

REGULAR SESSION RUSH COUNTY BOARD OF COMMISSIONERS OCTOBER 15, 2019

The Rush County Board of Commissioners met in regular session Tuesday, October 15, 2019 with Commissioners Mark Bacon, Paul Wilkinson and Bruce Levi, Auditor Jodi Harr and County Attorney Leigh Morning.

Commissioner Mark Bacon called the meeting to order at 9:00 a.m. with the Pledge to the American Flag.

Minutes of the September 30, 2019 regular meeting were approved on a motion by Paul Wilkinson and seconded by Bruce Levi. All were in favor. Motion carried.

CLAIMS

Auditor, Jodi Harr presented the biweekly claims docket for October 15, 2019 in the amount of \$108,465.88. Paul Wilkinson made the motion to approve the claims as presented. Bruce Levi seconded. Motion carried.

Payroll ending October 18, 2019 in the amount of \$191,113.46 was presented. Harr commented there is payroll for a sheriff department employee and a highway employee that she was not signing. Paul Wilkinson made the motion to approve the entire payroll amount of \$191,113.46. Bruce Levi seconded. Motion carried. Paul Wilkinson made the motion to hold an Executive Session of the Commissioners on Thursday, October 17, 2019 at 1:00 p.m. under IC 5-14-1.5-6.1 (9) to discuss a job performance evaluation of individual employees. Bruce Levi seconded. Motion carried with all in favor.

JAIL CONSTRUCTION

Payment Requisition # 44 in the amount of \$994,146.45 for jail construction claims was presented for approval. This requisition includes the final payment for DLZ. After reviewing the contract, the commissioners were advised by County Attorney Leigh Morning to not hold this check until they are satisfied with the completion of the project. Paul Wilkinson made the motion to approve payment requisition #44 as presented. Bruce Levi seconded. Motion carried.

Ron Jarman commented the Frontier contract for the new phone system for the jail will be paid from soft cost in the jail construction project.

WAGE SCALE FOR SHERIFF, JAIL AND E911

Ordinance 2019-7 adopting a wage scale for Rush County, Indiana Sheriff's Department merit Employees, Jail Staff and Dispatch Employees was presented for the commissioner's approval. The county council approved the wage scale at their budget hearing in September. This sets the rank, specialty and longevity pay. Paul Wilkinson made the motion to approve Ordinance 2019-7. Bruce Levi seconded. All were in favor. Motion carried.

WORD SYSTEMS INC

A contract with Word Systems Inc. for an iRecord system in the amount of \$4,855.42 was presented for approval. This will allow interviews held by the Sheriff department to be shared with the Prosecutor. It will be paid from the technology line of the soft cost for the jail construction project. Bruce Levi made the motion to approve the contract. Paul Wilkinson seconded. All were in favor. Motion carried.

A second contract with Word Systems Inc. for the Nice digital voice logging system in the amount of \$4,509.28 was presented for approval. This will be paid from the additional appropriation approved by the county council in the E911 Fund. Paul Wilkinson made the motion to approve the contract. Bruce Levi seconded. All were in favor. Motion carried.

EMS CONTRACTS

The Ambulance Service Agreement for Raleigh Fire Department was presented for the commissioner's approval. The contract amount is \$65,000 per year through December 31, 2023. Paul Wilkinson made the motion to approve the contract. Bruce Levi seconded. Motion carried.

The Ambulance Service Agreement for Anderson Township Volunteer Fire Department was also presented for approval. The contract amount is \$40,000 per year through December 31, 2023. Paul Wilkinson made the motion to approve the contract. Bruce Levi seconded. Motion carried.

JANITORIAL SERVICES

The Janitorial Services Agreement with Gilliam Janitorial Services was presented for approval. The agreement is for January 1, 2020 through December 31, 2020 in the amount of \$58,240.00. Paul Wilkinson made the motion to approve the agreement. Bruce Levi seconded. All were in favor. Motion carried.

CAPITAL IMPROVEMENT PLAN

Ordinance 2019-8 adopting a Capital Improvement Plan for Rush County to spend the Economic Development Income Tax received by Rush County was presented for approval. Bruce Levi made the motion to approve Ordinance 2019-8. Paul Wilkinson seconded. All were in favor. Motion carried.

COMMUNITY CORRECTIONS

Community Correction Director, Ashley Stevens, presented a Memorandum of Understanding and Agreement with Association of Indiana Counties Tax Refund Exchange and Compliance System. (TRECS) Treasurer Cindy Humphrey contacted the State Board of Accounts for guidance. They recommended using the current county account with Trust Indiana for the money to flow through. She will create a subaccount to keep track of what belongs to Community Corrections. Stevens will work with the Auditor and Treasurer to provide any information they need to make this program work. Paul Wilkinson made the

motion to sign the Memorandum of Understanding. Bruce Levi seconded. All were in favor. Motion carried.

