



Rush County Health Board Meeting

Tuesday November 15, 2016 7 p.m.

Attendees

Dr. Helen Steussy- Health Officer
Dr. Fred Philips-Chairperson
Dr. Jamie Winters-Vice-Chairperson
Dr. Russell Daugherty
Dr. Craig Fenimore

Bruce Levi
Greg Pratt
Tai Morrell, NP
Julie Newhouse

Guest

Sharon Brown- Vital Records Clerk

Marge Amos- Nursing Supervisor

Agenda

Call meeting to order
Review October Minutes
Vital Records Clerk
New Business.

Dr. Philips called the meeting to order at 7:05 p.m.

Last Meeting Follow-up

The board went over the October minutes. There were no corrections made. Craig moved to accept. Tai seconded. All members voted to accept. Motion carried.

The board went over the departmental reports. There were no corrections made. Jamie moved to accept. Craig seconded. All members voted to accept. Motion carried.

New Business

There have been some changes in the office personnel in the last year, and some of the board members aren't aware of what some of the duties are of each associate. So every month there is going to be a member of the office at the meeting to explain what their job entails, and to answer questions from the board.

This month the Vital Records Clerk, Sharon Brown, was the guest. She informed the board of what it is she does at work. She distributes Birth and Death Certificates. Amendments to Birth Certificates, and helps customers with Genealogy. She answers the telephone, responds to requests for Birth Certificates received in the mail. She also helps out in other areas of the office when it is needed.

Dr. Steussy went over the surveys she has received in the mail. She had three for the environmentalist, two were positive and one had some negative issues. There were a couple for the Vital Records, which all had positive comments, and she received one for the nursing staff with good comments. She discussed the surveys the office staff had taken, and is hoping it will be helpful to the staff.

Dr. Steussy then spoke about a quality control meeting that she, Marge, and Greg Pratt had. They have to meet quarterly for PHAB accreditation. They discussed the four topics that they should be working on to improve Rush County. The four subjects are: obesity, chronic illnesses, such as cancer, tobacco usage, and teenage pregnancy. She discussed with the board the best way to discuss them. They decided to discuss one topic with a progress report as to what we are doing about it and what progress we have seen or not seen.

The last thing Dr. Steussy had to bring before the board was the company vehicle. It has been deemed unsafe to drive. She asked the board whether we should just pay the staff mileage for using their vehicle or use some of the carryover money and purchase a newer car. After a lengthy discussion, it was decided to look for a newer vehicle around 2013 with less than 50,000 miles. Tai moved to give the office the authority to look for a new car. De. Daugherty seconded. All members voted to accept. Motion carried.

The board decided not to have a December meeting.

The next meeting will be January 17, 2017.

Jamie moved to adjourn the meeting. Tai seconded. All members voted to accept. Motion carried.

Meeting adjourned 8:25 p.m.