

RUSH COUNTY AUDITOR'S OFFICE

PART TIME DEPUTY AUDITOR

The Rush County Auditor's office is searching for a part time deputy auditor. The work schedule will be determined by the Auditor up to 29 hours per week Monday through Friday.

Pay will be \$15.00 to \$17.00 per hour depending on experience.

The successful applicant must possess the following qualities: HS diploma or GED, ability to meet employer qualifications and pass a drug screen.

This position will consist of answering telephones and taking messages. Assisting and answering taxpayer's questions. Receiving and processing deeds.

Experience in reading deeds will be helpful.

Resumes must be emailed to hr@rushcounty.in.gov.

Resumes will be accepted through 4:00 p.m. on March 15, 2024.

Rush County is an EQUAL OPPORTUNITY EMPLOYER.