CIRCUIT COURT

Judge David Northam appeared to request that the office space currently occupied by the Community Corrections Administrator be left available to Circuit Court when she is moved to the new jail. Bruce Levi is in favor. Paul Wilkinson had concerns because he is not exactly sure what the moving plans are. After further explanation, Bruce Levi made the motion to grant Judge Northam's request. Paul Wilkinson seconded. All were in favor. Motion carried.

HR

HR Director Tony Personett requested the commissioners to sign a second page of the health insurance stop loss policy that was approved at the last meeting.

He met with the workman comp carrier IPEP regarding our high work comp claims this year. They recommended that we hold employee training sessions for proper techniques on carrying items and falling. The training is provided free by IPEP. He also has access to training videos that he can share with department heads once he watches them. Conducting these training programs can help reduce workman comp premiums. Paul Wilkinson made the motion for Personett to conduct the trainings. Bruce Levi seconded. Motion carried.

Employee position updates:

- Devon Munson is moving from full time dispatch to part time dispatch.
- Ben Ott is moving from full time corrections officer to full time dispatch.
- Tammy Justice has been rehired to fill the full time payroll position in the Auditor's office.

Paul Wilkinson made the motion to approve the personnel changes. Bruce Levi seconded. Motion carried.

Personett advised the commissioners that Superior Court Judge Hill approached the council regarding the 2020 pay for his two employees. He said the two positions are interchangeable. The council agreed to change the employee's job classifications to COMOT III. Wilkinson would like to see the job descriptions to be changed to reflect this.

EMA

EMA Director Chuck Kemker updated the commissioners on the status of several grants. The grant for the courthouse panic alarm system was denied. The amateur radio grant was also denied. He is working on the drainage mitigation grant.

LEPC

Chuck Kemker reported the LEPC has applied for the 2019 HMPG grant in the amount of \$15,000. It will be used to do a commodity flow study.

PHEP GRANT

Chuck Kemker requested permission to do CPR and Stop the Bleeding training to employees who are interested. Both courses will take approximately four hours to complete. He would like to conduct the trainings during work hours. He believes it will be beneficial for employees to have this training. Wilkinson agrees it is ok to proceed but would like to make sure that all offices remain open during the training. He would like Kemker to offer it at two different times.

CHAMBER OF COMMERCE

Sandy Fussner gave those in attendance an update on what is happening in and around Rush County.

NORTHERN RUSH COUNTY SCHOOLS

Nansi Custer presented a written request to the commissioners regarding the automatic transfer switch that currently exist at the Rush County Jail. When the switch is no longer needed, Northern Rush County Schools would like to install the switch at their facility. No action was taken.

HIGHWAY

Jerry Sitton reported the estimated cost for the resurfacing projects approved in the Community Crossings grant will be \$935,000.00. He plans to bid for the projects in November or December. He presented his September financial report. There are several bridges set for replacement in 2021, 2022 and 2023.

SHERIFF

Sheriff Allan Rice gave his department update and statistics. He reported the deputy on workman comp has been released to work light duty. They are addressing the law enforcement academy for him to finish his schooling. One of the part time transport officers will be working courthouse security part time through the end of the year.

The council approved an additional appropriation in the E911 fund to pay for the 800 MHz radio equipment. Bruce Levi made the motion to approve the purchase. Paul Wilkinson seconded. Motion carried.

Rice presented a Memorandum of Understanding between Rush County and Northern Rush County Schools for a school resource officer. Paul Wilkinson made the motion to approve. Bruce Levi seconded. Motion carried.

WIND TURBINE MORATORIUM

Kevin DeWitt approached the commissioners to see if they are going to extend the moratorium on the wind turbines. The APC has not completed and approved the changes to the existing ordinance. APC Director Gregg Duke commented the Ordinance should be ready and passed by the Area Plan Commission in November. Paul Wilkinson made the motion to extend the moratorium until February 1, 2020. Bruce Levi seconded. Motion carried.

MISC.

- The 2020 Rush County Calendar was approved on a motion by Paul Wilkinson. Seconded by Bruce Levi. All were in favor and motion carried.
- Auditor Jodi Harr reminded department heads that it is time for the county's liability insurance to renew. She needs the information from them ASAP.
- Auditor Harr notified the commissioners that she will be on vacation the week of their October 28 meeting. Her Deputy, Cathy Pratt, will be present to take the minutes.

Bruce Levi made the motion to adjourn. Paul Wilkinson seconded. Motion carried.

/Mark Bacon/
Mark Bacon, Chairman

/Paul Wilkinson/
Paul Wilkinson

/Bruce Levi/
Bruce Levi

ATTEST:

/Cathy Pratt/
Cathy Pratt, Deputy Auditor