

REGULAR SESSION RUSH COUNTY BOARD OF COMMISSIONERS FEBRUARY 3, 2020

The Rush County Board of Commissioners met in regular session Monday, February 3, 2020 with Commissioners Mark Bacon, Paul Wilkinson and Bruce Levi. Auditor Jodi Harr was present. County Attorney Leigh Morning was not in attendance.

Commissioner Mark Bacon called the meeting to order at 9:00 a.m. with the Pledge to the American Flag.

Minutes of the January 21, 2020 regular meeting were approved on a motion by Paul Wilkinson and seconded by Mark Bacon. All were in favor. Motion carried.

CLAIMS

Auditor, Jodi Harr presented the biweekly claims docket for February 3, 2020 in the amount of \$729,650.51. Harr requested the commissioners deny the claim for uniform reimbursement to an employee in the amount of \$661.10 until further information is obtained. Paul Wilkinson made the motion to approve all claims except the uniform allowance claim in the amount of \$661.10. Bruce Levi seconded. Motion carried.

Payroll ending February 7, 2020 in the amount of \$194,283.67 was presented. Paul Wilkinson made the motion to approve payroll. Bruce Levi seconded. Motion carried.

JAIL CONSTRUCTION

Payment Requisition # 52 in the amount of \$26,956.25 from bond proceeds for jail construction claims was presented for approval. Bruce Levi made the motion to approve payment requisition #52 as presented. Paul Wilkinson seconded. Motion carried.

Jail claims in the amount of \$486,404.70 to be paid from fund 1114 LIT Special Purpose was presented for approval. Discussion was held on the two claims submitted for Horning Roofing. Pay application #10 and pay application #11 were submitted by the construction manager John Painter for payment. Painter said the roof is completed but it has not been inspected by the manufacturer. Discussion was held as to whether the retainage amount would cover any damages that have been caused by the leaks in the roof. Painter stated there is a twenty year full coverage warranty to cover damages caused by the leaks in the roof. The warranty time will start upon signature of the manufacturer representative at the time of inspection. He does not know how long it will take to get the inspection completed. Paul Wilkinson made the motion to pay all claims including pay application #10 to Horning Roofing but to exclude pay application #11 to Horning roofing until the inspection is completed. Bruce Levi seconded. Motion carried.

The following jail construction change orders were presented:

- 080/620-010 to JC Ripberger for an additional \$1,660.00. Paul Wilkinson made the motion to approve. Bruce Levi seconded. Motion carried.
- 930-006 to Circle B Construction for an additional \$8,548.69. This was work that had to be done because of code requirement. After much discussion, Bruce Levi made the motion to approve the change order. Paul Wilkinson seconded. Motion carried.
- 1500-001 to Greiner Brothers for a deduction of \$2,750.00. Paul Wilkinson made the motion to approve. Bruce Levi seconded. Motion carried.
- 1600-013 to Banta Electrical for an additional \$2,257.50. Paul Wilkinson made the motion to approve. Bruce Levi seconded. Motion carried.
- 1600-014 to Banta Electrical for an additional \$1,120.58. Bruce Levi made the motion to approve. Paul Wilkinson seconded. Motion carried.
- 1600-015 to Banta Electrical for an additional \$137.30. Bruce Levi made the motion to approve. Paul Wilkinson seconded. Motion carried.
- 1600-016 to Banta Electrical for an additional \$2,446.73. Paul Wilkinson made the motion to approve. Paul Wilkinson seconded. Motion carried.

Painter is in the process of closing out some of the construction accounts.

Ron Jarman reported another roof leak was found over the weekend. The fiber hut has been switched over and is waiting on Frontier to finish the work. Duke Energy removed the wood pole and replaced it with a metal pole.

PUBLIC DEFENDER

David Malson was present along with the members of the Public Defender Board to discuss a few issues. They are requesting that job descriptions be changed for their administrative staff. The number of attorneys serving through their office has increased. Both office staff are doing the same duties now. Bruce Levi made the motion to change both job titles to paralegal/investigator. Paul Wilkinson seconded. Motion carried. Paul Wilkinson made the motion to send the job descriptions to the HR consultants for their review and recommendation. Bruce Levi seconded. Motion carried.

