phone Number<br>(       )       -                                                                                       | Cell Phone Number<br>(       )       - | Work Phone Number<br>(       )       - |
| Include a brief description of the relevant information the witness may provide to support your complaint of discrimination. |                                        |                                        |
| Name of witness 3 (first, middle, last)                                                                                      |                                        |                                        |
| Address                                                                                                                      |                                        |                                        |
| Home Phone Number<br>(       )       -                                                                                       | Cell Phone Number<br>(       )       - | Work Phone Number<br>(       )       - |
| Include a brief description of the relevant information the witness may provide to support your complaint of discrimination. |                                        |                                        |