

REGULAR SESSION RUSH COUNTY BOARD OF COMMISSIONERS SEPTEMBER 3, 2019

The Rush County Board of Commissioners met in regular session Monday, September 3, 2019 with Commissioners Paul Wilkinson and Bruce Levi, Jodi Harr, Auditor, and County Attorney Leigh Morning in attendance. Commissioner Mark Bacon was absent.

Paul Wilkinson called the meeting to order at 9:00 a.m. with the Pledge to the Flag.

Minutes of the Regular Meeting held on August 19, 2019 were reviewed. Bruce Levi made the motion to approve the minutes. Paul Wilkinson seconded. Motion carried.

CLAIMS

Auditor, Jodi Harr, presented the biweekly claims docket for September 3, 2019 in the amount of \$426,096.05. Bruce Levi made the motion to approve the claims as presented. Paul Wilkinson seconded. Motion carried.

Payroll ending September 6, 2019 in the amount of \$182,257.31 was presented. Bruce Levi made the motion to approve payroll. Paul Wilkinson seconded. Motion carried.

Requisition #41 for Jail Construction claims to be paid from the jail bond proceeds in the amount of \$12,820.21 were presented for approval. Bruce Levi made the motion to approve the claims. Paul Wilkinson seconded. Motion carried.

JAIL CONSTRUCTION

John Painter with CCI presented the following jail construction change orders for approval by the commissioners:

- 0721-001 to Robert Haines Company for an additional \$772.80 to dust proof the electronics room. Commissioner Levi stated this should have been part of the original plans. He made the motion to approve the changer order. Commissioner Wilkinson seconded. Motion carried.
- 0930-004 to Circle B Construction for an additional \$4,403.83 – this is transferring the expense from one account to another. Refer to change order 0410-001. Levi made the motion to approve. Wilkinson seconded. Motion carried.
- 0410-001 to Hageman Construction in the amount of a reduction of \$4,403.83 transferring the expense to change order 0930-004. Levi made the motion to approve. Wilkinson seconded. Motion carried.
- 1600-009 to Banta Electric for an additional \$5,011.38 to add an automatic alarm system. It was originally submitted as a manual system. The state building code requires a manual and an automatic system. Wilkinson commented that once again this is an error that the project architect should have caught from the design stage. He would like an explanation from the project architect as to why it was not included in the original plans and to be reimbursed for the added expense from them. Painter explained that there will not be an offset in original cost because both systems will be needed. He was asked how

much more this will cost than if it had been included in the original bid. He believes a probable three to seven percent increase is reasonable. Wilkinson stated we have to have the system in order to be state compliant but he wants a strong message sent to DLZ regarding this. Levi made the motion to approve the change order. Wilkinson seconded. Motion carried. County Attorney Leigh Morning will draft a letter to DLZ for the commissioners to sign.

Painter then updated the commissioners on three change orders that will be coming soon.

- Discussion has been held on whether to have one or two reception windows in the entry way of the jail. Community Corrections has decided that they do not want a window. The sheriff has requested safety changes to the work stations. One window and station is estimated at \$36,113.30. Two windows and stations are estimated at \$40,562.30. Levi made the motion to approve one window and workstation. Wilkinson seconded. Motion carried. A change order will be coming soon.
- It has been requested that wood trim be put around the windows of the community corrections offices. It is needed for insulation purposes. The estimated cost is \$1,681.00 which includes material, labor and finishing. Levi made the motion to approve the request. Wilkinson seconded. Motion carried. A change order will be coming soon.
- It has been requested to make the outside windows for the sheriff deputy offices ballistic windows. There are currently windows already installed. They would need to be removed and replaced. The estimated cost is \$18,885.00. Wilkinson stated we need to look at other options to secure the windows. He is concerned about the safety of the officers but we also have to look at the cost to tax payers. His understanding is that this is not a normal request on most new jails. No motion was made on this at this time.

Painter noted the contingency fund balance prior to these changes is \$340,898.63. The lease extension with Jal-Mal for the property that the construction office sits on has been taken to the owner for signature. Painter will bring it to the next meeting.

MUNICIPAL ADVISORY SERVICES

County Attorney Leigh Morning presented a Letter of Engagement with Baker Tilly Municipal Advisors, LLC to provide financial advising services for the funding of capital projects that need to be done at the county courthouse. The county council has approved funding for the contract which is not to exceed \$15,000.00. Levi made the motion to approve the Letter of Engagement. Wilkinson seconded. Motion carried.

ELECTION DAY

Discussion was held on whether county employees will be required to work on November 5 which is Election Day. There is only one election being held in Glenwood. At the time our current personnel policy was approved, the courthouse was a polling place. That is no longer the case. HR Director read the policy which states county employees will work if there is no election in Rush County's jurisdiction. His opinion is that employees should work since this will not affect most of their work places. Highway Superintendent Jerry Sitton noted that the