The second request was to allow an employee to borrow vacation time three weeks earlier than when it will be earned. A medical situation has come up that will require the employee to be off work. FMLA papers were turned in during the meeting. Paul Wilkinson made the motion to sign the agreement with the Public Defender Board to allow the employee to borrow twenty two hours of vacation time. Discussion was held as to employees using their time off wisely. HR Director Tony Personett will send an email to department heads reminding them to discuss with their employees the importance of planning their time off. Wilkinson commented this will be a onetime exception. Bruce Levi seconded the motion. Motion carried.

COURT SERVICES

Ashley Stevens was present to request approval of the PayGov contract to accept credit card payments. PayGov will send a check to court services for anything collected. Paul Wilkinson made the motion to approve the contract. Bruce Levi seconded. Motion carried.

RIDE RUSH

Tina Logan presented the 4th quarter INDOT report and request for payment. Her accountant has reviewed the information. Paul Wilkinson made the motion to approve. Bruce Levi seconded. Motion carried.

BROADBAND

Carole Yeend presented Resolution 2020-01 A Joint Resolution Between the Board of Commissioners of the County of Rush and The Rush County Council Adopting The Rush County Digital Inclusion Plan 2020-2025. Bruce Levi made the motion to sign. Paul Wilkinson seconded. Motion carried.

CGS

Yeend reported the contract was misunderstood. The Solid Waste District will continue to pay for the trash pickup for the courthouse and jail.

10:20 Chairman Bacon recessed the regular commissioner meeting to conduct the Board of Finance meeting.

10:23 Chairman Bacon reconvened the regular commissioner meeting.

HIGHWAY

Superintendent Jerry Sitton presented his January financial report.

10:25 Chairman Bacon recessed the regular commissioner meeting to hold the public hearing for the Drainage Board.

11:35 Chairman Bacon reconvened the regular commissioner meeting.

EMA

EMA Director Chuck Kemker reported the new monitor purchased with grant money has been installed in the assembly room. He will be in Alabama for disaster management training at the end of March. All expenses for the trip are being paid by the federal government. There is no cost to the county. Paul Wilkinson made the motion to approve the out of state training. Bruce Levi seconded. Motion carried.

He reminded everyone that a CPR and Stop the Bleeding training session will be held on February 25 and 26 at four different times. It is open to all county employees and you only need to attend one of the sessions.

JAIL CONTRACTS

Meghan Tate, Matron of the jail, presented the following purchases for the new jail for approval:

- CharmTex in the amount of \$5,021.10. Paul Wilkinson made the motion to approve. Bruce Levi seconded. Motion carried.
- Amazon – shelves, storage tubes. Paul Wilkinson made the motion to approve. Bruce Levi seconded. Motion carried.
- Quotes from Lowes and Home Depot to purchase refrigerators and microwaves for employee areas. Paul Wilkinson made the motion to allow the purchase from Home Depot. Bruce Levi seconded. Motion carried.
- Medical Waste Removal System-this would be shared with the Coroner’s office. The commissioners requested she contact Rush Memorial Hospital to see if they can assist us with this.
- Medical equipment – she received a second quote from Amazon Business account. Discussion was held on how much equipment was needed, what we already have and the type of equipment needed. Paul Wilkinson made the motion to approve all equipment requested except for the AED storage boxes and the multi vital machine. Bruce Levi seconded. Motion carried. Tate will get more information on the AED storage boxes and multi vital machine.

HR

HR Director Tony Personett reported the hiring of a full time and a part time dispatcher to start this week. These positions are already in the salary ordinance. Discussion was held on the pay for part time pay for jail workers.

March 18 is the date for the employee health fair.

SHERIFF

Sheriff Allan Rice gave his staff, department and vehicle update. He is gathering information from Core Facilities to develop a maintenance plan for the new jail. They do not do the maintenance work. He would like for them to make a presentation to the commissioners at their March meeting. He is also looking a Lexipol program which will create policy/procedures in an electronic format. It also provides training with refresher segments for employees. There is a grant from the Sheriff’s Association to help cover the cost. There would be a deputy program and a jail program. He would like to set up a time to meet with this company.

Bruce Levi made the motion to adjourn. Bruce Levi seconded. All were in favor. Motion carried.

/Mark Bacon/
Mark Bacon, Chairman

/Paul Wilkinson/
Paul Wilkinson

/Bruce Levi/
Bruce Levi

ATTEST:

/Jodi Harr/
Jodi Harr, Auditor